URBAN
MUNICIPAL

CA4 ON HBL A05
C51K2
1999

AGENDAS/MINUTES
KEEP HAMILTON CLEAN
COMMITTEE

JAN. 6, 1999 ...

URBAN MUNICIPAL

CA4 ON HBL A05
C51K2
1999

KEEP HAMILTON CLEAN COMMITTEE

CITY HALL
71 MAIN STREET WEST
HAMILTON, ONTARIO L8P 4Y5
(905) 546-3920

NOTICE OF MEETING

URBAN MUNICIPAL

DEC 23 1998

GOVERNMENT DOCUMENTS

Keep Hamilton Clean Committee

Wednesday, 1999 January 6
7:30 o'clock p.m.
Room 219, City Hall

DFJ

Don Heintz, Staff Advisor
Keep Hamilton Clean Committee

NOTE: In order to ensure that there are enough members present at the meeting to form a quorum, it is up to Committee Members to notify the Committee's Staff Advisor at 546-3920 at least 24 hours in advance, it you are unable to attend.

A G E N D A

1. **ADOPTION OF MINUTES**

   Minutes of the Keep Hamilton Clean Committee for meetings held 1998 December 9.

2. **CHAIRPERSON'S REMARKS**

3. **BUSINESS ARISING FROM THE MINUTES**

4. **CORRESPONDENCE**

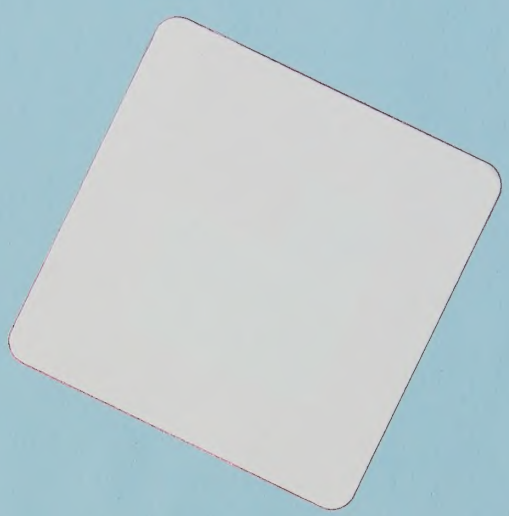
   a) PITCH-IN Donation Cheque Requisition

   b) Urban Outdoor TransAd

   d) Brochure - Everyday Carcinogens

5. **YOUTH AFFILIATE** (Danielle Marchese to report)

6. **MALL DISPLAY** (Jim Auty to report)



7. **SPECTATOR - SPOTLESS SPOT**

8. **INTERNATIONAL COASTAL CLEANUP** (Kathy Vucic)

9. **CNR LANDS - CO-OPERATIVE CLEANUP DISCUSSIONS** (update)

   a) Letters of Thanks

10. **SANTA CLAUS PARADE**

   a) Discussion

   b) Letter to Employee/volunteer

11. **GROCERY CARTS** (D. Heintz)

12. **POSTERS ON POLES** (R. Volterman)

13. **COMMITTEE APPOINTMENTS**

   a) Report to Transport & Environment Committee

14. **HAMILTON HARBOUR REMEDIAL ACTION PLAN (RAP)**

   a) Report

15. **BANNER & SALVATION ARMY**

   a) Letter dated 1998 December 10

   b) Discussion - ongoing commitment

16. **MEMBERSHIP LIST**

17. **TIMELINE**

18. **OTHER BUSINESS**

19. **ADJOURNMENT**

C:\W\STORAGE\CLEAN\MEETING\MTGNOTIC

Wednesday, 1998 December 09
6:30 o'clock p.m.
The Keg, 1170 Upper James St.

The Keep Hamilton Clean Committee met.

There were present:	Ron Volterman, Chairperson Rick Butson, Vice-Chairperson Maria Demydchuk Jim Auty Danielle Marchese Douglas Monk Claudette Kabitsis Raffaella Brugnano
Regrets:	Mark Alan Whittle Kathy Vucic
Also present:	Don Heintz, Public Works Department Everett Brown, Public Works Department Jason Lok, Youth Affiliate Bonnie Lok Michael Cuberovic

1. ADOPTION OF MINUTES

The Committee was in receipt of the minutes of the Keep Hamilton Clean Committee for meetings held 1998 October 07 and 1998 November 04 and these minutes were adopted as circulated.

2. CHAIRPERSON'S REMARKS

Ron Volterman, Chairperson, thanked the Committee for its efforts this past year. He wished everyone a safe and happy holiday season.

3. BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the minutes.

4. CORRESPONDENCE

a) Vision 2020

The Committee was in receipt of correspondence from the Vision 2020 Progress Team inviting the Committee to attend a special meeting of the Region of Hamilton-Wentworth's Environmental Services Committee on 1998 December 02. Danielle Marchese and Raffaella Brugnano were in attendance. They noted that several strategies proposed in the Vision 2020 Progress Team's Final Report support the Keep Hamilton Clean Committee's mandate.

5. INTERNATIONAL COASTAL CLEANUP

This item was tabled to the January 1999 meeting.

6. SANTA CLAUS PARADE

Ron Volterman thanked all members who participated in the Santa Claus Parade on November 29, 1998. Thirteen Spotless Spot winners were in attendance. Several members noted that because the Committee only had two litter bins this year, they had to be emptied several times during the parade.
Letters will be sent to the volunteers who drove the vehicles to thank them for their participation in the parade.

7. BANNER & SALVATION ARMY

The Committee was in receipt of correspondence from the Salvation Army regarding the use of the Committee's banner space on May 3, 1999. The Salvation Army wished to hang their banner over Main Street West on May 3, 1999; however, the Committee has already reserved this time slot. Don Heintz noted that the Committee has received similar requests from other organizations in the past. The Committee passed a motion to allow the Salvation Army to use the Committee's banner space on May 3, 1999 on a one-time basis.

8. PITCH-IN ANNUAL DONATION

Don Heintz reported that in the past the Committee has made an annual donation to Pitch-In Canada. He noted that the Committee has incurred additional expenses this year due to the production of the new bus posters.
The Committee passed a motion to make a donation of $2000.00 plus G.S.T. to Pitch-In Canada. All were in favour.

9. COMMITTEE APPOINTMENTS

a) Recommendation

Ron Volterman and Don Heintz interviewed the applicants who applied for membership on the Committee. Ron Volterman noted that they had considerable difficulty in making their selection due to the excellent caliber of the applicants. Ron Volterman and Don Heintz made the recommendation of creating a position of an 'alternate' member. The alternate member would have voice at all times but would vote when a regular member is absent. Don Heintz stated that this is a new idea and the Committee will have to propose this recommendation to the City of Hamilton -Transport and Environment Committee.

There was a motion to approve the following:

a) That the Keep Hamilton Clean Committee be allowed to recommend the appointment of one 'alternate' member for a term of up to three (3) years - such alternate who would have voice at all times but vote only when a regular member is absent;

b) That the following citizens be appointed to the Keep Hamilton Clean Committee for a three (3) year term to expire 2001 December 31:

Jim Auty
Claudette Kabitsis
Joel Begin
Jim Gladden

c) That the following citizen be appointed to the Keep Hamilton Clean Committee for a two (2) year term to expire 2000 December 31:

Clare Greeson

d) That the following citizen be appointed as an 'alternate' member with a three (3) year term to expire 2001 December 31:

John Nieminen

All members were in favour of the above recommendations. Ron Volterman thanked Don Heintz for his assistance in this matter.

10. MEMBERSHIP LIST

An updated copy of the Membership list was circulated at the meeting. Don Heintz requested that any errors or omission should be brought to his attention.

11. OTHER BUSINESS

a) Committee members were asked to purchase Christmas hats to be used for future Santa Claus Parades.

b) Danielle Marchese informed the Committee that the plaque for the Youth Affiliate contest will be delivered to Scott Park Secondary School. She has made considerable effort to encourage schools to become involved with the Youth Affiliate; however, she has noted that there has not been much interest from the schools she has contacted. Danielle Marchese asked all members to bring ideas on how to promote the Youth Affiliate. Douglas Monk suggested the Committee should encourage youth from other areas such as service organizations or environmental groups to become part of the Youth Affiliate.

c) Don Heintz asked if anyone could transfer the videos of the International Coastal Cleanup and the October 24th cleanup to one videotape. Everett Brown agreed to transfer the tapes.

d) Jim Auty asked if anyone had 1"x2"x4' wood strapping he could use to make picket signs for the Committee.

e) Ron Volterman asked if anyone would be willing to coordinate the Spotless Spot Contest with the Hamilton Spectator. Jim Auty and Claudette Kabitsis agreed to be responsible for the Spotless Spot Contest.

12. ADJOURNMENT

There being no further business the meeting then adjourned.

Taken as read and approved,

Ron Volterman, Chairperson
Keep Hamilton Clean Committee

Raffaella Brugnano, Secretary

CORPORATION OF THE CITY OF HAMILTON
CHEQUE REQUISITION

Rev. 09/96

PLEASE TYPE OR PRINT NAME AND ADDRESS

SEE BACK FOR INSTRUCTIONS – INCOMPLETE DOCUMENTS WILL BE RETURNED

VENDOR #
CONTROL #
CONTROL DATE

US FUND CALCULATION
AMOUNT
RATE
CDN EQUIV
EXCHANGE
GST REC
NET

PAYABLE TO: NAME PITCH-IN ONTARIO
ADDRESS Box 45011, Ocean Park R.P.O.
CITY White Rock, B.C. POSTAL CODE V4A 9L1

REMITTANCE MESSAGE PITCH-IN CONTRIBUTION
(Will appear on cheque stub – Maximum 50 characters)

FORWARD CHEQUE TO: VENDOR ☐ with copy EXT:

DATE: Dec 11/98 DEPARTMENT APPROVAL DX

GST I OR R	INVOICE NUMBER	INVOICE DATE YYMMDD	AMOUNT	ACCOUNT NUMBER COMPANY/ACCT/CENTRE	GST	FREIGHT	PST	TOTAL
	1	981211	$2,000.00	CH56103 60511	140.00	—	—	2,140.00
					—			2
								2,140.00 XX
TOTAL			2,000.00					

PITCH-IN CONTRIBUTION
DESCRIPTION (MAXIMUM 2

TREASURY USE ONLY

AUTH
AC

PITCH-IN ONTARIO

1999 PITCH-IN WEEK, May 3-9

Waste management...**in action!**

Box 45011, Ocean Park R.P.O.
White Rock, B.C., V4A 9L1

Website: www.PITCH-IN.ca

Allard van Veen: (604) 473-6495
Fax: (604) 535-4653
email: avanveen@PITCH-IN.ca

Patron, PITCH-IN CANADA
His Excellency the Right Honourable Roméo LeBlanc
P.C., C.C., C.M.M., C.D.
Governor General of Canada

December 11, 1998

INVOICE #/

Keep Hamilton Clean Committee
C/o The Department of Public Works & Traffic
71 Main Street
PO Box 2040
HAMILTON
ON L8N 3T4

Attention: Don Heintz
Staff Advisor

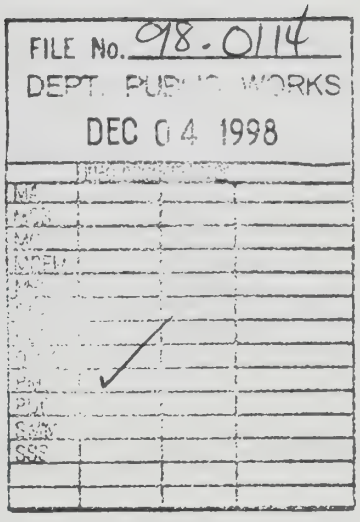
Re: Contribution, 1999 PITCH-IN CANADA Week

	$ 2, 000
GST	140
	$ 2,140

GST Registration No: R122014954

Please make cheque payable to PITCH-IN ONTARIO

URBAN OUTDOOR **TRANS** AD



November 30, 1998

Don Heintz
City of Hamilton Public Works
Keep Hamilton Clean Committee
71 Main Street
Hamilton, Ontario
L8N 3T4

Dear Don:

RE: Transit Advertising Material

As you may be aware, Urban Outdoor Trans Ad will no longer be representing Hamilton Street Rail effective January 1, 1999. We would like to offer our sincere thanks for your support over the years and please rest assured that we are committed to continuing our efforts and offering our finest service until our contract termination.

However, as our responsibility, representation and access to the Hamilton bus fleet ceases December 31, 1998, we are required to vacate our storage facilities. If you wish to make arrangements to pick up your material, please contact us prior to December 11, 1998. After this time, we will assume all remaining material may be sent for recycling.

Once again, "Thank You" for your business. Urban Outdoor Trans Ad remains committed to the out-of home advertising industry and looks forward to an opportunity to work with you again in the future.

Should there be any questions or concerns regarding the above or you require information regarding Urban Lite backlit billboards, please contact me.

Sincerely,

Paul Mason

Paul Mason
Regional Sales Manager

PM/cg

Note:- Dec 7/98
- Called Paul Mason
- Our material is now on list to be returned.
- HSR strike prevents access to material at this time.

A. Stan
1881
Toronto
Tel. 14
Fa

:34-6262.

Everyday Carcinogens:
Stopping Cancer Before It Starts

A Public Hearing and Workshop on the Primary Prevention of Cancer, March 26 and 27, 1999, Hamilton, Ontario

Mark Your Calendars and Please Circulate this Notice!

EVERYDAY CARCINOGENS: STOPPING CANCER BEFORE IT STARTS is a Public Hearing and Workshop to examine what Ontario is doing (or not *yet* doing) to prevent human exposure to carcinogens in our homes, workplaces and the environment-at-large.

Public Hearing: 2:00 - 4:30 p.m. Friday, March 26, 1999, Hamilton City Hall
Cancer Prevention Workshop: 7:00 p.m. - 9:00 p.m. Friday, March 26 **and** 9:00 a.m. - 5:00 p.m. Saturday, March 27, 1999, McMaster University

Background: More than 45,000 people in Ontario are diagnosed with cancer each year. One in every three Ontarians will experience cancer at some time in their lives; one in four will die from some form of this disease. The number of new cases of cancer in Ontario is rising by about three per cent per year (from *Ontario's Interim Cancer Report Card*, Cancer Care Ontario, April 1998). **It is believed that at least half of all cancer deaths can be prevented** through education, early detection and, perhaps most important of all, primary prevention – stopping cancer before it starts.

The Public Hearing on Friday at Hamilton City Hall will feature researchers and representatives from different groups and communities, presenting evidence about cancers associated with various involuntary exposures in our environment, such as radiation, electromagnetic fields (EMFs) and persistent toxic chemicals. A panel of eminent listeners – people in a position to influence policy and representing all levels of government, as well as health and environment agencies – will hear this evidence and include it in the strategy for primary cancer prevention that emerges from the Workshop.

The Friday evening and Saturday Workshop at McMaster University will examine primary prevention in Ontario, and look at our exposures to everyday carcinogens - at home, at work and in the environment. Saturday afternoon will be devoted to moving beyond problems associated with environmental carcinogens to solutions and plans for action - what is working well in jurisdictions around North America (and beyond), and where we in Ontario can go next.

The outstanding line-up of speakers for the Workshop includes, among others, Dr. Sandra Steingraber, author of *Living Downstream*, Dr. Peter Infante of the U.S. Occupational Safety and Health Administration, and Karen DeKoning, Canadian Breast Cancer Network.

PLEASE SEE OVER

Registration & Program Information:

Rachel Gillooly,
Conference Planning Services
Toll free 1-877-372-2435
Tel: (705) 454-8107
Fax: (705) 454-9792
E-mail: rach@concom.net

Steering Committee Members

Liz Armstrong
Trish Balon
Sheila McNair
Lorna Wilson
Breast Cancer Prevention Coalition

John Balloch
Local 1005
United Steel Workers of America

Karen DeKoning
Canadian Breast Cancer Network

Ruth Grier
Cancer Prevention Interest Group

Valerie Hepburn
City of Toronto Public Health Department

Nancy Kreiger, M.P.H., Ph.D.
Cancer Care Ontario;
University of Toronto

Sarah Miller
Canadian Environmental Law Association

Marjorie Mitchell
Local 504, Canadian Auto Workers

Otto Sanchez-Sweatman

4(c)

Workshop Objective: To create an informed coalition of advocates to make primary cancer prevention a priority in Ontario, particularly for the involuntary exposures we experience in our everyday lives at home, work and in the environment.

Who Should Attend?: Public and occupational health professionals, labour groups, cancer researchers, environmental health scientists, health and safety specialists, environment and community activists, cancer survivors, and members of Cancer Care Ontario Regional Councils.

A special report and primer on cancer prevention will be produced for Workshop attendees.

For more information, please contact Rachel Gillooly, Conference Planning Services:
Toll free: 1-877-372-2435 Telephone: (705) 454-8107
Fax: (705) 454-9792 E-mail: rach@cancom.net

✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂ ✂

Everyday Carcinogens: Stopping Cancer Before It Starts

□**YES**, I/we would like more information. Please send a Registration Package in January.

Name/Organization:_____

Street Address:_____ City:_____

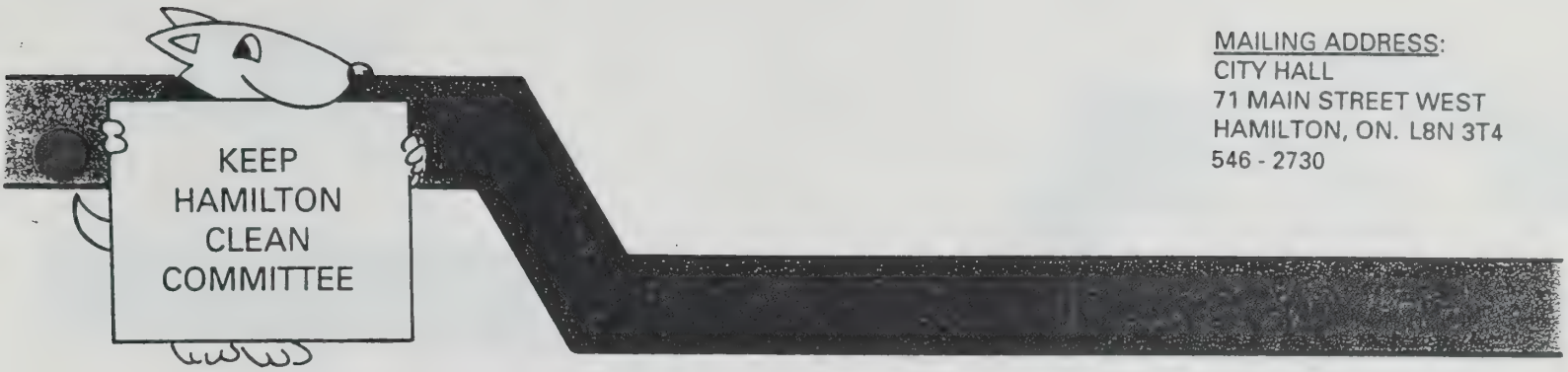
Province:_____ Postal Code: _____

Tel: _____ Fax: _____ Email:_____

Return by: **Fax** to (905) 524-2400 **Email** to rach@cancom.net
Or Mail to:

Everyday Carcinogens: Stopping Cancer Before It Starts
c/o McMaster Institute of Environment & Health, Room B150, Burke Science Building
McMaster University, 1280 Main Street West, Hamilton, Ontario L8S 4K1

Funded By: Health Canada (Ontario)
Sponsored By: Breast Cancer Prevention Coalition, Canadian Environmental Law Association, McMaster Institute of Environment & Health, City of Toronto Public Health Department



MAILING ADDRESS:
CITY HALL
71 MAIN STREET WEST
HAMILTON, ON. L8N 3T4
546 - 2730

1998 December 9

Bob Hayes, Assistant Superintendent
Canadian National
MacMillan Yard, Administration Building
1 Administation Road, P.O. Box 1000
Concord, Ontario
L4K1B9

Re: 1998 Cleanup of CN Lands Adjacent to Centre Mall Cleanup

The Keep Hamilton Clean Committee would like to take this opportunity to thank your organization for participating in this cleanup on Saturday, October 24th.

It is only through the participation and generosity of local organizations, businesses and dedicated individuals such as yourselves that make such an event possible and successful.

The weather was very co-operative and the media coverage most welcome. Our hope is that all participants enjoyed themselves. Certainly, our Committee was very pleased with the success of this important event. Your involvement in this important endeavour is appeciated by our Committee and all environmentally concerned citizens.

We hope that you found the experience worthwhile and that, possibly, you will keep this in mind for 1999 to Keep Hamilton Clean.

Once again, our sincere thanks for participating in this public service campaign.

Yours truly,

Ron Volterman
Chair, Keep Hamilton Clean Committee

9 01



MAILING ADDRESS:
CITY HALL
71 MAIN STREET WEST
HAMILTON, ON. L8N 3T4
546 - 2730

1998 December 9

Bill Stratton, Manager
Centre Mall
Centre Mall Administration Office
1227 Barton Street East
Hamilton, Ontario
L8H 2V4

Re: 1998 Cleanup of CN Lands Adjacent to Centre Mall Cleanup

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Chair, Keep Hamilton Clean Committee



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CITY HALL
71 MAIN STREET WEST
HAMILTON, ON. L8N 3T4
546 - 2730

1998 December 9

Jeff Hoover
Philip Enterprises
P.O. Box 423, Depot #1
Hamilton, Ontario
L8L 7W2

Re: 1998 Cleanup of CN Lands Adjacent to Centre Mall Cleanup

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Chair, Keep Hamilton Clean Committee



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CITY HALL
71 MAIN STREET WEST
HAMILTON, ON. L8N 3T4
546 - 2730

1998 December 9

Ottawa Street B.I.A.
201 Ottawa Street North
Hamilton, Ontario
L8H 3Z4

Attn: Mr. D. Kwiatkowski

Re: 1998 Cleanup of CN Lands Adjacent to Centre Mall Cleanup

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Ron Volterman
Chair, Keep Hamilton Clean Committee



MAILING ADDRESS:
CITY HALL
71 MAIN STREET WEST
HAMILTON, ON. L8N 3T4
546 - 2730

1998 December 9

Kiwanis Club of East Hamilton
681 Main Street East
Hamilton, Ontario
L8M 1K3

Re: 1998 Cleanup of CN Lands Adjacent to Centre Mall Cleanup

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Yours truly,

Ron Volterman
Chair, Keep Hamilton Clean Committee

SPOTLESS, NOT THOUGHTLESS. CARE ABOUT OUR CITY.



MAILING ADDRESS:
CITY HALL
71 MAIN STREET WEST
HAMILTON, ON. L8N 3T4
546 - 2730

1998 December 9

John Howard Society
128 Hughson Street North
Hamilton, Ontario
L8R 1G6

Attn: Eileen Walker

Re: 1998 Cleanup of CN Lands Adjacent to Centre Mall Cleanup

The Keep Hamilton Clean Committee would like to take this opportunity to thank you and your organization for particpiating in this cleanup on Saturday, October 24th.

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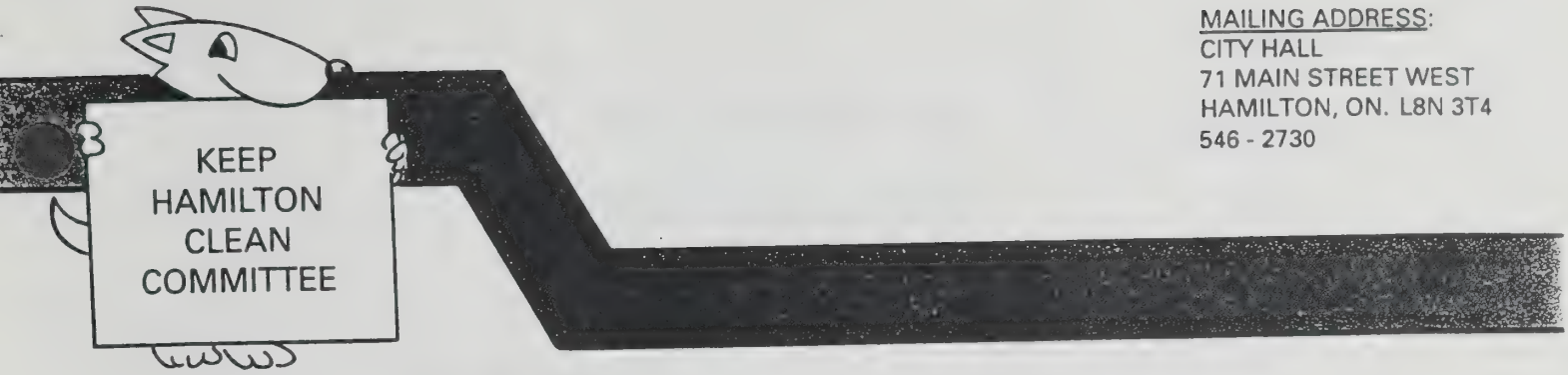
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Ron Volterman
Chair, Keep Hamilton Clean Committee



MAILING ADDRESS:
CITY HALL
71 MAIN STREET WEST
HAMILTON, ON. L8N 3T4
546 - 2730

1997 December 10

Mr. David Munro (#63595P)
Public Works Department

Dear Mr. Munro:

On behalf of the Keep Hamilton Clean Committee, I wish to thank you for volunteering your time to drive the Garbage Packer in this year's Santa Claus Parade.

It is encouraging when individuals such as yourself give of their time and energy for such a worthwhile cause.

Your involvement certainly added to the Keep Hamilton Clean Committee's entry and was appreciated by all Committee Members and children that participated.

Once again, thank you.

Yours truly,

Ron Volterman, Chair
Keep Hamilton Clean Committee

10b

CITY OF HAMILTON

- RECOMMENDATION -

13

DATE: 1998 December 14

REPORT TO: Mr. Kevin C. Christenson, Secretary
Transport and Environment Committee

FROM: Mr. D. Lobo
Commissioner of Public Works and Traffic

SUBJECT: Keep Hamilton Clean Committee - Appointment of New Members

RECOMMENDATION:

a) That the Keep Hamilton Clean Committee be allowed to recommend the appointment of one "alternate" member for a term of up to three (3) years - such alternate would at all times have voice but vote only when a regular member is absent;

b) That the following citizens be appointed to the Keep Hamilton Clean Committee for a three (3) year term to expire 2001 December 31:

Jim Auty
Claudette Kabitsis
Joel Begin
Jim Gladyn

c) That the following citizen be appointed to the Keep Hamilton Clean Committee for a two (2) year term to expire 2000 December 31:

Clare Greeson

d) That the following citizen be appointed as an "alternate" member with a three (3) year term to expire on 2001 December 31:

John Nieminen

per D. Lobo

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The staffing level to support this Committee is provided through two (2) volunteer members of the Public Works staff complement with no staff time costs attributable to this Committee.

BACKGROUND:

On 1995 April 3, the Transport and Environment Committee approved that the responsibilities for the Keep Hamilton Clean Committee be transferred to the Department of Public Works and Traffic and the Transport and Environment Committee from the Finance and Administration Committee.

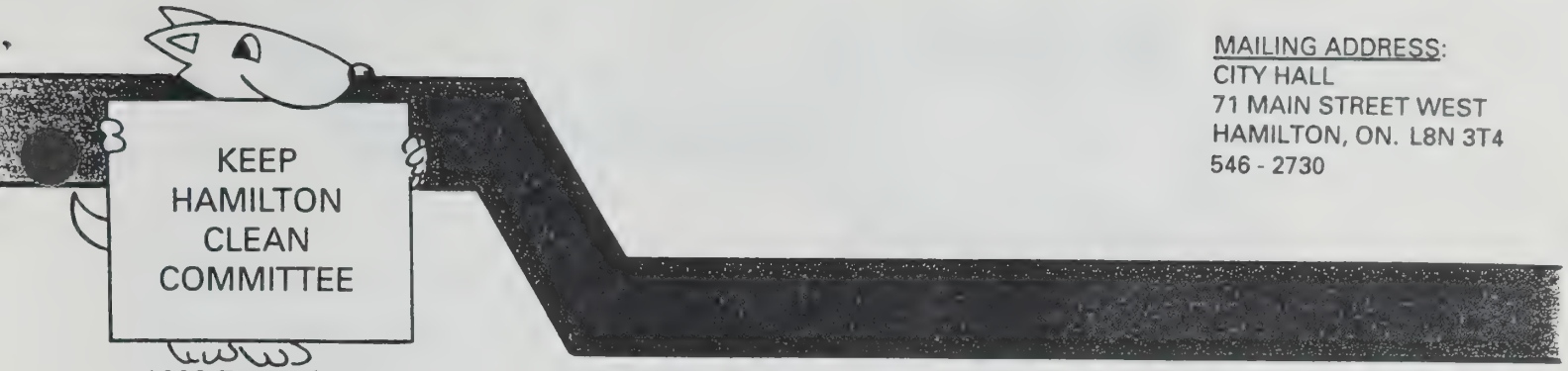
The Committee shall be comprised of twelve citizen members appointed by the Transport and Environment Committee following the standard City Sub-Committee process. Orientation Sessions were held on 1998 October 1st and 7th to recruit applicants to fill the existing four (three year) vacancies on the Committee and the one two (2) year vacancy on this Committee.

Following the Orientation Sessions, two incumbents and four citizens put their names forward for consideration. As approved by the Finance and Administration Committee on 1995 June 6, the interviewing of applicants to the Keep Hamilton Clean Committee was to be conducted by the Public Works Department as this group acts as a resource to the Public Works staff.

On 1998 October 25, Ron Volterman, Chair of the Keep Hamilton Clean Committee along with a member of the Public Works staff, interviewed all applicants and recommend the above-noted applicants for membership on the Committee. The Keep Hamilton Clean Committee, at its meeting held on 1998 December 9, was appraised of and endorsed the above recommendations.

DL/DH/

cc Charlene Touzel, City Clerk's Department



MAILING ADDRESS:
CITY HALL
71 MAIN STREET WEST
HAMILTON, ON. L8N 3T4
546 - 2730

1998 December 10

Mrs. Pat Hemingway
Annual Giving Co-Ordinator
Community Relations and Development Department
The Salvation Army
340 York Blvd., Room 200
Hamilton, Ontario
L8R 3L2

15

Re: Banner Across Main Street at City Hall

The Keep Hamilton Clean Committee has reserved the first week in May each year for the hanging of the Committee's PITCH-IN Banner on the banner poles on Main Street at City Hall. In 1999, the dates reserved are May 3 - 10, inclusive.

In response to your letter dated 1998 November 16, the Keep Hamilton Clean Committee agreed to approve the use of Monday, 1999 May 3 for the flying of a banner by the Salvation Army.

The issue of an ongoing commitment to time sharing was not dealt with at that time but will be placed on the Agenda for January or February of 1999 for discussion and a final decision.

Yours truly,

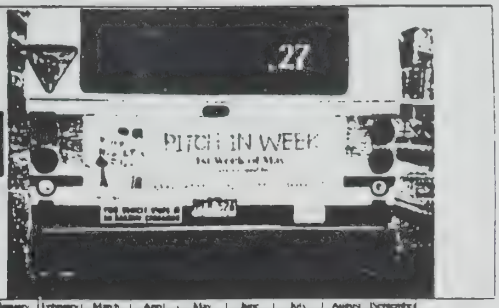
Ronald P. Volterman

R. Volterman, Chair
Keep Hamilton Clean Committee



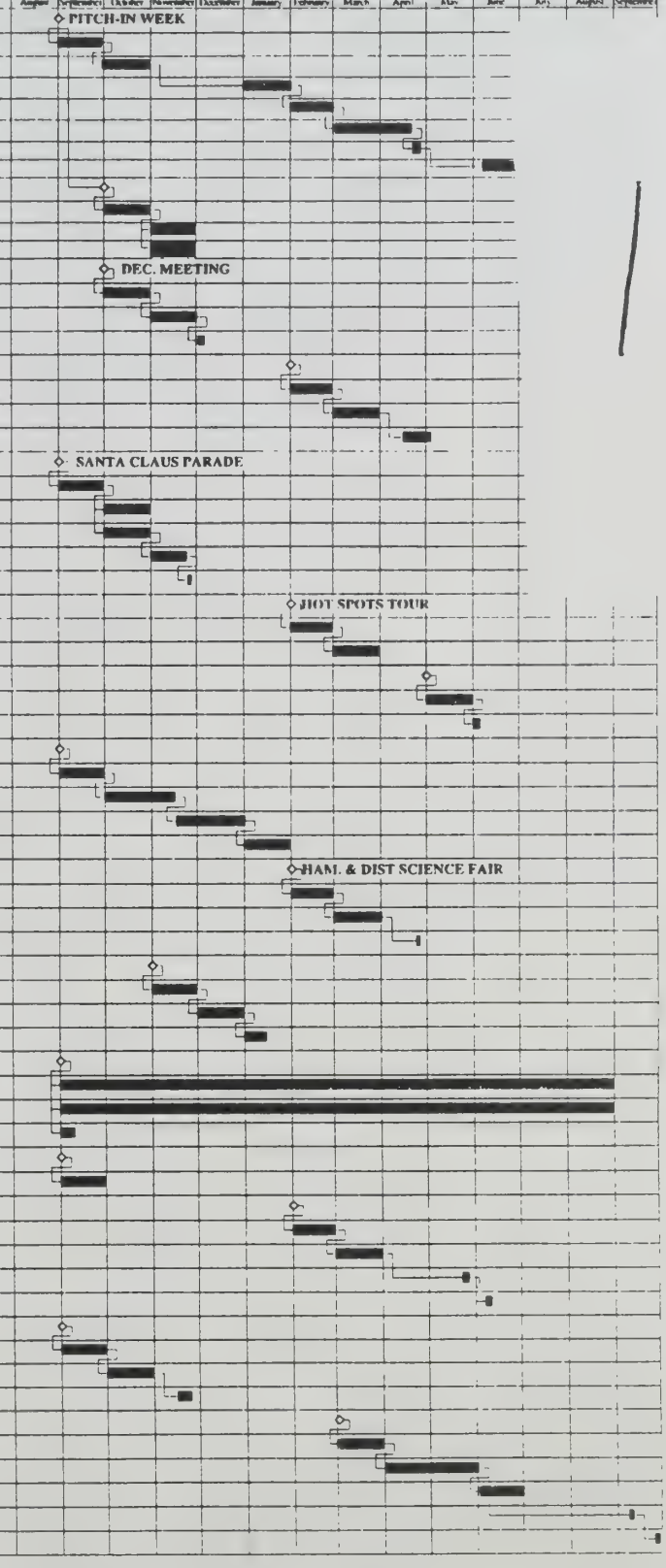
Keep Hamilton Clean Committee
Corporation of the City of Hamilton

City of HAMILTON



17

#	Task Name
1	**PITCH-IN WEEK**
2	RECEIVE REQUEST FROM PITCH-IN CANADA
3	RESPOND AND REMIT DONATION TO PITCH IN Canada
4	RECEIVE BAGS FROM PITCH-IN Canada
5	SEND OUT INVITATIONS TO GROUPS
6	COALATE REQUESTS FOR BAGS AND GLOVES
7	Del. BAGS AND GLOVES
8	TABULATE RESULTS
9	ADVERTISING FOR PITCH-IN
10	DECIDE ON ADVERTISING STRATEGY
11	ARRANGE FOR MEDIA COVERAGE
12	PLACE OTHER MEDIA ADVERTISING
13	**DECEMBER MEETING**
14	ANNOUNCE AT OCTOBER MEETING
15	LOCATION DECISION AT NOVEMBER MEETING
16	HOLD MEETING AT OUT SIGHT LOCATION
17	**PUPPET SHOW**
18	NOTIFICATION TO SCHOOLS
19	ARRANGE FOR VOLUNTEER PUPPETEERS
20	PERFORM PUPPET PLAY
21	**SANTA CLAUS PARADE**
22	RECEIVE AND ACT ON INVITATION
23	RECEIVE CONFIRMATION AND PARADE POSITION
24	NOTIFY SPOTLESS WINNERS, AND PARENTS
25	RECEIVE CONFIRMATION FROM SPOTLESS WINNERS
26	ATTEND PARADE
27	**HOT SPOTS TOUR**
28	DECISION ON DATE
29	REMINDER FOR LOCATIONS
30	**ELECTION FOR OFFICES**
31	NOTICE TO COMMITTEE
32	ELECTION FOR CHAIR, VICE-CHAIR, SECRETARY
33	**PUBLIC SERVICE ANNOUNCEMENTS**
34	DECISION ON THEME
35	MEET WITH STUDENTS @ MOHAWK
36	RECEIVE ENTRIES AND DECIDE ON WINNING STORY BOARDS
37	SELECT WINNER
38	**HAM. AND DIST. SCIENCE AND ENGINEERING FAIR**
39	RECEIVE INVITATION
40	RESPOND WITH AWARD CRITERIA AND AMOUNT
41	ATTEND FAIR AND JUDGE ENTRIES
42	**SPOTLESS DEBATE**
43	CONTACT HAMILTON AND DISTRICT DEBATING SOCIETY
44	ARRANGE DATE AND LOCATION
45	CONTACT CABLE 14
46	**SPOTLESS SPOT**
47	SPECTATOR CONTEST, EVERY SATURDAY
48	RELAY CONTEST WINNER'S NAME FOR PRIZE SENDOUT
49	REQUEST IDEAS FROM COMMITTEE
50	**YOUTH AFFILIATE**
51	LETTER TO SCHOOLS REQUESTING REPRESENTATION
52	**YOUTH AFFILIATE CONTEST**
53	DRAFT CONTEST CRITERIA
54	SEND CONTEST APPLICATIONS TO SCHOOLS
55	DEADLINE FOR ENTRIES
56	JUDGE ENTRIES AND AWARD PRIZES
57	**VISION 2020 COMMUNITY FAIR**
58	RECEIVE ANNOUNCEMENTFROM 2020 COMMITTEE
59	DECIDE UPON PARTICIPATOIN ACTIVITIES
60	VISION 2020 WEEK
61	**UNDERWATER COSTAL CLEANUP**
62	DECISION TO PARTICIPATE
63	SET-UP MEETINGS
64	ARRANGE FOR INSURANCE AND WAIVERS
65	PRE-DIVE
66	DIVE DAY



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KEEP HAMILTON CLEAN COMMITTEE

URBAN MUNICIPAL

CITY HALL
71 MAIN STREET WEST
HAMILTON, ONTARIO L8P 4Y5
(905) 546-3920

URBAN MUNICIPAL
FEB 5 1999
GOVERNMENT DOCUMENTS

NOTICE OF MEETING

Keep Hamilton Clean Committee

Wednesday, 1999 February 3
7:30 o'clock p.m.
Room 219, City Hall

Don Heintz, Staff Advisor
Keep Hamilton Clean Committee

NOTE: In order to ensure that there are enough members present at the meeting to form a quorum, it is up to Committee Members to notify the Committee's Staff Advisor at 546-3920 at least 24 hours in advance, it you are unable to attend.

AGENDA

1. **ADOPTION OF MINUTES**

   Minutes of the Keep Hamilton Clean Committee for meetings held 1999 January 6.

2. **CHAIRPERSON'S REMARKS AND WELCOME OF NEW COMMITTEE MEMBERS**

3. **BUSINESS ARISING FROM THE MINUTES**

4. **CORRESPONDENCE**

   a) Letter to Salvation Army

   b) By-Law 93-003 (Signs - Posters on Poles)

5. **EARTH DAY HAMILTON** (Larry Pomerantz)

6. **YOUTH AFFILIATE** (Danielle Marchese to report)

7. **MALL DISPLAY** (Jim Auty to report)

8. **SPECTATOR - SPOTLESS SPOT**

9. **INTERNATIONAL COASTAL CLEANUP** (Kathy Vucic)

10. **PUBLIC SERVICE ANNOUNCEMENT**

    a) E-Mail - The Weather Channel

11. **1999 HAMILTON DISTRICT SCIENCE & ENGINEERING FAIR**

    a) Letter from Elaine Irwin, Chair

12. **GROCERY CARTS** (D. Heintz)

13. **PITCH-IN WEEK**

    a) CHML Liaison
    b) Bus and other advertising (including Freenet)
    c) School Board Co-ordination
    d) Puppet Play Preparations/Planning
    e) Gloves
    f) Lugger Bin Location Planning
    g) Other

14. **MEMBERSHIP LIST**

15. **TIMELINE**

16. **OTHER BUSINESS**

17. **ADJOURNMENT**

C:\W\STORAGE\CLEAN\MEETING\MTGNOTIC

Wednesday, 1999 January 06
7:30 o'clock p.m.
Room 219, City Hall

The Keep Hamilton Clean Committee met.

There were present:	Ron Volterman, Chairperson Rick Butson, Vice-Chairperson Maria Demydchuk Jim Auty Douglas Monk Claudette Kabitsis Raffaella Brugnano
Regrets:	Mark Alan Whittle Danielle Marchese Kathy Vucic
Also present:	Don Heintz, Public Works Department Everett Brown, Public Works Department Rebecca Marriage, Youth Affiliate Joel Begin Glenna Marriage John Niessen

1. ADOPTION OF MINUTES

The Committee was in receipt of the minutes of the Keep Hamilton Clean Committee for its meeting held 1998 December 09 and these minutes were adopted as circulated.

2. CHAIRPERSON'S REMARKS

Ron Volterman, Chairperson, welcomed Rebecca Marriage, Joel Begin, and John Niessen to the Committee's meeting. Rebecca Marriage is a student at Glendale Secondary School. Joel Begin is seeking appointment to the Committee. John Niessen is a teacher at Glendale Secondary School. All members introduced themselves.

3. BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the minutes.

4. CORRESPONDENCE

a) PITCH-IN Donation Cheque Requisition

A copy of the cheque requisition for the Committee's donation to Pitch-In Canada was included with the minutes.

b) Urban Outdoor TransAd

The Committee was in receipt of correspondence from Urban Outdoor TransAd regarding transit advertising material. Urban Outdoor TransAd will no longer be representing Hamilton Street Railway. The Committee will have to retrieve the bus posters which are in storage at the H.S.R. facilities. Don Heintz noted that it may be difficult to retrieve the posters due to the H.S.R. strike.

c) Brochure - Everyday Carcinogens

A copy of a brochure for a public hearing and workshop on Everyday Carcinogens scheduled for March 26 & 27, 1999 was included with the minutes for the Committee's interest. Ron Volterman noted that there are several interesting speakers at this event and encouraged everyone to attend.

5. YOUTH AFFILIATE

a) Update

Danielle Marchese sent an e-mail message to Don Heintz regarding the status of the Youth Affiliate. A student from St. Thomas More Secondary School expressed interest in becoming a member of the Youth Affiliate; however, could not attend the meeting due to poor weather conditions. Danielle Marchese asked all members to bring two suggestions for themes for the Youth Affiliate Contest to the February 1999 meeting.

6. MALL DISPLAY

Jim Auty will contact Charlene Touzel in order to make arrangements to have the mall display set up in City Hall.
John Niessen asked if the Mall Display could be set up at Glendale Secondary School.

7. SPECTATOR - SPOTLESS SPOT

Ron Volterman has not received any information from Mark Alan Whittle regarding the status of the Spotless Spot contest. Rick Butson noticed the same theme has been used for the contest for the past couple of weeks. He suggested that the Committee needs a new list of themes for the contest. Jim Auty and Claudette Kabitsis agreed to coordinate the Spotless Spot contest and will make the

necessary arrangements with the Spectator. Jim Auty has a scanner and will be able to send the Spotless drawings electronically to Don Heintz to be included on the Committee's web page.

8. INTERNATIONAL COASTAL CLEANUP

This item was tabled for the February 1999 meeting.

9. CNR LANDS - CO-OPERATIVE CLEANUP DISCUSSIONS

a) Letters of Thanks

The Committee sent letters to CN Rail, Centre Mall Management, Philip Enterprises, Ottawa Street B.I.A., Kiwanis Club of East Hamilton, John Howard Society thanking them for participating in the cleanup on October 24, 1998.

10. SANTA CLAUS PARADE

a) Discussion

Ron Volterman was pleased with the turn out for the 1998 Santa Claus Parade. Several members noted that a large amount of litter was collected along the parade route. The Committee only had two litter bins this year and they had to be emptied several times during the parade. Everett Brown suggested the Committee may wish to borrow several carts from Third Sector Recycling in the future.

b) Letter to Employee/Volunteer

The Committee sent a letter to David Munro thanking him for volunteering his time to drive the Garbage Packer in the 1998 Santa Claus Parade.

11. GROCERY CARTS

Don Heintz did not have any new information to report on this item. In the past, the Public Works Department has collected and stored grocery carts at their facilities. Everett Brown noted that a few companies collect the grocery carts from the Public Works yard. Don Heintz was surprised that very few grocery stores have shown much interest in this issue.

12. POSTERS ON POLES

Ron Volterman reported that he has seen numerous posters on poles in the Hamilton area which contradict the City's Poster By-law. Don Heintz stated that Frank Westaway is the by-law officer who deals with this issue. Ron Volterman suggested Frank Westaway could educate individuals with respect to the By-Law. Jim Auty thought the Committee might be interested in submitting an

article to the Hamilton Spectator regarding the Poster By-Law. Douglas Monk also suggested having this topic discussed on Cable 14. Don Heintz will forward a copy of the Poster By-Law to Jim Auty and Douglas Monk.

13. COMMITTEE APPOINTMENTS

a) Report to Transport & Environment Committee

A copy of the report to the Transport & Environment Committee regarding the appointment of citizens to the Keep Hamilton Clean Committee was included with the minutes.

14. HAMILTON HARBOUR REMEDIAL ACTION PLAN (RAP)

a) Report

The Committee was invited to participate in the Hamilton Harbour Remedial Action Plan. Danielle Marchese attended the RAP Forum on November 26, 1998.

15. BANNER & SALVATION ARMY

a) Letter dated 1998 December 10

The Committee sent a letter to the Salvation Army regarding hanging the Salvation Army's banner on the banner poles on Main Street on May 3, 1999.

b) Discussion - ongoing commitment

At the December 1998 meeting, the Committee decided to allow the Salvation Army to hang their banner on the banner poles on Main Street on May 3, 1999. After discussion, the Committee passed a motion to allow the Salvation Army to hang their banner on the first Monday of May on an on-going basis. Douglas Monk suggested the Salvation Army could participate in Pitch-In Week activities as a goodwill gesture.

16. MEMBERSHIP LIST

The Committee's membership list was not included with the agenda package.

17. TIMELINE

Douglas Monk noted the Spotless Debate is still on the Committee's timeline. Ron Volterman suggested someone could contact the Hamilton District Debating Society if the Committee was interested in continuing this activity. Douglas Monk agreed to contact the Hamilton District Debating Society.

18. OTHER BUSINESS

a) Douglas Monk informed the Committee that the John Howard Society wants to be on the Committee's Pitch-In Week distribution list.

b) John Niessen noticed a woodlot near Captain Cornelius Park had a considerable amount of litter. Don Heintz will ask the Parks Department to examine this area.

c) Douglas Monk noted an increased amount of litter in several areas along the Lincoln Alexander Parkway. Maria Demydchuk also noticed an excessive amount of litter along the ramps to Highway 403. The Committee decided to send a notice to the Ministry of Transportation (MTO) regarding litter on MTO Right-of Ways.

d) Ron Volterman had a copy of the nomination form for the Environmentalist of the Year Award.

e) Don Heintz circulated a report on the status of the public service announcement. ONTV is no longer interested in airing the P.S.A. because they broadcast to areas outside of Hamilton-Wentworth. Cable 14 did not show much interest in broadcasting the Committee's P.S.A. Hazel Milsome suggested the Committee might be interested in having Mohawk College's Media Department produce a short promotional video. The Committee needs to determine if there is a need for this type of video, target market, and content.
Several members noted the Weather Channel broadcasts P.S.As that have an environmental theme. Douglas Monk agreed to contact the Weather Channel to see if they are interested in running the Committee's P.S.A.
After some discussion, the Committee decided not to produce a P.S.A. this year due to time constraints.

19. ADJOURNMENT

There being no further business the meeting then adjourned.

Taken as read and approved,

Ron Volterman, Chairperson
Keep Hamilton Clean Committee

Raffaella Brugnano, Secretary

KEEP
HAMILTON
CLEAN
COMMITTEE

CITY HALL
71 MAIN STREET WEST
HAMILTON, ONTARIO L8P 4Y5
(905) 546-3920

1999 January 11

4 (a)

Mrs. Pat Hemingway
Annual Giving Co-Ordinator
Community Relations and Development Department
The Salvation Army
340 York Blvd., Room 200
Hamilton, Ontario
L8R 3L2

Re: Banner Across Main Street

The Keep Hamilton Clean Committee has reserved the first week in May each year for the displaying of the Committee's PITCH-IN Banner on the banner poles on Main Street at City Hall. In 1999, the dates reserved are May 3 - 10, inclusive.

The issue of an annual commitment by the Keep Hamilton Clean Committee to allow the Salvation Army to have their banner replace ours for the first Monday in May each year (one day (the first) of our week) was reviewed and approved by the Committee. We have notified the appropriate Regional staff.

Please allow us to suggest that the Salvation Army look for an area to clean up in your neighbourhood during PITCH-IN WEEK and form a group to participate in this Canada-wide event - May 3rd to 10th, 1999. Should you choose to do so, you may call upon this Committee for garbage bags (and perhaps gloves) to assist you in this community service.

Good luck with your blitz day on May 3rd!

Yours truly,

Ronald P. Volterman

R. Volterman, Chair
Keep Hamilton Clean Committee

Bill No. A-3

The Corporation of the City of Hamilton

BY-LAW NO. 93- *003*

To Amend:

Streets By-law No. 86-77

Respecting

SIGNS

4(b)

WHEREAS the uncontrolled posting of signs and notices on utility poles on the highway creates a safety hazard for City employees and a potential traffic hazard;

AND WHEREAS the posting of signs and notices creates an aesthetic and visual blight;

AND WHEREAS the City provides kiosks for the public to affix signs in certain parts of the City;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. Section 16a. of By-law 86-77 is repealed and the following is substituted in lieu:

16a. (1) No person shall erect or place or affix a sign or post a notice on property abutting a highway or part of a highway except in accordance with this section.

(2) Any person posting a sign or notice shall follow the directions of the Director of Public Works.

(3) Signs or notices shall be fastened with adhesive tape. No person shall fasten the sign or poster on a utility pole with staples or any metal device.

(4) The person posting the sign or notice shall remove the sign or notice and all posted materials five days after the event advertised has occurred.

(5) No sign or notice which exceeds the dimensions of eleven (11) inches wide by seventeen (17) inches long shall be posted.

(6) For the purposes of this by-law, "sign" does not include a sign that is free standing and on its own supports.

PASSED this *12th* day of *January* , A.D. 1993.

City Clerk Mayor

(1993) 1 R.T.E.C. 24, January 12

Heintz, Don

From: douglas.monk@mail.ghbbs.com
Sent: January 22, 1999 9:02 AM
To: Dheintz@city.hamilton.on.ca
Subject: ENVIRONMENTAL CLUB

6

To: 103231.1047@compuserve.com, ag107@hwcn.org, Dheintz@city.hamilton.on.ca
Subject: ENVIRONMENTAL CLUB

This message was originally addressed to MOFFATT@HILLSTRATH.ON.CA
and a carbon copy was sent to you.

John McGurch told me briefly about the Hillfield Strathallan
Environmental Club.

I am a member of the Keep Hamilton Clean Committee. This is a
subcommittee of the City of Hamilton. We run a number of projects
throughout the year, such as the local International Coastal Cleanup
which includes a dive, the Hot Spots tour when we try to bring media
attention to the worst litter spots in Hamilton, and Pitch-In week, a
week in the spring when scores of groups across town collect litter and
deposit it in dumpsters we locate for the purpose.

We have a perpetual quest for youth affiliates. Youth affiliates
come to our meetings to participate and get idea of what is going on.
Your group might be interested in sending someone who sits in on a
meeting and decides whether or not to attend regularly.

Our meetings take place at City Hall, room 219, on the first Wednesday
of each month except July and August, at 7:30 p.m.

Unfortunately I will not be at the next two meetings. Danielle Marchese
looks after youth affiliates. Her email address is danielle@hwcn.org.
The chairperson is Ron Volterman, ron.volterman@camc.ge.com. Don Heintz
is our staff support person from the City of Hamilton. He is at
dheintz@city.hamilton.on.ca, and can be reached by phone at 546 3920.
You may simply come to a meeting and introduce yourself there, if you
wish.

I hope you will find this interesting, and your group joins us.

cc: Keep Hamilton Clean 1 [103231.1047@compuserve.com, ag107@hwcn.org, Dheintz@city.hamilton.on.ca]
Keep Hamilton Clean 2 [kabitsis@globalserve.net, maria.demydchuk@sympatico.ca, danielle@hwcn.org, galloway@globalserve.net]
Keep Hamilton Clean 3 [ron.volterman@camc.ge.com, vucic@pathcom.com]

þ OLX 1.53 þ Douglas Monk Hamilton Douglas.Monk@GHBBS.com

10 (a)

Heintz, Don

From: douglas.monk@mail.ghbbs.com
Sent: January 18, 1999 9:49 PM
To: Dheintz@city.hamilton.on.ca
Subject: Weather Channel

To: 103231.1047@compuserve.com, ag107@hwcn.org, Dheintz@city.hamilton.on.ca
Subject: Weather Channel

She asked me to facs in our request... I am sending this tomorrow, 19 January.

To: Tricia
The Weather Channel
Facs 905 566 5383

From: Doug Monk
The Keep Hamilton Clean Committee
Facs 905 528 8563

The Keep Hamilton Clean Committee is a subcommittee of the City of Hamilton, and our object is to reduce litter in the city. Each year we have a contest for the students of Mohawk College. We provide a theme and the students produce short video public service announcements, one or two minutes long. There is a small cash prize and the winning video has been shown on ON TV, (CHCH) in Hamilton until this year.

ON TV has changed their marketing strategy and no longer wish to show our winning public service announcement. We wonder whether you would be interested in showing it.

We would appreciate it if you could let us know your policy on short public service videos. What length would you prefer? Do you have restrictions on content or theme? How would we go about submitting one to you? Would you like to participate in choosing the winning video?

We have missed this academic year but we would like to be in a position to give the Mohawk students some concrete information in September and have a winning entry in the spring of next year (2000.)

My facs number is shown above. My office phone number is 905 570 7079. My home phone number is 905 527 2269. My email address is Douglas.Monk@GHBBS.com. My mailing address is: Douglas Monk
Box 57341 Jackson Station
Hamilton, Ontario L8P 4X2

Yours,

Douglas Monk
19 January 1999

cc: Keep Hamilton Clean 2 [kabitsis@globalserve.net, maria.demydchuk@sympatico.ca, danielle@hwcn.org, galloway@globalserve.net]
Keep Hamilton Clean 3 [ron.volterman@camc.ge.com, vucic@pathcom.com]

þ OLX 1.53 þ Douglas Monk Hamilton Douglas.Monk@GHBBS.com

FILE No. 99.0114
DEPT. PUBLIC WORKS
JAN 2 1 1999
MA
MSS
MP
MCEM
PM
PO
SSS

11 (a)

January 18, 1999

Mr. Don Heintz, Public Works
Keep Hamilton Clean Committee
City Hall, 71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Heintz:

The 1999 Hamilton District Science and Engineering Fair is rapidly approaching. During the past few months we have given HDSEF a new face and a renewed mission. The changes to the fair and its structure will help to ensure that the fair remains a strong advocate for practical science and engineering learning for students well into the next millennium.

The scope of the changes include a new mission statement, a new board of directors including funding base and new competitive categories to name a few changes. In the past, your organization has generously donated money and individuals to judge the students.

For the 1999 HDSEF we are inviting individuals and companies to continue their support by becoming a category sponsor or co-sponsor in place of individual awards. This allows individual sponsors to share the recognition amongst a greater number of students as well as to represent their association. Additional items such as certificates of merit, plaques, T shirts, or membership and subscriptions could still be awarded to individuals who display specific merit.

The new categories are as follows:

Life Sciences
Biotechnology
Physical Science
Engineering
Earth and Environmental Sciences
Computer Technology

Students will still be judged in the junior (gr. 7-8), intermediate (gr. 9,10) and senior (gr.11,12, O.A.C.) levels. For more information, access our website: **www.mcmaster.ca/hdsef** or contact us by e-mail: **hdsef@mcmaster.ca**

We hope that you agree that these changes will help to support a strong and continuously successful **Hamilton Science and Engineering Fair.** We look forward to your continued support and presence **April 7-10, 1999 at McMaster University**. Please complete the attached form and forward it as soon as possible to the Awards Committee. Thank you in advance for your continued support.

Sincerely,

Elaine Irwin
Chair, Hamilton District Science & Engineering Fair

HAMILTON AND DISTRICT SCIENCE AND ENGINEERING FAIR

SPONSOR QUESTIONAIRE

The contact details we have on file are as follows:

Mr. Don Heintz, Public Works
Keep Hamilton Clean Committee
City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4

Please update/correct as necessary.

The new HDSEF Categories are as follows, please identify which category or categories your company or association would like to sponsor:

- ❑ Life Sciences
- ❑ Biotechnology
- ❑ Physical Science
- ❑ Engineering
- ❑ Computer Technology
- ❑ Earth & Environmental

In which level?

❑ Junior ❑ Intermediate ❑ Senior

Total Sponsorship: _____

Would anyone from your organization be interested in judging? If so, please indicate:

Organization: _____

Name: _____ **Phone:** _____
(The judge-in-chief will contact this person in the near future.)

Please return this completed form with cheques made payable to HDSEF to:

Awards Committee - HDSEF
McMaster University
JHE 343C
1280 Main St. W.
Hamilton, Ontario L8S 4L7

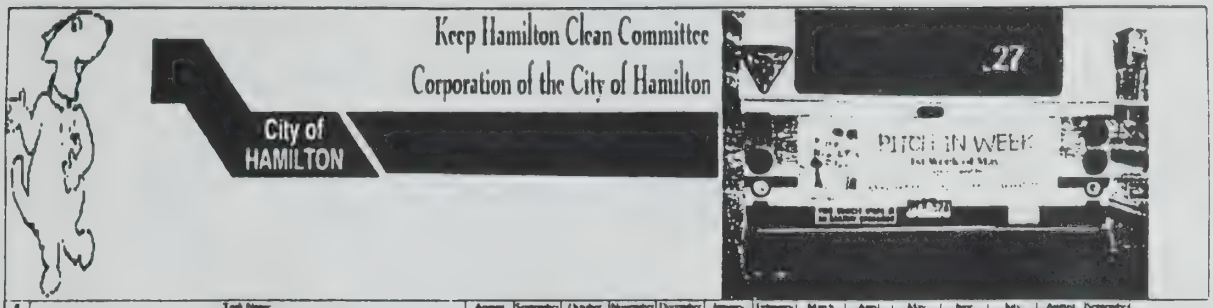
14

KEEP HAMILTON CLEAN COMMITTEE

NAME	ADDRESS	TELEPHONE	TERM EXPIRES INTERNET ADD.
Ron Volterman Chairperson	50 Fairway Drive Hamilton, Ontario L8K 5L4	521-3467 (o) 972-7889 (p)	Dec. 31, 1999 ron.volterman@camc.ge.com
Rick Butson Vice-Chairperson	24 Auchmar Road Hamilton, Ontario L9C 1C5	383-6775 (h) 520-0472 (o)	Dec. 31, 2000 galloway@globalserve.net
Raffaella Brugnano Secretary	10 Astra Court Hamilton, L9C 4P2	389-2945 (h) 546-3768 (o)	Dec. 31, 1999 ag107@hwcn.org
Claudette Kabitsis	308 Delancy Boulevard Hamilton, L9B 2B4	389-7827 (h)	Dec. 31, 2001 kabitsis@globalserve.net
Maria Demydchuk	187 Park St. S. (Unit #10C) Hamilton, L8P 3E9	529-6420 (h) 546-2807(o)	Dec. 31, 2000 mdemydch@hamilton-went.on.ca
Kathy Vucic	274 Jones Road Stoney Creek, L8E 5J5	643-2046 (h)	Dec. 31, 1999 vucic@pathcom.com
Clare Greeson	211 York Road, Unit 22 Dundas, Ontario L8H 1M9	627-0285 (h)	Dec. 31, 1999
James Auty	27 Smith Avenue Hamilton, L8L 5P2	528-0969 (h)	Dec. 31, 2001 103231.1047@compuserve.com
Danielle Marchese	4 Lunner Avenue Hamilton, L9C 2S6	385-3740 (h)	Dec. 31, 1999 danielle@hwcn.org
Joel Begin	1868 Main St. West, #1008 Hamilton, Ontario L8S 1J1	522-7053 (h) (905) 540-8787 (x11) (o)	Dec. 31, 2001 jpbegin@bserv.com
Jim Gladun	1760 Main Street West, #807 Hamilton, Ontario L8S 1H2	525-0411 (h)	Dec 31, 2001
Douglas Monk	Box 57341, Jackson Station Hamilton, Ontario L8P 4X2	527-2269 (h) 570-7079 (o)	Dec. 31, 2000 douglas.monk@ghbbs.com
John Nieminen	211 York Road, Unit 22 Dundas, Ontario L8H 1M9	627-0285 (h)	Dec. 31, 2001 (alternate)

Don Heintz (Staff Advisor) 546-3920 (o)
dheintz@city.hamilton.on.ca 973-4058 (cell)
Everett Brown (Staff Advisor) 546-4289 (o)
everett.brown@sympatico.ca 543-1087 (cell)

Revision Date: 1999 January 12



#	Task Name	Duration	Start	Finish	Predecessors
1	**PITCH-IN WEEK**				
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40	RESPOND WITH AWARD CRITERIA AND AMOUNT				
41	ATTEND FAIR AND JUDGE ENTRIES				
42	**SPOTLESS DEBATE**				
43	CONTACT HAMILTON AND DISTRICT DEBATING SOCIETY				
44	ARRANGE DATE AND LOCATION				
45	CONTACT CABLE 14				
46	**SPOTLESS SPOT**				
47	SPECTATOR CONTEST, EVERY SATURDAY				
48	RELAY CONTEST WINNER'S NAME FOR PRIZE SENDOUT				
49	REQUEST IDEAS FROM COMMITTEE				
50	**YOUTH AFFILIATE**				
51	LETTER TO SCHOOLS REQUESTING REPRESENTATION				
52	**YOUTH AFFILIATE CONTEST**				
53	DRAFT CONTEST CRITERIA				
54	SEND CONTEST APPLICATIONS TO SCHOOLS				
55	DEADLINE FOR ENTRIES				
56	JUDGE ENTRIES AND AWARD PRIZES				
57	**VISION 2020 COMMUNITY FAIR**				
58	RECEIVE ANNOUNCEMENTFROM 2020 COMMITTEE				
59	DECIDE UPON PARTICIPATOIN ACTIVITIES				
60	VISION 2020 WEEK				
61	**UNDERWATER COSTAL CLEANUP**				
62	DECISION TO PARTICIPATE				
63	SET-UP MEETINGS				
64	ARRANGE FOR INSURANCE AND WAIVERS				
65	PRE-DIVE				
66	DIVE DAY				

15



CITY HALL
71 MAIN STREET WEST
HAMILTON, ONTARIO L8P 4Y5
(905) 546-3920

CA4 ON HBL A05
C51K2
1999

URBAN MUNICIPAL

URBAN MUNICIPAL
MAR 1 1999
GOVERNMENT DOCUMENTS

NOTICE OF MEETING

Keep Hamilton Clean Committee

Wednesday, 1999 March 3
7:30 o'clock p.m.
Room 219, City Hall

Don Heintz, Staff Advisor
Keep Hamilton Clean Committee

NOTE: In order to ensure that there are enough members present at the meeting to form a quorum, it is up to Committee Members to notify the Committee's Staff Advisor at 546-3920 at least 24 hours in advance, it you are unable to attend.

AGENDA

1. **ADOPTION OF MINUTES**

   Minutes of the Keep Hamilton Clean Committee for meetings held 1999 February 3.

2. **CHAIRPERSON'S REMARKS**

3. **BUSINESS ARISING FROM THE MINUTES**

4. **CORRESPONDENCE**

   a) Hamilton District Science Fair

   b) Earth Day Registration

5. **YOUTH AFFILIATE** (Danielle Marchese to report)

6. **MALL DISPLAY** (Jim Auty to report)

7. **SPECTATOR - SPOTLESS SPOT**

8. **PUBLIC SERVICE ANNOUNCEMENT**

   a) E-Mail - The Weather Channel

9. **GROCERY CARTS** (D. Heintz)

10. **PITCH-IN WEEK**

    a) CHML Liaison
    b) Bus and other advertising (including Freenet)
    c) School Board Co-ordination
    d) Puppet Play Preparations/Planning
    e) Gloves
    f) Lugger Bin Location Planning
    g) Other

11. **MEMBERSHIP LIST**

12. **TIMELINE**

13. **OTHER BUSINESS**

14. **ADJOURNMENT**

C:\W\STORAGE\CLEAN\MEETING\MTGNOTIC

Wednesday, 1999 February 3
7:30 o'clock p.m.
Room 219, City Hall

The Keep Hamilton Clean Committee met.

There were present: Ron Volterman, Chairperson
Rick Butson, Vice-Chairperson
Kathy Vucic
Danielle Marchese
Jim Auty
Joel Begin
Jim Gladun
John Nieminen
Clare Greeson
Raffaella Brugnano

Regrets: Maria Demydchuk
Douglas Monk
Claudette Kabitsis

Also present: Don Heintz, Public Works Department
Myron Lazar, Hamilton Street Railway
Larry Pomerantz, Earth Day Hamilton

1. ADOPTION OF MINUTES

The Committee was in receipt of the minutes of the Keep Hamilton Clean Committee for its' meeting held 1998 January 6. These minutes were adopted subject to the following amendment:

Item 14 a) Hamilton Harbour Remedial Action Plan (RAP)

The Committee was invited to participate in the Hamilton Harbour Remedial Action Plan.

Danielle Marchese did not attend the RAP Forum on November 26, 1998.

2. CHAIRPERSON'S REMARKS AND WELCOME OF NEW COMMITTEE MEMBERS

Ron Volterman, Chairperson, welcomed new Committee members Joel Begin, Clare Greeson, John Nieminen, and Jim Gladun. All members introduced themselves.

Ron Volterman noted that this is a busy time of the year for the Committee due to the organizations for Pitch-In Week.

3. BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the minutes.

4. CORRESPONDENCE

a) Letter to Salvation Army

A copy of the January 11, 1999 letter sent to the Salvation Army was included with the minutes for the Committee's interest. At the January 3, 1999 meeting the Committee decided to relinquish its banner space on the first Monday of May of each year for the Salvation Army's Blitz Day.

b) By-Law 93-003 (Signs – Posters on Poles)

A copy of the Street By-Law regarding 'Posters on Poles' was included with the minutes for the Committee's interest. Don Heintz noted that the Committee was responsible for making numerous amendments to this By-Law several years ago. Enforcement of By-Law 93-003 is upon complaint.
Jim Auty asked if it possible for citizens to write to the City Clerk's Office regarding amendments to the By-Law.
Joel Begin was interested if the City of Hamilton has a By-Law dealing with graffiti. Don Heintz noted that the Streets By-Law possibly has a clause dealing with graffiti.
Jim Auty will have a draft copy of an article for the Hamilton Spectator regarding By-Law 93-003 for the March meeting.

5. EARTH DAY HAMILTON

Larry Pomerantz invited the Committee to participate in the Eco-Festival at Copps Coliseum on Earth Day, April 22, 1999. He noted that the Eco-Festival has been held at Bayfront Park for the past two years; however, numerous teachers requested that it be held in an indoor venue this year.
The Committee passed a motion to participate in the Eco-Festival. Jim Auty will set up the mall display for the event. Jim Gladun agreed to represent the Committee.
Don Heintz and Ron Volterman will forward the registration form to Earth Day Hamilton.
Ron Volterman suggested the Committee's Earth Day Quiz question be "How much garbage was collected during Pitch-In Week in 1998".

6. YOUTH AFFILIATE

Danielle Marchese reported that she has been having difficulties generating interest in the Youth Affiliate this year. Many teachers have told her that they have other priorities at this time. She noted that Hillfield-Strathallen College showed interest in participating in the Youth Affiliate.
The Committee was asked to suggest themes for the 1999 Youth Affiliate contest at the January 6, 1999 meeting. The following themes were suggested:

- Clean Up or Put Up
- If you don't who will?
- Even a little is too much
- My City, My Home
- Be a Rebel with a Cause. Fight Grime in our City.
- A Clean City – It's in your Hands.
- Be a Rebel without Pity. Clean Up Your City.
- Take your garbage and Pitch-In
- If you don't Pitch-In who will?
- What did our school do last year and what we are doing this year to help the environment.
- What are schools doing for the Millenium

After considerable discussion the Committee decided the contest theme will be, "If you don't Pitch-In who will?"
Jim Auty and Danielle Marchese will make alterations to the entry form that was used last year. The deadline for the Youth Affiliate contest will be May 15, 1999. The entries will be judged at the Committee's June meeting. The prizes for this year's contest will be similar to ones awarded in past Youth Affiliate contests.

7. MALL DISPLAY

Jim Auty has to contact Charlene Touzel regarding having the mall display set up in City Hall.
He noted that Sanford Elementary School has a problem with litter on school grounds and the staff was interested in having the mall display set up in the school.

8. SPECTATOR - SPOTLESS SPOT

Jim Auty contacted Bobbi Weberman from the Hamilton Spectator in order to change the address for the Spotless Spot submissions. All members were asked to send new themes for the Spotless Spot contest to Jim Auty.

9. INTERNATIONAL COASTAL CLEANUP

Kathy Vucic will contact Michael Cuberovic concerning plans for the 1999 International Coastal Cleanup.
Danielle Marchese reported that she saw a news report on the 1998 Hamilton International Coastal Cleanup while she was in Nova Scotia.

10. PUBLIC SERVICE ANNOUNCEMENT

a) E-Mail – The Weather Channel

This item was tabled for the March 1999 meeting.
Douglas Monk sent an E-Mail message to the Weather Channel to see if the Committee's P.S.A. could be televised on the Weather Channel.

11. 1999 HAMILTON DISTRICT SCIENCE & ENGINEERING FAIR

The Committee was in receipt of correspondence from the H.D.S.E.F. Committee regarding participating in the Hamilton District Science and Engineering Fair. The Committee approved the following:

a) That the Keep Hamilton Clean Committee present an award at the 1999 H.D.S.E.F. For a project related to the Committee's mandate and that the winner be awarded $100 and a KHCC T-shirt;
b) That the Keep Hamilton Clean Committee donate $100 to the H.D.S.E.F. for 1999.

Ron Volterman agreed to act as a judge at the Science Fair. Rick Butson will check his schedule to see whether he is available to assist with the judging.

12. GROCERY CARTS

Don Heintz did not have any new information to report on this item.

13. PITCH-IN WEEK

a) CHML Liason

Rick Butson and Clare Greeson will be the Committee's Liasons with CHML. CHML provided the Committee with extensive media coverage for the 1997 and 1998 Pitch-In Week Campaigns. CHML has first right of refusal for participating in any CHML/KHCC media campaigns.

b) Bus and other advertising (including Freenet)

Don Heintz informed the Committee that Urban Outdoor TransAd would be involved with bus advertising with the H.S.R. Paul Mason from Urban Outdoor TransAd will contact the Committee regarding bus poster advertising.

c) School Board Co-ordination

Don Heintz and Maria Demydchuk have the School Board Contact List. Don Heintz was not sure who had the most current list. Joel Begin, Clare Greeson, and John Nieminen agreed to contact the schools.

d) Puppet Play Preparations/Planning

The puppet play was presented to twenty-five schools last year prior to Pitch-In Week. Kathy Vucic currently has the materials for the puppet play.

e) Gloves

Don Heintz will make the arrangements to order the gloves for Pitch-In Week. He will look at prices for 600 dozen pairs of gloves.

f) Lugger Bin Location Planning

Jim Gladum will contact the lugger bin suppliers. The Committee will likely place the lugger bins in the same location as last year.

g) Other

Joel Begin asked if service groups could be added to the Committee's Pitch-In Week mailing list.

14. MEMBERSHIP LIST

An updated copy of the Membership list was circulated at the meeting. Don Heintz requested that any errors or omissions be brought to his attention.

15. TIMELINE

A copy of the Committee's timeline was included with the minutes.

16. OTHER BUSINESS

a) Myron Lazar showed a few samples of bus posters which will be displayed in the map the bus shelter map cases and on the H.S.R. buses. All members were impressed with the quality of the posters and thanked Myron Lazar for his efforts.

b) Jim Auty inquired if the Committee has access to the funds used for the P.S.A awards. Don Heintz stated that these funds are allocated from a capital budget and the Committee cannot utilize these funds.

c) Danielle Marchese noted that according to the timeline the Committee needs to decide on the date for the 1999 Hot Spots Tour. The Committee passed a motion to schedule the tour for May 28, 1999.

d) Danielle Marchese had several notices for upcoming meetings for those interested in environmental issues.

17. ADJOURNMENT

There being no further business the meeting then adjourned.

Taken as read and approved,

Ron Volterman, Chairperson
Keep Hamilton Clean Committee

Raffaella Brugnano, Secretary

4(a)

HAMILTON AND DISTRICT SCIENCE AND ENGINEERING FAIR

SPONSOR QUESTIONAIRE

The contact details we have on file are as follows:

Mr. Don Heintz, Public Works
Keep Hamilton Clean Committee
City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4

Please update/correct as necessary.

The new HDSEF Categories are as follows, please identify which category or categories your company or association would like to sponsor:

- ☐ Life Sciences
- ☐ Biotechnology
- ☐ Physical Science
- ☐ Engineering
- ☐ Computer Technology
- ☒ Earth & Environmental

In which level? To be left to the discretion of our judges

☐ Junior ☐ Intermediate ☐ Senior

Total Sponsorship: $200 $100 to fair $100 to prize.

Would anyone from your organization be interested in judging? If so, please indicate:

Organization: Keep Hamilton Clean Committee

Name: Ron Volterman **Phone:** 521-3467

(The judge-in-chief will contact this person in the near future.)

Please return this completed form with cheques made payable to HDSEF to:

Awards Committee - HDSEF
McMaster University
JHE 343C
1280 Main St. W.
Hamilton, Ontario L8S 4L7

Please confirm judging date asap.

Rev. 09/96

CORPORATION OF THE CITY OF HAMILTON
CHEQUE REQUISITION

PLEASE TYPE OR PRINT NAME AND ADDRESS

SEE BACK FOR INSTRUCTIONS – INCOMPLETE DOCUMENTS WILL BE RETURNED

VENDOR # _____

CONTROL # _____

CONTROL DATE

US FUND CALCULATION
AMOUNT
RATE
CDN EQUIV
EXCHANGE
GST REC
NET

PAYABLE TO: NAME HDSEF

ADDRESS c/o McMaster University, JHE 343C

CITY 1280 Main St. W Hamilton POSTAL CODE L8S 4L7

REMITTANCE MESSAGE Hamilton District Science and Engineering Fair
(Will appear on cheque stub – Maximum 50 characters)

FORWARD CHEQUE TO: Vendor ☐ with copy EXT:

DATE: Feb 4/99 DEPARTMENT APPROVAL DJ

GST I OR R	INVOICE NUMBER	INVOICE DATE YYMMDD	AMOUNT	ACCOUNT NUMBER COMPANY/ACCT/CENTRE	GST	FREIGHT	PST	TOTAL
	See attached		200.00	CH56103 60511	—	—	—	200.00
TOTAL			200.00					200.00

Science Fair
DESCRIPTION (MAXIMUM 20 CHARACTERS ONLY)

TREASURY USE ONLY

AUTHORIZED FOR PAYMENT
ACCOUNTS PAYABLE

The Keep Hamilton Clean Committee, at its meeting held 1999 February 3 approved the following recommendation:

a) That the Keep Hamilton Clean Committee present an award at the 1999 Hamilton District Science and Engineering Fair for a project dealing with litter, recycling and related matters and, that the winner be awarded $100.00 and a Keep Hamilton Clean Committee T-shirt.

b) That the Committee donate $100.00 to the Hamilton District Science and Engineering Fair for 1999.



Don Heintz, P.Eng., M.B.A.
Staff Advisor, Keep Hamilton Clean Committee

FILE No. 99. 0114
DEPT. PUBLIC WORKS
JAN 2 1 1999
MA
MSS
M2
M.OEM
PM
PO
SM
SSS

11 (a)

January 18, 1999

Mr. Don Heintz, Public Works
Keep Hamilton Clean Committee
City Hall, 71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Heintz:

The 1999 Hamilton District Science and Engineering Fair is rapidly approaching. During the past few months we have given HDSEF a new face and a renewed mission. The changes to the fair and its structure will help to ensure that the fair remains a strong advocate for practical science and engineering learning for students well into the next millennium.

The scope of the changes include a new mission statement, a new board of directors including funding base and new competitive categories to name a few changes. In the past, your organization has generously donated money and individuals to judge the students.

For the 1999 HDSEF we are inviting individuals and companies to continue their support by becoming a category sponsor or co-sponsor in place of individual awards. This allows individual sponsors to share the recognition amongst a greater number of students as well as to represent their association. Additional items such as certificates of merit, plaques, T shirts, or membership and subscriptions could still be awarded to individuals who display specific merit.

The new categories are as follows:

Life Sciences
Biotechnology
Physical Science
Engineering
Earth and Environmental Sciences
Computer Technology

Students will still be judged in the junior (gr. 7-8), intermediate (gr. 9,10) and senior (gr.11,12, O.A.C.) levels. For more information, access our website: **www.mcmaster.ca/hdsef** or contact us by e-mail: **hdsef@mcmaster.ca**

We hope that you agree that these changes will help to support a strong and continuously successful **Hamilton Science and Engineering Fair.** We look forward to your continued support and presence **April 7-10, 1999 at McMaster University**. Please complete the attached form and forward it as soon as possible to the Awards Committee. Thank you in advance for your continued support.

Sincerely,

Elaine Irwin
Chair, Hamilton District Science & Engineering Fair

HAMILTON AND DISTRICT SCIENCE AND ENGINEERING FAIR

SPONSOR QUESTIONAIRE

The contact details we have on file are as follows:

Mr. Don Heintz, Public Works
Keep Hamilton Clean Committee
City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4

Please update/correct as necessary.

The new HDSEF Categories are as follows, please identify which category or categories your company or association would like to sponsor:

- ☐ Life Sciences
- ☐ Biotechnology
- ☐ Physical Science
- ☐ Engineering
- ☐ Computer Technology
- ☒ Earth & Environmental

In which level? To be left to the discretion of our judg

☐ Junior ☐ Intermediate ☐ Senior

Total Sponsorship: $200 $100 to fair $100 to prize.

Would anyone from your organization be interested in judging? If so, please indicate:

Organization: Keep Hamilton Clean Committee

Name: Ron Volterman **Phone:** 521-3467

(The judge-in-chief will contact this person in the near future.)

Please return this completed form with cheques made payable to HDSEF to:

Awards Committee - HDSEF
McMaster University
JHE 343C
1280 Main St. W.
Hamilton, Ontario L8S 4L7

Please confirm judging date asap.

4(b)

Earth Day Quiz

If there was one point you would like Earth Day visitors to remember about your display, what would it be? An Earth Day Quiz will be made available to all eco-festival visitors. Questions posed by exhibitors will improve a visitor's understanding of important environmental issues. Please take the time to submit a question **(and answer)** related to your Earth Day display. Prizes will be distributed for correct answers randomly drawn from all participating visitors' responses. If you would like to voluntarily sponsor an Earth Day Prize Package (Earth Day T-shirt, lapel pin, etc.), kindly make a $20 donation or consider providing a prize of your own.



We hope to see you on Earth Day.

Earth Day Hamilton Registration Form

PLEASE PRINT REGISTRATION #_____

Company Name Keep Hamilton Clean Committee Contact Name Jim Auty

Address 27 Smith Avenue Hamilton Ont L8L5P2

(# Street City Prov. Postal Code)

Telephone (905) 528-0969 (Home) Fax (905) 546-3972 (City Hall) Email 103231.1047@compuserve.co

of tables required (8'x 3') 1 # of chairs required 2 Authorized Signature DJ

Do you authorize Earth Day Hamilton to print your company name to acknowledge your participation? (Yes) / No

Special Requirements (charges may apply) example: electricity, water, extension cords, large vehicle access, etc.
7'x 5' area for our professional mall display in addition to table + 2 chairs noted above.

Please write your Earth Day Quiz question and answer below.
How many tonnes of litter, garbage and related items were collected during the 1998 PITCH-IN WEEK last May?
(Answer = 51.27)

If you would like to donate a gift or sponsor an Earth Day Prize Package please provide details below.
Submit your gift or donation to Earth Day Hamilton at Copps Coliseum?
T-Shirt & lapel pin

Return completed form by April 9th by fax to (905) 525-6555 or by mail to Earth Day Hamilton, 17 Head St., Hamilton, Ontario L8R 1P8. **Please call (905) 545-5577 to confirm receipt of completed registration form.**

The quiz answer will be on our Mall Display. (Jim, please note)

Third Annual Earth Day Celebration

Hamilton's Copps Coliseum, Thursday April 22nd, 1999

You are invited to participate in an **Eco-Festival** at **Copps Coliseum** on *Earth Day*, **Thursday April 22nd**. Thousands of students will be joining the general public for a free, fun-filled day of environmental learning. Entertainers, artists, local businesses, non-profit organizations, environmental groups and government representatives are invited to share their knowledge, concerns and expertise.

Why Participate?	**Benefit from Major Media Coverage!** **Address a large audience at a single forum.** **Introduce environmentally friendly products and services.** **Highlight environmental accomplishments.** **Educate environmentally conscious consumers.** **Promote local environmental issues and educational opportunities.**

How to Participate?	**Clearly illustrate your connection to the environment.** **Set up a display, game or an event. Interactive displays are preferred!** **Provide opportunities to See-Touch-Interact-Experience-Learn.** **Identify acceptable items for the Blue-Box.** **Show the effect of a drop of household hazardous waste on water.** **Highlight inter-relationship of environmental health, social & economic issues.** **Display rehabilitation site photos. Describe the process.** **Ask how we can conserve energy, then show us how.**

There is **no cost** to participate! Earth Day Hamilton will provide tables and chairs if necessary.

Please confirm your interest to participate by calling (905) 545-5577.
Registration Deadline - April 9th, 1999.

Call (905) 545-5577 to register today!

Directions to Hamilton's Copps Coliseum

Bay St between King and York Sts

From Toronto & Burlington	From Niagara	From Brantford & Guelph
Follow QEW Hamilton, Take 403 Hamilton, Exit Main St. East, Travel approximately 6 stop lights, Turn left on Bay St., Proceed through next stop light, Copps Coliseum on right, Parking on left	Follow QEW to Hamilton, Exit Burlington St. Follow Burlington St. to James St. (Bank of Nova Scotia on right) Turn left on James St. Travel approximately 7 stop lights Turn right at King St., Travel 2 stop lights Turn right on Bay St. Copps Coliseum on right, Parking on left	Follow 403 to Hamilton, Exit Main St. East, Travel approximately 6 stop lights, Turn left on Bay St, Proceed through next stop light, Copps Coliseum on right, Parking on left
Eco-festival Hours **9am to 4pm**		**Eco-festival Hours** **9am to 4pm**

8(a)

Heintz, Don

From: douglas.monk@mail.ghbbs.com
Sent: February 5, 1999 10:12 PM
To: Dheintz@city.hamilton.on.ca
Subject: Weather Channell

To: 103231.1047@compuserve.com, ag107@hwcn.org, Dheintz@city.hamilton.on.ca
Subject: Weather Channell

I got a reply from Tricia at the Weather Channel today on my home answering machine. She says a "Hamilton" theme is too specific for them, being a a national network. Other than that, and a thirty-second limit, we can call her back if we want to talk more. I guess not. Not so surprising, I guess, but still disappointing.

cc: Keep Hamilton Clean 2 [kabitsis@globalserve.net, maria.demydchuk@sympatico.ca, danielle@hwcn.org, galloway@globalserve.net]
Keep Hamilton Clean 3 [ron.volterman@camc.ge.com, vucic@pathcom.com]

þ OLX 1.53 þ Douglas Monk Hamilton Douglas.Monk@GHBBS.com

10(b)

COVER SHEET FAX

To: Don Heintz
Fax #: 546-3972
Subject: Transit Advertising/Hamilton
Date: February 17, 1999
Pages: 2, including this cover sheet

COMMENTS:

As promised in our telephone conversation a couple of weeks ago, I am faxing a proposal for the "Keep Hamilton Clean" transit campaign this year.

In order to keep your costs to a minimum, I have reduced the number of paid posters from 13 to 10 and have implemented a bonus of another 10 posters, so that the campaign will have the same weight this year. Based on last year, I have also included a 1 week bonus leading up the start of the campaign.

I will give you a call tomorrow to see if this proposal meets with your approval. In the meantime, if you have any questions, please don't hesitate to call.

Paul

From the desk of...

Paul Mason
Regional Sales Manager
Urban Outdoor Trans Ad
419 Seneca Ave.
Burlington, ON L7R 3A1

(905) 634-6262
Toll Free 1 800 890-0064
Fax: (905) 634-1498

URBAN OUTDOOR **TRANS** AD

CITY OF HAMILTON
KEEP HAMILTON CLEAN

Product: 70" x 21" Exterior Bus Posters

Market: Hamilton

Recommended Showing: 10 posters paid for a 4 week period (April 5 - May 2)

Media Rate: $2,130 (a 15% discount off rate card)

Bonus: With the purchase of the above 4-week program, Urban Outdoor Trans Ad will bonus The City of Hamilton, **10 additional posters for the same 4 week period, as well as a 1 week showing of 20 posters (March 29 - April 4), based on available space, at no additional cost (a $3,750 value).**

TOTAL 5 WEEK CAMPAIGN MEDIA VALUE: $6,250.00
TOTAL 5 WEEK CAMPAIGN MEDIA INVESTMENT: $2,130.00

CA4 ON HBL A05
C51K2
1999

KEEP HAMILTON CLEAN COMMITTEE

URBAN MUNICIPAL

CITY HALL
71 MAIN STREET WEST
HAMILTON, ONTARIO L8P 4Y5
(905) 546-3920

URBAN MUNICIPAL

APR 19 1999

GOVERNMENT DOCUMENTS

NOTICE OF MEETING

Keep Hamilton Clean Committee

Wednesday, 1999 April 7
7:30 o'clock p.m.
Room 219, City Hall

Don Heintz, Staff Advisor
Keep Hamilton Clean Committee

NOTE: In order to ensure that there are enough members present at the meeting to form a quorum, it is up to Committee Members to notify the Committee's Staff Advisor at 546-3920 at least 24 hours in advance, it you are unable to attend.

AGENDA

1. **ADOPTION OF MINUTES**

   Minutes of the Keep Hamilton Clean Committee for meetings held 1999 March 3.

2. **CHAIRPERSON'S REMARKS**

3. **BUSINESS ARISING FROM THE MINUTES**

4. **CORRESPONDENCE**

   a) Vacancies on City Boards

   b) Letter From Economic Development

   c) Diploma Program in Environmental Health (Flyer)

5. **YOUTH AFFILIATE** (Danielle Marchese to report)

6. **MALL DISPLAY** (Jim Auty to report)

7. **SPECTATOR - SPOTLESS SPOT**

8. **PUBLIC SERVICE ANNOUNCEMENT**

9. **HAMILTON DISTRICT SCIENCE AND ENGINEERING FAIR**

    a) Judging

10. **GROCERY CARTS** (D. Heintz)

11. **HOT SPOTS TOUR SUGGESTIONS**

12. **COASTAL CLEANUP**

13. **PITCH-IN WEEK**

    a) CHML Liaison
    b) Bus and other advertising (including Freenet)
    c) School Board Co-ordination
    d) Puppet Play Preparations/Planning
    e) Gloves
    f) Lugger Bin Location Planning
    g) Bagging Night @ Chedoke
    h) Other

14. **MEMBERSHIP LIST**

15. **TIMELINE**

16. **OTHER BUSINESS**

17. **ADJOURNMENT**

C:\W\STORAGE\CLEAN\MEETING\MTGNOTIC

Wednesday, 1999 March 3
7:30 o'clock p.m.
Room 219, City Hall

The Keep Hamilton Clean Committee met.

There were present:	Ron Volterman, Chairperson Rick Butson, Vice-Chairperson Kathy Vucic Danielle Marchese Jim Auty Joel Begin Douglas Monk John Nieminen Clare Greeson Raffaella Brugnano
Regrets:	Maria Demydchuk Claudette Kabitsis Jim Gladun
Also present:	Jason Lok, Youth Affiliate Valerie Emanuel, Youth Affiliate Meagan Crowley, Youth Affiliate

1. ADOPTION OF MINUTES

The Committee was in receipt of the minutes of the Keep Hamilton Clean Committee for its' meeting held 1999 February 03 and these minutes were adopted as circulated.

2. CHAIRPERSON'S REMARKS

Ron Volterman, Chairperson, welcomed Youth Affiliate members, Valerie Emanuel and Meagan Crowley. Valerie Emanuel and Meagan Crowley are students of St. Thomas More Catholic Secondary School.

3. BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the minutes.

4. CORRESPONDENCE

Hamilton District Science Fair

Ron Volterman reported that the Committee's registration form for the Hamilton District Science Fair has been sent to the Hamilton District Science Fair Committee. He will forward the names of the Committee members who will be acting as judges at the Science Fair.

b) Earth Day Registration

A copy of the Committee's registration form for the Eco-Festival was included with the minutes for the Committee's interest. The Committee's Earth Day Quiz question is "How many tonnes of litter, garbage, and related items were collected during the 1998 Pitch-In Week last May?"

5. YOUTH AFFILIATE

Danielle Marchese circulated a copy of the entry form for the Youth Affiliate contest. The same rules will be used for this year's contest as in the past. The contest theme is, If you don't Pitch-In who will? The deadline for the Youth Affiliate contest will be May 15, 1999.

Douglas Monk asked if Hillfield-Strathallen College was interested in participating in the Youth Affiliate. Danielle Marchese left several messages with a contact person at Hillfield-Strathallen College; however, she has not received any response to date.

6. MALL DISPLAY

The mall display is currently on display in City Hall's foyer. Jim Auty reported that the mall display will be set up in City Hall during the first week of the month in May, July, September, and November 1999.

7. SPECTATOR - SPOTLESS SPOT

Jim Auty and Claudette Kabitsis collected a number of Spotless Spot drawings from Mark Alan Whittle. They are in the process of developing a cataloguing system for the drawings. Jim Auty's address has been listed in the Hamilton Spectator for the past two weeks; however; he has only received only one drawing.

8. PUBLIC SERVICE ANNOUNCEMENT

E-Mail – The Weather Channel

Douglas Monk sent an E-Mail message to the Weather Channel to see if the Committee's P.S.A. could be televised on the Weather Channel. A representative from the Weather Channel noted that the Committee's theme is too specific for a national network.
Ron Volterman asked if anyone knew of any video broadcasters who would broadcast the Committee's P.S.A. Douglas Monk agreed to contact Cable 14.

9. GROCERY CARTS

This item was tabled to the Committee's meeting on April 7, 1999.

10. PITCH-IN WEEK

a) CHML Liaison

Rick Butson met with Adam Oldfield from CHML. Rick Butson circulated a handout outlining the promotional package offered by CHML. The advertising campaign will run from April 26 to May 8, 1999. He noted that the Committee will have a total of 118 announcements for this year's campaign in comparison to 180 announcements in 1998. CHML also offered a link from their webpage to the Committee's webpage, and an on-air interview with Bob Brattina. Rick Butson suggested that Bob Brattina interview Ron Volterman.
The Committee passed a motion to pursue the joint advertising campaign with CHML and to make a financial contribution to the campaign provided that funds are in the budget.

b) Bus and other advertising (including Freenet)

Rick Butson contacted Urban Outdoor TransAd regarding the Committee's bus poster campaign. A copy of the Urban Outdoor TransAd's advertising proposal was included with the minutes.
Ron Volterman noted that the advertising cost is significantly higher this year in comparison to last year's advertising campaign. Rick Butson agreed to contact Urban Outdoor TransAd to negotiate the advertising cost.
The Committee passed a motion to accept the costs proposed by Urban Outdoor TransAd or a lower price if negotiated.

Danielle Marchese obtained information from the Hamilton-Wentworth Community Network (Freenet) regarding advertising on their web pages. The first option is to advertise on the HWCN's opening pages at a cost of $321, taxes included. The second option is to advertise on the HWCN's homepage which includes a direct link to the Committee's web-page, at a cost of $535, taxes included. Both advertising options are for a one month period.
Douglas Monk made a motion to advertise on the opening screens which was seconded by Kathy Vucic. Several members thought it would be better to advertise on the HWCN homepage provided that a counter or a guestbook is included. Rick Butson noted that a counter would indicate the number of people visiting the Committee's webpage. Jason Lok suggested that a 'cookie' could be included to monitor the number of times a person has visited the Committee's webpage.
After some discussion the first motion was rejected. The Committee approved a motion to advertise on the HWCN's homepage provided that a counter be included at no additional cost. Danielle Marchese noted that she would pursue advertising on the HWCN's opening screens if the counter cannot be added at no cost.

c) School Board Co-ordination

Danielle Marchese circulated a copy of the letter, poster, and reply card that will be used for Pitch-In Week. She will compile a list of schools and organizations to contact once she has received the reply cards.

d) Puppet Play Preparations/Planning

Kathy Vucic will draft a letter to the schools to advertise the puppet play. The puppet play will be presented to the schools during the last week of April and the first week of May. Kathy Vucic asked for volunteers to assist with presenting the puppet play to the schools.

e) Gloves

This item was tabled for the Committee's meeting scheduled for April 7, 1999.

f) Lugger Bin Location Planning

Jim Gladum submitted a list of four companies who are interested in supplying lugger bins for Pitch-In Week. Rick Butson noted that CHML would advertise the lugger bin suppliers.

g) Other

The Committee's bagging night is scheduled for April 22, 1999 at 6:30 p.m. at the Public Works Department Chedoke Yard on Studholme Road.

11. MEMBERSHIP LIST

An updated copy of the Membership list was circulated at the meeting. Rick Butson asked that Don Heintz fax number be added to the membership list.

12. TIMELINE

Ron Volterman will update the Committee's timeline.

13. OTHER BUSINESS

a) Danielle Marchese informed the Committee that she would not be in Hamilton after May 28, 1999 due to work related reasons. She noted that the deadline for submissions for the Youth Affiliate Contest is May 15, 1999 and asked if the Committee could hold an additional meeting to judge the entries.

b) Rick Butson informed the Committee that the Litter Hot Spots Tour is scheduled for May 28, 1999. He asked all members to forward locations for the tour.

c) Several Committee members noticed that the Committee's banner was hung on the banner poles across Main Street last week.

d) Ron Volterman reported that several agencies were interested in sponsoring the International Coastal Cleanup.

e) Joel Begin enquired if Don Heintz found any information regarding graffiti in the City's Streets By-Law.

f) Danielle Marchese noted that the Committee's meeting scheduled for June 2, 1999 will have to be rescheduled if the Committee plans to attend the Environmentalist of the Year dinner.

14. ADJOURNMENT

There being no further business the meeting then adjourned.

Taken as read and approved,

Ron Volterman, Chairperson
Keep Hamilton Clean Committee

Raffaella Brugnano, Secretary

Office of the Municipal Memorandum

Don Heintz, Staff Advisor
Keep Hamilton Clean
Committee
c/o Department of Public
Works and Traffic

FILE No. 99-0114
DEPT. PUBLIC WORKS
MAR 22 1999

	INFO ONLY		
MA			
MSS			
MP			
MOEM			
MFS			
CCAS			
HORT			
OSNG			
PMS	✓		
PDC			
SMM			
SSS			

TO: Committee Secretaries

FROM: J. J. Schatz
Municipal Clerk
Office of the Municipal Clerk

PHONE: (905) 546-2727

DATE: March 18, 1999

SUBJECT: Vacancies on City Boards

City Council has undertaken strategies to improve the representation of women, persons with disabilities, native persons and racial and ethnic minorities on Citizen Committees, Local Boards and Commissions of the City of Hamilton.

In an effort to inform as many interested citizens as possible, notices of vacancies, in addition to being advertised, are being circularized to all City Committees with citizen member representation.

It would be appreciated if a copy of the attached Public Notice could be sent to all Members of your Committee, Local Board or Commission for their information.

Your co-operation in this regard is most appreciated.

4 (a)

attached

JJS/CT

PUBLIC NOTICE

The Council of the Corporation of the City of Hamilton will be considering the appointment of citizens to the following Boards:

Hamilton Historical Board (2 vacancies)
***Hamilton Public Library Board** (1 vacancy)

*Note: Applicants for the Hamilton Public Library Board shall be at least eighteen years old, a Canadian Citizen, a resident of the City of Hamilton, and, not employed by the Board or by the Corporation of the City of Hamilton.

All Applicants **must attend one of the following mandatory Orientation Sessions,** the purpose of which will be to outline the scope, explain the time commitment and qualifications required, and, provide a forum to answer any questions applicants may have on the Boards listed above:

Wednesday, March 31	**10:00 o'clock a.m.**
	4:00 o'clock p.m.
Tuesday, April 6	**7:00 o'clock p.m.**

The Orientation Sessions will be held in Room 233, 2nd Floor, Hamilton City Hall. Applicants who do not attend one of the offered sessions will **not** be considered for appointment.

Application forms will be available following each Orientation Session which must be completed and returned to the Office of the Municipal Clerk **no later than Tuesday, April 13, 1999.**

City Council wishes to ensure that its Committees, Boards and Commissions reflect the diverse nature of Hamilton's population and encourages all residents to consider this opportunity. Applications from women, persons with disabilities, native persons, and racial and ethnic minorities are especially encouraged.

Conflict of Interest rules will apply to all citizen members, pursuant to the Municipal Conflict of Interest Act, 1983, copies of which are available from the Office of the Municipal Clerk.

J.J. Schatz
Municipal Clerk

HAMILTON-WENTWORTH
THE SUSTAINABLE REGION
HAMILTON-WENTWORTH

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Office of Economic Development

1 James Street South, 3rd Floor
Hamilton, ON L8P 4R5

Tel. (905) 546-4222
Fax. (905) 546-4107
www.hamilton-went.on.ca

4(b)

February 23, 1999

Dear Event Planner,

Please find enclosed a survey that the Economic Development Department would like you to complete and return so that valuable information can be gathered to assist us.

The festivals & special events industry is growing more and more each day. This poses several questions that need to be addressed:

- Do event planners want an opportunity to network with other professionals in their field?
- Do you want help to promote your festival/special event in Hamilton-Wentworth?
- Do you want to be offered specialized educational opportunities?

We are conducting this study so that event planners have a way to express their views.

We are asking all event planners to respond to this survey. Your name was taken from an event planners list from the Culture & Recreation Department, the Economic Development Department, as well as the Festivals and Events Ontario Membership List. If you know of any event planners that this survey should be passed along to please photocopy the survey or contact Dave MacDonald at the address given below.

Your answers to the survey are very important, so if you could find a few moments to complete this survey, it would be greatly appreciated. If you have any questions or comments, please contact Dave MacDonald at the address below. The survey can be returned by mail or FAX. Please return the survey by March 19th, 1999 to:

Dave MacDonald, Special Events Assistant
Office of Economic Development
One James St. S., 3rd Floor
Hamilton, ON L8P 4R5

Sincerely,

Dave MacDonald

Dave MacDonald
Special Events Assistant

Encl.

NEEDS ASSESSMENT STUDY FOR SPECIAL EVENT NETWORK

SECTION A – Please complete this section for each event. Photocopy form if necessary.

Name of Festival / Event: _____

_____

Date(s): _____

Location(s) of Event: _____

_____

Event Description: _____

_____

_____

_____

_____

_____

Contact Name: _____

Co-ordinating Organization (if applicable): _____

_____

Address: _____

_____

Phone: _____ FAX: _____ e-mail: _____

Your position with the event: _____

Admission Fee to Event: YES: $_____ NO: _____ DONATIONS: _____

SECTION B – Please answer the following questions.

1. Are you currently a member of any professional organizations dealing with special events?

__YES __NO

If yes, which one(s)? (Please check all that apply)

__ Festivals and Events Ontario (F.E.O.)
__ International Festivals and Events Association (I.F.E.A.)
__ International Special Events Society (I.S.E.S.)
__ OTHER Please Specify _____

2. Do you see a need for a professional committee in the Region of Hamilton-Wentworth?

__YES __NO

If you answered YES to the last question, please complete the rest of the survey. If you answered NO, you DO NOT have to complete the survey.

3. How often do you feel the committee should meet? (Please check one response)

__ ONCE A MONTH
__ TWICE A MONTH
__ ONCE EVERY TWO MONTHS
__ TWICE A YEAR
__ ONCE A YEAR

4. Where do you think the committee should hold its meetings in Hamilton? (Please check one response)

__ DOWNTOWN
__ EAST LOWER CITY
__ WEST LOWER CITY
__ MOUNTAIN

5. What would be the best day(s) and time(s) for you to attend the meetings? (Please shade in all the areas that apply to you in the following chart)

	SUN	MON	TUES	WED	THURS	FRI	SAT
9:00am							
9:30am							
10:00am							
10:30am							
11:00am							
11:30am							
12:00pm							
12:30pm							
1:00pm							
1:30pm							
2:00pm							
2:30pm							
3:00pm							
3:30pm							
4:00pm							
4:30pm							
5:00pm							
5:30pm							
6:00pm							
6:30pm							
7:00pm							
7:30pm							
8:00pm							

6. What kinds of topics would you like discussed at the meetings? (Please check up to three answers that you feel are the most important)

__ ADMINISTRATION
__ OPERATIONS
__ SPECIAL SERVICES
__ HOSPITALITY
__ PUBLIC RELATIONS AND MARKETING
__ TECHNICAL SERVICES
__ THE EVENT PLANNING PROCESS
__ THE EVENT MARKETING PROCESS

7. How would you rate the service provided by the special event suppliers in your area? (Please circle one response)

Poor				Excellent
1	2	3	4	5

8. Which of the following resources have you used to assist with the planning of your event? (Please check all that apply)

__ VOLUNTEER CENTRE
__ CULTURE & RECREATION DEPARTMENT
__ EVENT PLANNING COMPANY
__ SPECIAL EVENT ADVISORY TEAM (S.E.A.T.)

9. List any resources or assistance you require? _____

_____

_____

_____

_____

_____

10. How do you feel about the idea of a monthly newsletter to keep you current on trends and issues? (Check one response)

__ APPROVE
__ UNDECIDED
__ DISAPPROVE

11. Do you think the Region of Hamilton-Wentworth should have a local Directory of Suppliers for the local organizers? (Please check one response)

__YES __NO __UNDECIDED

Thank you very much for your time. Your answers are most appreciated.

McMaster

McMaster University

DIPLOMA PROGRAM IN ENVIRONMENTAL HEALTH

McMaster Institute of Environment and Health McMaster University

COMMENCING MONDAY, SEPTEMBER 13, 1999

BACKGROUND

Environmental Health is a challenging field of research and policy endeavour that links the natural, health and social sciences and the worlds of the academy, business, labour, government and other interested publics. The McMaster Institute of Environment and Health focuses on the health and well-being of human populations in particular environments (physical, social and societal). The relationships between human health and environments are, however, multidirectional with human health and well-being issues having consequences for the state of these environments. The diploma program will provide skills and knowledge for understanding and professional practice in such an interconnected world.

The ***Diploma Program in Environmental Health*** accepts up to fifteen students per academic year for its campus based and distance education programs. Students are required to register on a full time basis from September to April committing one day a week for instruction (Tuesdays). During the first and last weeks of the program both campus based and distance education students will be required to attend on a daily basis on the McMaster campus.

OBJECTIVES

4(c)

The diploma program is designed to provide new and/or upgraded skills and knowledge in the principles and practice of environmental health, suitable for public health unit professionals, physicians, community health nurses, environmental industrial professionals and those in labour and non-governmental organizations dealing with environmental health issues. Participants must be sufficiently motivated to undertake self-directed learning.

CONTENT

Format for Coursework

The diploma proram utilizes several methods in training. These include: (a) combining students with multidisciplinary backgrounds; (b) self-directed problem-based learning; and (c) small group tutorial approach/ group project work. Each group will investigate problems by consulting original literature, by practical exercises and by individual and group project work. Emphasis is given to placing the responsibility on each student to participate actively in the learning process and to do this as an individual and as a member of a team.

DISTANCE EDUCATION REQUIREMENTS

Students will be required to use a program called *FirstClass Client* (by SoftArc Inc.). This program provides an interactive electronic environment for discussion. At McMaster, this environment is known as *LearnLink*. Additional information, including an on-line tutorial on the use of LearnLink is available at http://www.science.mcmaster.ca/Biology/Learnlink

To connect to LearnLink, students will need a connection to an Internet Service Provider. If students do not have their own Internet Provider, they can login to McMaster's Enhanced Modem Pool at a cost of 50 cents per hour of usage. For further information regarding McMaster's Computing and Information Services, please visit their web site at: http://www.mcmaster.ca/cis

To connect to McMaster's Enhanced Modem Pool (EMP) students will need: a computer (a 386/486/Pentium PC with Windows 3.1/95 or a Macintosh (OS 6.8 or greater); a modem (the recommended minimum speed is 14 400 bps; 28 800 bps (or faster) is preferable); a phone line (any standard phone line (touch-tone or pulse) may be used) and special software which allows your computer to access the Internet via a modem. Step-by-step instructions and trouble-shooting tips for connectiong to LearnLink are available at: http://www.science.mcmaster.ca/Biology/LearnLink

Please note, full support from McMaster University for all Windows 3.1 applications will be discontinued effective May 1, 1999.

Students will be expected to bear the costs of long distance charges incurred to participate in the weekly teleconferences and costs associated to attend the first and final weeks of the program on campus.

To assist you in deciding whether this method of course delivery is appropriate for you, please take the Distance Education Self Test", located at our web site, under the heading Diploma Progam in Environmental Health (www.mcmaster.ca/mieh).

APPLICATION DIRECTIONS ON REVERSE SIDE

DIPLOMA

Those who meet the required standards acquire a McMaster Post-professional Diploma through the Faculty of Health Sciences.

ADMISSION CRITERIA AND PROCESS

Students will be selected to give the class a multidisciplinary character. A relevant university degree or equivalent will normally be required. Admission is based on the number of places available and on the experience of applicants. Those without environmental health experience may also be considered.

APPLICATION FOR ADMISSION

Applications along with a letter of interest must be submitted by the beginning of April for the study period starting in September, and can be obtained by contacting the McMaster Institute of Environment and Health. Applications received after the deadline date will be considered only if there are vacancies.

CANCELLATION

The University reserves the right to cancel the diploma program for the year if there is insufficient registration.

FEE

$3,750.00 (1998-9 rates). Additional costs associated with the program include purchasing courseware.

ACCEPTANCE INTO THE DIPLOMA PROGRAM

Offers of acceptance will be mailed in June. A written acceptance of the offer must be received by July 15. To secure a place in the program, a $375.00 non-refundable deposit must be received by July 15 along with a cheque (dated for September 1) for the remainder of the tuition or students may elect to choose the payment plan set out by the University's Finance Office. For further details please contact Monica Anderson, Administrative Coordinator.

FOR APPLICATION FORMS AND FURTHER INFORMATION, PLEASE CONTACT:

Monica Anderson, BA, CHRM
Administrative Coordinator, McMaster Institute of Environment and Health
McMaster University
1280 Main Street West, BSB B150
Hamilton, Ontario L8S 4K1
(905) 525-9140, Extension 27559
Fax: (905) 524-2400
Email: ecoenvir@mcmail.cis.mcmaster.ca
url: www.mcmaster.ca/mieh

*** The Diploma Program in Environmental Health is not recognized by OSAP.**

DIPLOMA PROGRAM IN ENVIRONMENTAL HEALTH

MODULES

I. ORIENTATION

Objective: Guest speakers have been invited to get students thinking in broad and different ways about environment/ecosystem and/or human health and/or environmental health

II. FRAMING ENVIRONMENTAL HEALTH DEBATES AND ISSUES

Objective: To understand the basis of world-views; to recognize different kinds of rationality; and to examine how science is placed in the world.

III. CRITICAL THINKING, CAUSATION AND INTRODUCTION TO BASIC STATISTICS

Objective: To understand the various methods of investigating a causal relationship between an environmental exposure and a health outcome; to critically apply criteria of causation to evaluate the evidence of a causal relationship; and to understand the basics of causation study design and measures of association (including basic statistical testing).

IV. RISK ASSESSMENT

Objective: To carry out a risk assessment and understand the strengths and weaknesses of risk assessment as a tool.

V. RISK COMMUNICATION

Objective: To examine the relationships between risk comparisons and risk communication; and to understand the challenges, purposes and content of risk communication.

VI. ENVIRONMENTAL IMPACT ASSESSMENT (EIA)

Objective: To become familiar with EIA legislation and to understand the place of health in EIA.

VII. INTERPRETIVE METHODS

Objective: To examine the differences between quantitative and qualitative research paradigms; to understand the credibility of findings from interpretive methods; and to obtain hands-on experience of undertaking an interpretive analysis.

VIII. INVESTIGATIVE METHODS

Objective: To learn how to conduct epidemiological investigations and to understand the definition of various kinds of outbreaks.

IX. SURVEY DESIGN, ANALYSIS AND INTERPRETATION

Objective: To become familiar with the basic steps involved in survey design, analysis and interpretation; to become critical consumers of survey research; and to design and pre-test a survey protocol and instrument.

X. PATHWAYS, SOURCES AND HEALTH IMPACTS: AIR, WATER & FOOD

Objective: To understand issues in assessment of the role of exposures via various pathways; to become familiar with the populations at risk and the health impacts associated with these exposures and to consider responses to the issues identified by the pathways, populations and health impacts.

XI. POLICY ANALYSIS

Objective: To explore the nature and purposes of environmental health policy; to understand the roles and significance of different stakeholder groups and to understand the role of information and evidence in the policy process.

XII. EVALUATION

Objective: To understand the different types of evaluation and to recognize and apply the different tools used in evaluation.

XIII. FROM PRACTICE

Objective: Guest speakers have been invited to talk about their interests, skills, visions and experience.



Student Endorsements

Upon completion of my undergraduate studies at the University of Toronto I felt that I lacked the practical skills necessary to be successful in the environmental health field. I have gained those skills through the Diploma in Environmental Health Program. The small class size and open discussion format were a pleasant change from lecture style learning. Interaction with people from different educational and employment backgrounds also enrich the learning process in the program. – *April Eby (student) Class of 1998-9*

The Environmental Health Diploma Program has proven invaluable to me in my day to day work as an environmental lawyer. That it is skills-based, and that it tackles some of the most important issues facing professionals concerned with issues of environmental health are among its strengths. It is extremely useful and informative to explore these issues thoroughly in a multi-disciplinary setting. – *Theresa McClenaghan (Counsel, Canadian Environmental Law Association) Class of 1998-9*

The Environmental Health Diploma Program is a multidisciplinary program that provides a broad spectrum of the environmental health field. It explores a wide variety of perspectives from professional and student peers with an endless opportunity for learning. An excellent introduction for individuals wanting to discover the environmental health field. – *Lyle Wiebe (Environmental/Occupational Health & Safety Professional, Northwestern Health Unit) Class of 1998-9*

The Environmental Health Diploma Program uniquely bridges the traditionally separate studies of health and environment in a challenging and stimulating way, while addressing the needs of today and tomorrow. I thoroughly enjoyed the small-group tutorial approach which encourages participation and enables learning from diverse peer experience. – *Marlene Cummings (Registered Nurse, London Health Sciences Centre) Class of 1997-8*

I have found the diploma program to be both challenging and stimulating. Self-directed learning was encouraged by the instructors and lively debate was common during class time. It provided practical skills for anyone interested in environmental health – *Rob Thompson (Director, Health Protection Division, Wellington-Dufferin-Guelph Health Unit),) Class of 1997-8*

I have found the diploma course to be challenging and innovative. My ability, to think laterally and to look for strategies outwith with the traditional perspective, has been enhanced. I have particularly appreciated the opportunity to review environmental health issues with professionals from other disciplines. – *William Hunter (Director, Environmental Health Branch, The Regional Municipality of Hamilton-Wentworth Department of Public Health Services) Class of 1996-7*

The Diploma in Environmental Health is a stimulating and challenging course that exposes the student to a vast array of knowledge and skills that form the backbone of environmental health. This is done through teaching modules that are well laid-out and presented. I've enjoyed the small group format, the open discussion and wide input from all the students. It is a great starting point for all public health professionals interested in exploring and researching environmental health issues. It is also fun! – *Doug Kittle (Medical Officer of Health, Wellington-Dufferin-Guelph Health Unit) Class of 1996-7*

The diploma course provides a wonderful opportunity for the usually too busy professional to delve deeply into environmental health topics... The course has reinspired the academic in me. It was a wonderful opportunity to be part of a stimulating university community, with access to leaders in many fields and disciplines. – *Alan Abelsohn (Family Physician) Class of 1995-6*

I really like the interdisciplinary aspect of the program... Although the course is very challenging and demands a lot of my time outside of the classroom I do find it to be refreshing, stimulating and very enjoyable. Indeed, the knowledge, research skills and contacts gained through this course have and will continue to help me immensely in my day to day work back at the health unit... –*Ted Devine (Manager, Environmental Health Services, Simcoe County District Health Unit) Class of 1995-6*

...My regulatory enforcement background has been greatly enhanced with content of the course. I now am able to appreciate different views in dealing with environmental health issues – *Robert Hall (Acting Public Health Inspector Supervisor, The Regional Municipality of Hamilton-Wentworth Department of Public Health Services) Class of 1995-6*



13(a)

Promotional Proposal for The Keep Hamilton Clean Committee

"PITCH IN WEEK" May 3 -9

Tuesday, February 23, 1999

900 CHML is pleased to offer our promotional services for the upcoming 1999 ***"Pitch in Week"*** *. We are prepared to promote this event with a number of on-air activities, including a live interview and an on-air promotional support campaign. In return, we are requesting that the* ***Keep Hamilton Clean Committee*** *position the 900 CHML and Y95.3 logos on any related printed promotional material, and position 900 CHML and Y95.3 as the exclusive media sponsors of the week.*

ON-AIR PROMOTIONS

CHML will create and implement the following on-air promotional support campaign for the ***Keep Hamilton Clean Committee****:*

April 26 to May 8/99

900 CHML will provide:

- *3 live Promotional Support Announcements "daily"*
- *3 recorded Promotional Announcements "daily"*
- *information posted on the 900 CHML webpage*

Y95.3 will provide:

- *3 live Promotional Announcements Daily*

TOTAL ANNOUNCEMENTS.....*118*
PROMOTIONAL VALUE.....*$7365.00*

ON-AIR INTERVIEW

CHML is able to schedule an on-air interview with our afternoon drive personality ***BOB BRATINA.*** *Bob will be able to add to the awareness of* ***Pitch-In Week*** *with his knowledge and love for the City of Hamilton.*

This interview can be scheduled for the week of April 26th

PROMOTIONAL VALUE.....$600.00

RESPONSIBILITES

900 CHML and Y95.3 will be responsible for the following:

- *scheduling and creative for all on-air promotion on 900 CHML and Y95.3*
- *scheduling of live interview on 900 CHML*

TOTAL PROMOTIONAL VALUE.....$7965.00

The ***Keep Hamilton Clean Committee*** *would be responsible for:*

- *positioning the 900 CHML and Y95.3 logos on any related printed promotional material.*
- *positioning 900 CHML and Y95.3 as the exclusive media sponsors of the week*

COVER SHEET

FAX

To: Don Heintz
Fax #: 546-3972
Subject: Transit Advertising
Date: March 8, 1999
Pages: 2, including this cover sheet

13(b)

COMMENTS:

I met with Rick Buttson last week to discuss your transit campaign for this year and as a result, I have made a change to your contract. This year's program will have the same media cost as last year ($2,060).

I got a confirmation from our service department that we have 20 posters in storage from last year, and they are ready to reinstall for your start date of April 5.

If the attached contract meets with your approval, would you please sign where indicated and fax back to me at 634-1498, at your earliest convenience.

Please don't hesitate to call me if you have any questions.

Paul

From the desk of...

Paul Mason
Regional Sales Manager
Urban Outdoor Trans Ad
419 Seneca Ave.
Burlington, ON L7R 3A1

(905) 634-6262
Toll Free 1 800 890-0064
Fax: (905) 634-1498

Date: 03/05/1999
Contract #: 12729
City of Hamilton-Public Wor
Page 1 of 1

URBAN OUTDOOR TRANS AD

Corporate Office: 1881 Yonge St., Suite 800
Toronto, Ontario M4S3C4
Tel: (416) 485-7666 Fax: (416) 483-8310

Contract for Placement of Advertising Material

Agency:
Advertiser: City of Hamilton-Public Works & Traffic
Brand: Keep Hamilton Clean

Account Executive: Paul Mason
Product: Seventy Bus Posters

Includes Production: No
Production Contact:

Requires New Material: No
Requires Used Material: Yes

Market	GRP Level	Qty	Start Date	End Date	# of Weeks	4-Week Rate ($)	Discount Cont(%)	Discount Mkt(%)	Market Total ($)
Media Detail									
Billable									
Hamilton	11	10	04/05/1999	05/02/1999	4	2,500.00	0.0	17.6	2,060.00
				Sub-Total for Billable					***$2,060.00***
Non-Guaranteed Bonus									
Hamilton	23	20	03/29/1999	04/04/1999	1	5,000.00	0.0		1,250.00
Hamilton	11	10	04/05/1999	05/02/1999	4	2,500.00	0.0		2,500.00
				Sub-Total for Non-Guaranteed Bonus					***$3,750.00***
				(Chargeable Only) Sub-Total for Media Detail					**$2,060.00**
								Total:	**$2,060.00**
								Less Agency Commission:	**$0.00**
								Subtotal:	**$2,060.00**
								GST:	**$144.20**
								HST:	**$0.00**
								PST:	**$0.00**
								QST:	**$0.00**
								Contract Total:	**$2,204.20**

The undersigned agrees to the placement of advertising material at the prices shown above and agrees to be bound by URBAN OUTDOOR TRANS AD's standard contract te and conditions as contained in its annual rate card. This contract constitutes the entire agreement between URBAN OUTDOOR TRANS AD and the Client/Agency. For a copy of URBAN OUTDOOR TRANS AD's standard terms and conditions, please contact your URBAN OUTDOOR TRANS AD Account Manager or refer to the reverse side of this

Client / Agency Name: City of Hamilton-Public Works & Traffic
Address: 71 Main Street West
Hamilton, ON L8N3T4

Contact: Don Heintz
Phone Number: (905) 546-3920
Fax Number: (905) 546-3972
Contract Total: $2,204.00

Accepted for Client / Agency by: X DT Date: X March 9/99

For Office Use Only

Accepted for URBAN OUTDOOR TRANS AD by: _____ Date: _____

Installation and removal of Advertising Material will commence on the dates indicated, and will be completed within 6 working days.
Terms of Payment: 30 Days Net. All overdue amounts are subject to interest of 1.5% per month (18% per annum)

Hamilton-Wentworth Community Network
Connecting The Community
Box 2700, STN LCD 1
Hamilton, Ontario L8N 4E4
Ph: (905)528-4936
Fax (905)528-7578

INVOICE

INVOICE NO: 020599-B
DATE: March 3, 1999

To:
Don Heintz, Staff Advisor
Keep Hamilton Clean Committee
City Hall - Department of Public Works and Traffic

Ship To:
4th Floor, City Hall
71 Main Street West
P.O. Box 2040
Hamilton, Ontario L8N 3T4

SALESPERSON	P.O. NUMBER	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS
					Due

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	HWCN HomePage Ad – April 9th – May 10th, 1999 "Keep Hamilton Clean" announcement and Link to site: http://www.city.hamilton.on.ca/pubwrks/khcc/main/khcc.htm Keep Hamilton Clean logo.	$500.	$500.
		SUBTOTAL	$500.00
		GST TAX	$ 35.00
		SHIPPING & HANDLING	N/A
		TOTAL DUE	$535.00

Make all checks payable to: Hamilton-Wentworth Community Network
If you have any questions concerning this invoice, call: Valerie Ramsay-Brown
(905) 528-4936
email: office@hwcn.org

THANK YOU FOR YOUR BUSINESS!

Luggage Bin Location Planning

(1) Premier Waste Systems Ltd. - contact Rosa Ciccaglione
573-0774 - 2 bins - would like locations near their office

(2) Canadian Waste Services - contact Mel Smith
643-1201 - 4 bins

(3) Budget Environmental Disposal - contact Bill Bartels
648-9366 2 bins

(4) Wentworth Metal Recycling - Lorne Rochberg
527-1707 1 bin, may supply 1 more depending how busy they are.

Total Bins Donated 9, possibly 10. 13(?)

ALLEGRA PRINT & IMAGING
239 York Boulevard
Hamilton, Ontario
L8R 1Y7
Tel.: (905) 528-2999
Fax: (905) 529-0344
E-mail: allegra@worldchat.com
www.allegraprint.on.ca

THE DIGITAL EVOLUTION OF PRINTING HAS BEGUN!

ALLEGRA PRINT & IMAGING
239 York Boulevard (at Hess)
Hamilton, Ontario
L8R 1Y7
Phone: (905) 528-2999
Fax: (905) 529-0344

Date: 3-3

FAX TRANSMISSION

	RECEIVER	SENDER
Contact Name	Don Heintz	Jim Gladue
Company/Dept.	Department of Public Works	
FAX Number	(905) 546-3972	
No. of Pages	2	

Comments: Don, As per our telephone conversation yesterday, I regret I am unable to attend tonight's "Keep Hamilton Clean" Committee meeting. Attached is a list of Luggage Bin Participants for pitch in week. Don't hesitate to call me if

Jim Gladue

TOTAL P.02

Lugger Bin Locations - PITCH-IN WEEK - May 3 - 10, 1999 - City of Hamilton

Premier Waste Systems

- South Side of Barton Street **1**
  - between Lake Avenue and Bow Valley Drive
- South Side of Melvin Avenue **2**
  - just west of Pottruff Road (west of Nash

Canadian Waste Services

- King Street, Dundas in the "turn around" by the river **3**
  - just down from Olympic Drive
- Princess Point **4**
  - in the parking lot at the north end of Macklin Street
- Central Neighbourhood Park **5**
  - just south of 177 Bay Street North
- Sam Lawrence Park **6**
  - in the parking lot east of the Jolley Cut (Upper Wellington)
  - enter off Concession Street

Budget Environmental Disposal

- Mount Albion Road - West Side **7**
  - In the vehicle turn around
- Montgomery Park **8**
  - 1570 Main Street East (west of the Traffic Circle)

Wentworth Metal Recycling

- West Side of Donn Avenue **9**
  - North of Queenston Road



14

KEEP HAMILTON CLEAN COMMITTEE

NAME	ADDRESS	TELEPHONE	TERM EXPIRES INTERNET ADD.
Ron Volterman Chairperson	50 Fairway Drive Hamilton, Ontario L8K 5L4	521-3467 (o) 972-7889 (p)	Dec. 31, 1999 ron.volterman@camc.ge.com
Rick Butson Vice-Chairperson	24 Auchmar Road Hamilton, Ontario L9C 1C5	383-6775 (h) 520-0472 (o)	Dec. 31, 2000 galloway@globalserve.net
Raffaella Brugnano Secretary	10 Astra Court Hamilton, L9C 4P2	389-2945 (h) 546-3768 (o)	Dec. 31, 1999 ag107@hwcn.org
Claudette Kabitsis	308 Delancy Boulevard Hamilton, L9B 2B4	389-7827 (h)	Dec. 31, 2001 kabitsis@globalserve.net
Maria Demydchuk	187 Park St. S. (Unit #10C) Hamilton, L8P 3E9	529-6420 (h) 546-2807(o)	Dec. 31, 2000 mdemydch@hamilton-went.on.ca
Kathy Vucic	274 Jones Road Stoney Creek, L8E 5J5	643-2046 (h)	Dec. 31, 1999 vucic@pathcom.com
Clare Greeson	211 York Road, Unit 22 Dundas, Ontario L9H 1M9	627-0285 (h)	Dec. 31, 2000
James Auty	27 Smith Avenue Hamilton, L8L 5P2	528-0969 (h)	Dec. 31, 2001 103231.1047@compuserve.com
Danielle Marchese	4 Lunner Avenue Hamilton, L9C 2S6	385-3740 (h)	Dec. 31, 1999 danielle@hwcn.org
Joel Begin	1868 Main St. West, #1008 Hamilton, Ontario L8S 1J1	522-7053 (h) (905) 540-8787 (x11) (o)	Dec. 31, 2001 jpbegin@bigwave.ca
Jim Gladun	1760 Main Street West, #807 Hamilton, Ontario L8S 1H2	525-0411 (h)	Dec 31, 2001
Douglas Monk	Box 57341, Jackson Station Hamilton, Ontario L8P 4X2	527-2269 (h) 570-7079 (o)	Dec. 31, 2000 douglas.monk@ghbbs.com
John Nieminen	211 York Road, Unit 22 Dundas, Ontario L9H 1M9	627-0285 (h)	Dec. 31, 2001 (alternate)

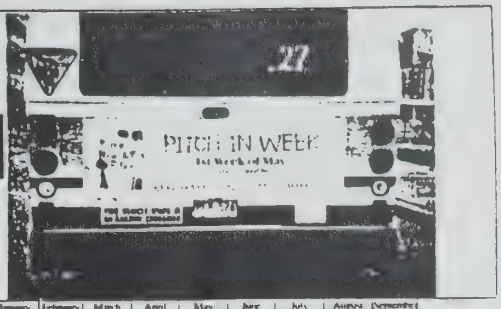
Don Heintz (Staff Advisor) 546-3920 (o) 546-3972 (fax)
dheintz@city.hamilton.on.ca 973-4058 (cell)
Everett Brown (Staff Advisor) 546-4289 (o)
everett.brown@sympatico.ca 543-1087 (cell)

Revision Date: 1999 March 29



Keep Hamilton Clean Committee
Corporation of the City of Hamilton

City of HAMILTON



15

#	Task Name	August	September	October	November	December	January	February	March	April	May	June	July	August	September
1	**PITCH-IN WEEK**		◇ PITCH-IN WEEK												
2	RECEIVE REQUEST FROM PITCH-IN CANADA														
3	RESPOND AND REMIT DONATION TO PITCH IN Canada														
4	RECEIVE BAGS FROM PITCH-IN Canada														
5	SEND OUT INVITATIONS TO GROUPS														
6	COALATE REQUESTS FOR BAGS AND GLOVES														
7	BAG... BAGS AND GLOVES														
8	LABEL ALL BAGS														
9	ADVERTISING FOR PITCH-IN														
10	DECIDE ON ADVERTISING STRATEGY														
11	ARRANGE FOR MEDIA COVERAGE														
12	PLACE VOLUNTEER MEDIA ADVERTISING														
13	**DECEMBER MEETING**			◇ DEC. MEETING											
14	ANNOUNCE AT OCTOBER MEETING														
15	LOCATION DECISION AT NOVEMBER MEETING														
16	HOLD MEETING AT OFF SIGHT LOCATION														
17	**PUPPET SHOW**														
18	NOTIFICATION TO SCHOOLS														
19	ARRANGE FOR VOLUNTEER PUPPETEERS														
20	PERFORM PUPPET PLAY														
21	**SANTA CLAUS PARADE**		◇ SANTA CLAUS PARADE												
22	RECEIVE AND ACT ON INVITATION														
23	RECEIVE CONFIRMATION AND PARADE POSITION														
24	NOTIFY SPOTLESS WINNERS, AND PARENTS														
25	RECEIVE CONFIRMATION FROM SPOTLESS WINNERS														
26	ATTEND PARADE														
27	**HOT SPOTS TOUR**							◇ HOT SPOTS TOUR							
28	DECISION ON DATE														
29	REMINDER FOR LOCATIONS														
30	**ELECTION FOR OFFICES**										◇				
31	NOTICE TO COMMITTEE														
32	ELECTION FOR CHAIR, VICE-CHAIR, SECRETARY														
33	**PUBLIC SERVICE ANNOUNCEMENTS**		◇												
34	DECISION ON THEME														
35	MEET WITH STUDENTS @ MOHAWK														
36	RECEIVE ENTRIES AND DECIDE ON WINNING STORY BOARDS														
37	SELECT WINNER														
38	**HAM. AND DIST. SCIENCE AND ENGINEERING FAIR**							◇ HAM. & DIST SCIENCE FAIR							
39	RECEIVE INVITATION														
40	RESPOND WITH AWARD CRITERIA AND AMOUNT														
41	ATTEND FAIR AND JUDGE ENTRIES														
42	**SPOTLESS DEBATE**			◇											
43	CONTACT HAMILTON AND DISTRICT DEBATING SOCIETY														
44	ARRANGE DATE AND LOCATION														
45	CONTACT CABLE 14														
46	**SPOTLESS SPOT**		◇												
47	SPECTATOR CONTEST, EVERY SATURDAY														
48	RELAY CONTEST WINNER'S NAME FOR PRIZE SENDOUT														
49	REQUEST IDEAS FROM COMMITTEE														
50	**YOUTH AFFILIATE**		◇												
51	LETTER TO SCHOOLS REQUESTING REPRESENTATION														
52	**YOUTH AFFILIATE CONTEST**							◇							
53	DRAFT CONTEST CRITERIA														
54	SEND CONTEST APPLICATIONS TO SCHOOLS														
55	DEADLINE FOR ENTRIES														
56	JUDGE ENTRIES AND AWARD PRIZES														
57	**VISION 2020 COMMUNITY FAIR**		◇												
58	RECEIVE ANNOUNCEMENTFROM 2020 COMMITTEE														
59	DECIDE UPON PARTICIPATOIN ACTIVITIES														
60	VISION 2020 WEEK														
61	**UNDERWATER COSTAL CLEANUP**								◇						
62	DECISION TO PARTICIPATE														
63	SET-UP MEETINGS														
64	ARRANGE FOR INSURANCE AND WAIVERS														
65	PRE-DIVE														
66	DIVE DAY														

URBAN MUNICIPAL

KEEP HAMILTON CLEAN COMMITTEE

CITY HALL
71 MAIN STREET WEST
HAMILTON, ONTARIO L8P 4Y5
(905) 546-3920

CA4 ON HBL A05
C51K2
1999

URBAN MUNICIPAL
APR 30 1999
GOVERNMENT DOCUMENTS

NOTICE OF MEETING

Keep Hamilton Clean Committee

Wednesday, 1999 May 5
7:30 o'clock p.m.
Room 219, City Hall

Don Heintz, Staff Advisor
Keep Hamilton Clean Committee

NOTE: In order to ensure that there are enough members present at the meeting to form a quorum, it is up to Committee Members to notify the Committee's Staff Advisor at 546-3920 at least 24 hours in advance, it you are unable to attend.

AGENDA

1. **ADOPTION OF MINUTES**

   Minutes of the Keep Hamilton Clean Committee for meetings held 1999 April 7.

2. **CHAIRPERSON'S REMARKS**

3. **BUSINESS ARISING FROM THE MINUTES**

4. **CORRESPONDENCE**

   None received

5. **YOUTH AFFILIATE** (Danielle Marchese to report)

6. **MALL DISPLAY** (Jim Auty to report)

7. **SPECTATOR - SPOTLESS SPOT**

8. **PUBLIC SERVICE ANNOUNCEMENT**

SPOTLESS, NOT THOUGHTLESS. CARE ABOUT OUR CITY.

9. **HAMILTON DISTRICT SCIENCE AND ENGINEERING FAIR**

   a) Letter of Thanks

10. **GROCERY CARTS** (D. Monk/D. Heintz)

11. **HOT SPOTS TOUR SUGGESTIONS**

12. **COASTAL CLEANUP**

13. **PITCH-IN WEEK** (Preliminary Review)

   a) CHML Liaison
   b) Bus and other advertising (including Freenet)
   c) School Board Co-ordination
   d) Puppet Play Preparations/Planning
   e) Gloves
   f) Lugger Bin Location Planning
   g) Bagging Night @ Chedoke
   h) Letter from PITCH-IN
   i) Stoney Creek's Clear^3 Advertising (distributed by Stoney Creek Hydro)
   j) Other

14. **ENVIRONMENTALIST OF THE YEAR DINNER**

   a) Rescheduling of the June meeting

15. **REMINDER OF ANNUAL ELECTIONS**

16. **MEMBERSHIP LIST**

17. **TIMELINE**

18. **OTHER BUSINESS**

19. **ADJOURNMENT**

C:\W\STORAGE\CLEAN\MEETING\MTGNOTIC

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C:\W\STORAGE\CLEAN\MEETING\MTGNOTIC

Wednesday, 1999 April 7
7:30 o'clock p.m.
Room 219, City Hall

The Keep Hamilton Clean Committee met.

There were present: Ron Volterman, Chairperson
Rick Butson, Vice-Chairperson
Kathy Vucic
Danielle Marchese
Jim Auty
Joel Begin
Douglas Monk
John Nieminen
Maria Demydchuk
Claudette Kabitsis
Jim Gladun
Raffaella Brugnano

Regrets: Clare Greeson

Also present: Jason Lok, Youth Affiliate
Valerie Emmanuel, Youth Affiliate
Megan Crowley, Youth Affiliate
Jessica Bandura, Youth Affiliate
Scarlett Magda, Youth Affiliate

1. ADOPTION OF MINUTES

The Committee was in receipt of the minutes of the Keep Hamilton Clean Committee for its' meeting held 1999 March 03 and these minutes were adopted subject to the following amendment:

Item 10 (g) The Committee's bagging night will be held on April 20, 1999.

2. CHAIRPERSON'S REMARKS

Rick Butson, Vice-Chairperson, chaired the meeting in Ron Volterman's absence.
Rick Butson welcomed Youth Affiliate members, Scarlett Magda, and Jessica Bandura who are students of St. Thomas More Catholic Secondary School.

3. BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the minutes.

4. CORRESPONDENCE

a) Vacancies on City Boards

The Committee was in receipt of correspondence from the Clerk's Office regarding vacancies on City Committees and Boards.

b) Letter from Economic Development

The Committee was in receipt of survey from Dave MacDonald, Regional Municipality of Hamilton-Wentworth, Office of Economic Development. Don Heintz noted that the return date for the survey was March 19, 1999.

Diploma Program in Environmental Health

A copy of a brochure for McMaster University's Diploma Program in Environmental Health was included with the minutes for the Committee's interest.

5. YOUTH AFFILIATE

Danielle Marchese reported the entry forms for the Youth Affiliate contest have been sent to the local secondary schools. She is in the process of contacting the Hamilton-Wentworth Catholic Secondary Schools. She noted that the Hamilton District School Board's Outdoor Education Coordinator will help to advertise the contest within the schools.

6. MALL DISPLAY

Jim Auty will be making arrangements to have the mall display in Sanford Elementary School. The mall display will be set up at the Eco-Festival on April 22, 1999 and in City Hall during the first week of May. He is currently making several panels for the mall display to advertise Pitch-In Week.

7. SPECTATOR - SPOTLESS SPOT

Jim Auty reported that he has received only two entries for the Spotless Spot contest to date.

8. PUBLIC SERVICE ANNOUNCEMENT

Douglas Monk will contact Cable 14 to see if they are interested in broadcasting the Committee's Public Service Announcement. Danielle Marchese reported that she has a contact name and number for Cable 14. Raffaella Brugnano noted that it is close to the end of the academic semester for Mohawk College therefore the Committee may wish to pursue the P.S.A. competition in September.

9. HAMILTON DISTRICT SCIENCE AND ENGINEERING FAIR

The judging for the Hamilton District Science and Engineering Fair is scheduled for April 8, 1999. Ron Volterman, Rick Butson, and Danielle Marchese will act as judges on behalf of the Committee. Danielle Marchese will attend the awards presentation on April 10, 1999

10. GROCERY CARTS

Don Heintz suggested that a meeting be arranged with staff from local grocery store chains to discuss the abandoned grocery carts issue. Douglas Monk agreed to contact retailers.

11. HOT SPOTS TOUR

The Committee's Hot Spots Tour is scheduled for May 28, 1999. All members were asked to submit possible locations for the tour to Rick Butson.

12. INTERNATIONAL COASTAL CLEANUP

Kathy Vucic will contact the U.S. Marine Center for Conservation regarding the International Coastal Cleanup. Danielle Marchese noted that several photographs from the Committee's 1998 Coastal Cleanup campaign were posted on the I. C. C. website. Scarlett Magda volunteered to be a diver for this year's cleanup provided that she can obtain diving equipment.

13. PITCH-IN WEEK

a) CHML Liaison

Rick Butson reported that arrangements have been made with CHML for the Pitch-In Week advertising. He has sent information to CHML regarding the Committee's Pitch-In Week activities. Danielle Marchese will forward a list of clean-up activities during Pitch-In Week.

b) Bus and other advertising (including Freenet)

Several Committee members noticed the Committee's old bus poster advertised on the buses. Rick Butson will contact Outdoor Urban TransAd to investigate this matter.

Danielle Marchese reported that the Committee's advertisement is currently on the Hamilton Wentworth Community Network (Freenet). There is a link to the Committee's web-page on both the HWCN's graphics and text pages.

Danielle Marchese noticed that the Sterling Print-All and Fluke Transport logos are still on the Committee's banner. Jim Auty noted that the CHML and Y95 must be added to the banner.

c) School Board Co-ordination

Danielle Marchese has received approximately forty percent of the Pitch-In Week reply cards to date. She will compile a list of schools and organizations to contact once she has received the reply cards. Clare Greeson, Joel Begin, and John Nieminen will assist with making telephone calls.

d) Puppet Play Preparations/Planning

Kathy Vucic has prepared a letter which will be sent to the schools this week. The puppet play will be presented to the schools during the last week of April and the first week of May. Kathy Vucic asked for volunteers to assist with presenting the puppet play to the schools.

Gloves

Don Heintz ordered 800 dozen pairs of "second-quality" gloves. Approximately 450 dozen pairs of gloves have been received to date. The Committee passed a motion to place an order for "first-quality" gloves if the remaining gloves are not received by April 14, 1999.

f) Lugger Bin Location Planning

A copy of the lugger bin locations was circulated at the meeting. Don Heintz noted that Wentworth Metal Recycling may provide an additional lugger bin. He suggested that the extra bin be placed in the parking lot in Sam Lawrence Park. Several members mentioned that people have dumped waste in the bins at Sam Lawrence Park in the past.

Everett Brown noted that the Public Works crew found 25 gallons of paint in the lugger bin placed in Sam Lawrence Park last year.

g) Other

The Committee's bagging night is scheduled for April 20, 1999 at 6:30 p.m. at the Public Works Department Chedoke Yard on Studholme Road.

Maria Demydchuk will prepare the labels for the packages to be sent to participants

14. MEMBERSHIP LIST

An updated copy of the Membership list was circulated at the meeting.

15. TIMELINE

An updated copy of the Committee's Timeline was included with the minutes.

16. **OTHER BUSINESS**

a) Danielle Marchese prepared an advertisement which will be displayed on Cable 14's Public Events page.

b) Danielle Marchese asked if the Committee could hold an additional meeting to judge the Youth Affiliate Contest entries. The Committee agreed to hold an additional meeting on May 19, 1999. Don Heintz will make the arrangements to book a room in City Hall for the meeting.

c) Douglas Monk noticed a considerable amount of litter along the Provincial Highways. The Committee passed a motion to send an e-mail message to the Ministry of Transportation regarding the litter problem on Provincial Right-of-Ways. Don Heintz will forward this message to the M.T.O.

d) Valerie Emmanuel asked if the Committee would be interested in placing a link to St. Thomas More Catholic Secondary's web-page. She noted that the environmental group at the school is currently preparing information for the web-page.

e) Joel Begin will prepare an article on Pitch-In Week for the Hamilton Spectator's Community Forum.
Jim Auty is in the process of compiling information for an article on the City's Sign By-Law. He has taken several photographs which will be included with his article.

f) Danielle Marchese reported there were a number of Earth Day posters on poles which contravene the City's Sign By-Law. She has forwarded this information to Frank Westaway, Hamilton By-Law Officer.

17. **ADJOURNMENT**

There being no further business the meeting then adjourned.

Taken as read and approved,

Ron Volterman, Chairperson
Keep Hamilton Clean Committee

Raffaella Brugnano, Secretary

9(a)

Dear Don,

Thank-you very much for your generous donation of $100.00. I was very happy to receive this award in Invironmental Sciences I hope my project will make Hamilton a cleaner, happier place!! ☺

Thanks a bunch!

=-) Thanks,

Adam Dybvig-Kerr

Adam Dybvig-Kerr
9 Birchwood Ct.
Carlisle, Ontario
L0R 1H2

CANADA 4 11 14 339 L8E 2K1

POSTAL CODE

CANADA 4

Don Heintz, Public Works
Keep Hamilton Clean Committee
City Hall, 71 Main St. W.
Hamilton, Ontario L8N 3T4

13

MEDIA RELEASE

Y95/CHML, Promotions - Adam Oldfield	F- 521-2306 521-2300
ONTV, Assignment Editor - Deborah Walker	F- 523-8778
Hamilton Spectator, Editor - Dana Robbins	F- 521-8986
Hamilton Mountain News, News Dept. - Julie Slack	F- 523-4014
Cable 14, News Dept. - Gale Granlund	F- 523-8141
CHAM 820, News Dept. - Brian Fisher	F- 525-1416
CKOC 1150, News Dept. - Robyn Foley	F- 575-6423

FROM: KEEP HAMILTON CLEAN COMMITTEE
Danielle Marchese, Youth Affiliate

PHONE: 385-3740

FAX: 546-3972

No of pages: 4

FOR IMMEDIATE RELEASE
HAMILTON PITCHES IN FOR WEEK LONG COMMUNITY CLEAN UP
MAY 3 TO 8, 1999

The Keep Hamilton Clean Committee is the central organizing group for Pitch-In Week which takes place every May for one week. This year our event takes place from May 3 to 8, 1999. The Committee will be coordinating the Pitch-In activities of 92 schools, 50 cub, scout, brownie and guide groups, 81 church and community groups as well as many individual citizens in cleaning up their community.

Last year fifty-one (51.27) tons of litter in twenty-three (23) corporately-donated lugger bins were collected. That is in addition to large volumes of litter that were placed out for our Parks, Streets and Sanitation employees to collect in the normal course of their duties. This committee also organizes the advertising, garbage bag distribution, cloth glove distribution and other functions. Spotless, the Litter Watch Dog, is the mascot of the Committee and has been seen at many events around the city.

The Keep Hamilton Clean Committee reports to the Public Works Department on matters respecting littering, dumping, defacing property by means of illegal postings, graffiti and general cleanliness of the City of Hamilton. We are a non-profit, advisory body with twelve citizens appointed with the authority to make recommendations to the Public Works Department.

This event is an ongoing one. We will continue to have success each year as this event grows in popularity. The Committee is proud of the fact that they couple public information with fun and enjoyable activities for both adults and children.

For more information please call Danielle Marchese, Youth Affiliate at 385-3740 or fax at 546-3972.

The following is a list of some schools and organizations that will be participating this year. The date, location and contact person are included.

MONDAY, MAY 3:

St. Paul Elementary School
24 Amberwood St.
Hamilton
578-2117
G. Tabone

Elizabeth Bagshaw School
350 Albright Rd.
Hamilton
561-9520
L. Hampson

TUESDAY, MAY 4:

St. Daniel Elementary
75 Anson Ave.
Hamilton
389-5186
Paul DiFrancesco

Bennetto Middle School
444 Hughson St.
Hamilton
526-7666
Michelle Whittaker

Concession St. B.I.A.
contact Elliott Raphael 385-1385

WEDNESDAY, MAY 5:

St. David School
95 Owen Place
Hamilton
561-1091
Ray Cemka

St. Bernard School
101 Nash Rd. N
Hamilton
561-8247
Ray Cemka

THURSDAY, MAY 6:

Norwood Park School
165 Terrace Dr.
Hamilton
575-9808
Principle

Sherwood Heights School
105 High St.
Hamilton
574-5752
Theresa Cardy

SATURDAY, MAY 8:

John Howard Society
128 Hughson St. N
Hamilton
523-7460 ext.119
Aileen Walker
Area to be cleaned - York St. Pull off.

Independent Order of Odd Fellows
544 Aberdeen Ave.
Hamilton
523-8040
Bill Post
Area to be cleaned - Cootes Paradise, Princess Point, Spencer Creek.

Friends of Red Hill Valley & Hamilton Naturalists Club
269 Wexford St. S
Hamilton
547-5116
John Struger
Area to be cleaned - Mt. Albion Falls area 9am to 12pm.
(Meet @ parking lot by falls NW corner)

For more information please call Danielle Marchese, Youth Affiliate, Keep Hamilton Clean Committee - 385-3740

Keep Hamilton Clean Committee
c/o Public Work & Traffic
Fourth Floor, City Hall
71 Main Street West
Hamilton, ON L8P 4Y5

Keep Hamilton Clean Committee

April 12, 1999

13 (f)

Premier Waste Systems Limited
306 Lake Avenue North
Hamilton, Ontario
L8E 3A2
Attn: Rosa Ciccaglione

Thank you for agreeing once again to assist and support the Keep Hamilton Clean Committee during PITCH-IN WEEK (May 3 - 9) by supplying 2 lugger bins to take litter and other garbage during this annual cleanup campaign.

Attached you will find six "dump tickets" that will allow you to dump these luggers at the City's expense. Please note the expiry date on these tickets is the Friday following the end of PITCH-IN WEEK, May 14th.

Again, your co-operation and community service in providing these bins is most appreciated by the Committee and the groups performing the cleanups.

Sincerely,

Don Heintz, P.Eng., M.B.A.
Staff Advisor,
Keep Hamilton Clean Committee
Attach. (tickets & map)

"Spotless, not thoughtless
Care about our City"

CITY OF HAMILTON
DEPARTMENT OF PUBLIC WORKS

This Premier Waste Systems vehicle and lugger bin, is carrying garbage and debris for the City of Hamilton as a part of its Keep Hamilton Clean (PITCH-IN) Week - 1999 May 3 - 9 and this ticket is only valid until Friday, 1999 May 14.

Delivery will be to the Kenora, Upper Ottawa or Dundas Transfer Station.

Vehicle Number:_____

Date: _____

Time: _____

Net Weight: _____



D. Heintz, P. Eng.
Department of Public Works

CITY OF HAMILTON
DEPARTMENT OF PUBLIC WORKS

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Time: _____

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D. Heintz, P. Eng.
Department of Public Works

CITY OF HAMILTON
DEPARTMENT OF PUBLIC WORKS

This Premier Waste Systems vehicle and lugger bin, is carrying garbage and debris for the City of Hamilton as a part of its Keep Hamilton Clean (PITCH-IN) Week - 1999 May 3 - 9 and this ticket is only valid until Friday, 1999 May 14.

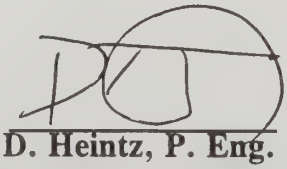
Delivery will be to the Kenora, Upper Ottawa or Dundas Transfer Station.

Vehicle Number:_____

Date: _____

Time: _____

Net Weight: _____



D. Heintz, P. Eng.
Department of Public Works

Keep Hamilton Clean Committee
c/o Public Work & Traffic
Fourth Floor, City Hall
71 Main Street West
Hamilton, ON L8P 4Y5

Keep Hamilton Clean Committee

April 12, 1999

Wentworth Metal Recycling
495 Wentworth Street North
Hamilton, Ontario
L8L 5X1
Attn: Lorne Rochwerg

Thank you for agreeing once again to assist and support the Keep Hamilton Clean Committee during PITCH-IN WEEK (May 3 - 9) by supplying a lugger bin to take litter and other garbage during this annual cleanup campaign.

Attached you will find three "dump tickets" that will allow you to dump this lugger at the City's expense. Please note the expiry date on these tickets is the Friday following the end of PITCH-IN WEEK, May 14th.

Again, your co-operation and community service in providing this bin is most appreciated by the Committee and the groups performing the cleanups.

Sincerely,

Don Heintz, P.Eng., M.B.A.
Staff Advisor,
Keep Hamilton Clean Committee
Attach. (tickets & map)

"Spotless, not thoughtless
Care about our City"

CITY OF HAMILTON
DEPARTMENT OF PUBLIC WORKS

This Wentworth Metal Recycling vehicle and lugger bin, is carrying garbage and debris for the City of Hamilton as a part of its Keep Hamilton Clean (PITCH-IN) Week - 1999 May 3 - 9 and this ticket is only valid until Friday, 1999 May 14.

Delivery will be to the Kenora, Upper Ottawa or Dundas Transfer Station.

Vehicle Number:_____

Date: _____

Time: _____

Net Weight: _____

D. Heintz, P. Eng.
Department of Public Works

CITY OF HAMILTON
DEPARTMENT OF PUBLIC WORKS

This Wentworth Metal Recycling vehicle and lugger bin, is carrying garbage and debris for the City of Hamilton as a part of its Keep Hamilton Clean (PITCH-IN) Week - 1999 May 3-9 and this ticket is only valid until Friday, 1999 May 14.

Delivery will be to the Kenora, Upper Ottawa or Dundas Transfer Station.

Vehicle Number:_____

Date: _____

Time: _____

Net Weight: _____

D. Heintz, P. Eng.
Department of Public Works

CITY OF HAMILTON
DEPARTMENT OF PUBLIC WORKS

This Wentworth Metal Recycling vehicle and lugger bin, is carrying garbage and debris for the City of Hamilton as a part of its Keep Hamilton Clean (PITCH-IN) Week - 1999 May 3 - 9 and this ticket is only valid until Friday, 1999 May 14.

Delivery will be to the Kenora, Upper Ottawa or Dundas Transfer Station.

Vehicle Number:_____

Date: _____

Time: _____

Net Weight: _____

D. Heintz, P. Eng.
Department of Public Works

Keep Hamilton Clean Committee
c/o Public Work & Traffic
Fourth Floor, City Hall
71 Main Street West
Hamilton, ON L8P 4Y5

Keep Hamilton Clean Committee

April 12, 1999

Budget Environmental Disposal
450 Book Road West, R.R. #2
Ancaster, Ontario
L9G 3L1

Thank you for agreeing once again to assist and support the Keep Hamilton Clean Committee during PITCH-IN WEEK (May 3 - 9) by supplying 2 lugger bins to take litter and other garbage during this annual cleanup campaign.

Attached you will find six "dump tickets" that will allow you to dump these luggers at the City's expense. Please note the expiry date on these tickets is the Friday following the end of PITCH-IN WEEK, May 14th.

Again, your co-operation and community service in providing these bins is most appreciated by the Committee and the groups performing the cleanups.

Sincerely,

Don Heintz, P.Eng., M.B.A.
Staff Advisor,
Keep Hamilton Clean Committee
Attach. (tickets & map)

"Spotless, not thoughtless
Care about our City"

CITY OF HAMILTON
DEPARTMENT OF PUBLIC WORKS

This Budget Environmental Disposal vehicle and lugger bin, is carrying garbage and debris for the City of Hamilton as a part of its Keep Hamilton Clean (PITCH-IN) Week - 1999 May 3 - 9 and this ticket is only valid until Friday, 1999 May 14.

Delivery will be to the Kenora, Upper Ottawa or Dundas Transfer Station.

Vehicle Number:_____

Date: _____

Time: _____

Net Weight: _____

D. Heintz, P. Eng.
Department of Public Works

CITY OF HAMILTON
DEPARTMENT OF PUBLIC WORKS

This Budget Environmental Disposal vehicle and lugger bin, is carrying garbage and debris for the City of Hamilton as a part of its Keep Hamilton Clean (PITCH-IN) Week - 1999 May 3-9 and this ticket is only valid until Friday, 1999 May 14.

Delivery will be to the Kenora, Upper Ottawa or Dundas Transfer Station.

Vehicle Number:_____

Date: _____

Time: _____

Net Weight: _____

D. Heintz, P. Eng.
Department of Public Works

CITY OF HAMILTON
DEPARTMENT OF PUBLIC WORKS

This Budget Environmental Disposal vehicle and lugger bin, is carrying garbage and debris for the City of Hamilton as a part of its Keep Hamilton Clean (PITCH-IN) Week - 1999 May 3 - 9 and this ticket is only valid until Friday, 1999 May 14.

Delivery will be to the Kenora, Upper Ottawa or Dundas Transfer Station.

Vehicle Number:_____

Date: _____

Time: _____

Net Weight: _____

D. Heintz, P. Eng.
Department of Public Works

Keep Hamilton Clean Committee
c/o Public Work & Traffic
Fourth Floor, City Hall
71 Main Street West
Hamilton, ON L8P 4Y5

Keep Hamilton Clean Committee

April 12, 1999

Canadian Waste Services Inc.
505 Kenora Avenue North
Hamilton, Ontario
L8E 3P2

Thank you for agreeing once again to assist and support the Keep Hamilton Clean Committee during PITCH-IN WEEK (May 3 - 9) by supplying 4 lugger bins to take litter and other garbage during this annual cleanup campaign.

Attached you will find six "dump tickets" that will allow you to dump these luggers at the City's expense. Please note the expiry date on these tickets is the Friday following the end of PITCH-IN WEEK, May 14th.

Again, your co-operation and community service in providing these bins is most appreciated by the Committee and the groups performing the cleanups.

Sincerely,

Don Heintz, P.Eng., M.B.A.
Staff Advisor,
Keep Hamilton Clean Committee
Attach. (tickets & map)

"Spotless, not thoughtless
Care about our City"

CITY OF HAMILTON
DEPARTMENT OF PUBLIC WORKS

This Canadian Waste Services vehicle and lugger bin, is carrying garbage and debris for the City of Hamilton as a part of its Keep Hamilton Clean (PITCH-IN) Week - 1999 May 3 - 9 and this ticket is only valid until Friday, 1999 May 14.

Delivery will be to the Kenora, Upper Ottawa or Dundas Transfer Station.

Vehicle Number:_____

Date: _____

Time: _____

Net Weight: _____



D. Heintz, P. Eng.
Department of Public Works

CITY OF HAMILTON
DEPARTMENT OF PUBLIC WORKS

This Canadian Waste Services vehicle and lugger bin, is carrying garbage and debris for the City of Hamilton as a part of its Keep Hamilton Clean (PITCH-IN) Week - 1999 May 3-9 and this ticket is only valid until Friday, 1999 May 14.

Delivery will be to the Kenora, Upper Ottawa or Dundas Transfer Station.

Vehicle Number:_____

Date: _____

Time: _____



D. Heintz, P. Eng.
Department of Public Works

Net Weight: _____

CITY OF HAMILTON
DEPARTMENT OF PUBLIC WORKS

This Canadian Waste Services vehicle and lugger bin, is carrying garbage and debris for the City of Hamilton as a part of its Keep Hamilton Clean (PITCH-IN) Week - 1999 May 3 - 9 and this ticket is only valid until Friday, 1999 May 14.

Delivery will be to the Kenora, Upper Ottawa or Dundas Transfer Station.

Vehicle Number:_____

Date: _____

Time: _____



D. Heintz, P. Eng.
Department of Public Works

Net Weight: _____

Lugger Bin Locations - PITCH-IN WEEK - May 3 - 10, 1999 - City of Hamilton

Premier Waste Systems

- South Side of Barton Street **1**
  - between Lake Avenue and Bow Valley Drive
- South Side of Melvin Avenue **2**
  - just west of Pottruff Road (west of Nash

Canadian Waste Services

- King Street, Dundas in the "turn around" by the river **3**
  - just down from Olympic Drive
- Princess Point **4**
  - in the parking lot at the north end of Macklin Street
- Central Neighbourhood Park **5**
  - just south of 177 Bay Street North
- Sam Lawrence Park **6**
  - in the parking lot east of the Jolley Cut (Upper Wellington)
  - enter off Concession Street

Budget Environmental Disposal

- Mount Albion Road - West Side **7**
  - In the vehicle turn around
- Montgomery Park **8**
  - 1570 Main Street East (west of the Traffic Circle)

Wentworth Metal Recycling

- East Side Lake Avenue **9**
  In Parking Lot Just South
  Of Access to 110, 120 &
  130 Lake Avenue North



13(h)

PITCH-IN CANADA

Waste management...**in action!**

Box 45011, Ocean Park R.P.O.
White Rock, B.C., V4A 9L1
Website: www.PITCH-IN.ca

Valerie Thom: (604) 473-6495
Fax: (604) 535-4653
email: vthom@PITCH-IN.ca

Patron, PITCH-IN CANADA
His Excellency the Right Honourable Roméo LeBlanc
P.C., C.C., C.M.M., C.D.
Governor General of Canada

April 14, 1999

Dear PITCH-IN CANADA WEEK co-ordinator

Thank you, for volunteering to be a PITCH-IN CANADA WEEK co-ordinator. We would like to draw your attention to the following:

The enclosed groups (a photocopy of the front page of each group's PITCH-IN CANADA WEEK registration form) have applied to us for free PITCH-IN CANADA WEEK garbage bags. As you have already designated these groups as participants in your PITCH-IN CANADA WEEK project, we will

- Advise each group that you are their PITCH-IN CANADA WEEK coordinator
- Provide each group with your name, address, and phone number
- NOT supply the group with free PITCH-IN bags
- Advise each group to contact you directly for their free bags unless they have already been contacted by you
- Provide each group with a PITCH-IN CANADA WEEK Participation Certificate and Safety Suggestions

Thanks again for your participation and support. Good luck with your PITCH-IN CANADA WEEK project!

Valerie Thom
Program Manager
PITCH-IN CANADA

PITCH-IN CANADA WEEK PROJECT REGISTRATION & APPLICATION FOR FREE PITCH-IN BAGS

The **PITCH-IN CANADA WEEK Campaign** is held **May 3-9, 1999**. To register your project, to obtain **free** PITCH-IN garbage bags, a Certificate and to qualify to win one of **200 free campaign T-Shirts**, please complete **(a) this form (b) the coupon** on the sheet which accompanied this Form and **(c) if possible, send us a copy of your brief letter** which you sent to our sponsor explaining your project. Our sponsor's address is on the reverse of this form. They like to hear about projects and your letter may assist in obtaining their support in the future so that we can **continue to provide free material to you!**

Connected to the internet? Access **LOTS** of **free** information, previously sold. Go to our web site at www.pitch-in.ca. Get information and data cards for PITCH-IN CANADA Pollution Counts, tips on composting and recycling etc... ***Page 3 of our enclosed Volunteer Newsletter has more information.***

OPTIONAL – Do you want to become a Supporter?
PITCH-IN ONTARIO is a non-government, voluntary organization. Every $15, $25 or even $35 helps to keep the campaign going. Charitable receipts are issued for all supporting donations to PITCH-IN ONTARIO of $25 or more, you will receive a Certificate of Support and be **acknowledged on our web site.** THANK YOU!

Thanks for answering all the following questions. Have a great Campaign!

PLEASE TYPE OR PRINT CLEARLY

1. **CONTACT PERSON/PITCH-IN COORDINATOR:**

Name (Mr/Mrs/Ms) Simone Goldsmith Phone Number (905) 575-9808

Position teacher Fax Number (905) 575-0098 eMail norwood@hwdsb.on.ca

Name of Group Norwood Park School

2. **YOUR ADDRESS WHERE FREE BAGS AND YOUR CERTIFICATE CAN BE DELIVERED BY CANADA POST:** Free special PITCH-IN garbage bags are available anywhere in Ontario.

Address 165 Terrace Dr. Village/Town/City Hamilton

Province Ont. Postal Code L8N 2Z2

3. **INFORMATION ABOUT YOUR SCHOOL/SECTION/UNIT/ORGANIZATION/CLUB** (If you are coordinating the activities of more than one school / section / unit / organization / club provide information about **YOUR** SCHOOL / SECTION / UNIT / ORGANIZATION / CLUB **ONLY** in this section.) Turn to question 11 to provide information about participating **SCHOOLS / SECTIONS / UNITS / ORGANIZATIONS / CLUBS other than your own.**

Type of Organization (indicate ONE CATEGORY ONLY which best describes your own organization)

01 ☒ School
02 ☐ College
03 ☐ 4-H Club
04 ☐ Cubs
05 ☐ Scouts
06 ☐ Beavers
07 ☐ Venturers/Rovers
08 ☐ Local Government (Hamlet, Village, Town, etc.)
09 ☐ Fish & Game Organization
10 ☐ Women's Institute
11 ☐ Chamber of Commerce
12 ☐ Conservation Authority
13 ☐ Seniors' Group
14 ☐ Daycare/Preschool
15 ☐ Recreation Board
16 ☐ Sparks
17 ☐ Brownies
18 ☐ Guides
19 ☐ Pathfinders
20 ☐ Senior Branches of Guides
21 ☐ Museum/Library
22 ☐ Outdoor/Naturalist/Hiking Club
23 ☐ Athletic Organization
24 ☐ Ratepayer/Resident Organization
25 ☐ Service Club
26 ☐ Environmental Group
27 ☐ Cottagers' Association
28 ☐ Junior Forest Wardens
29 ☐ Business
30 ☐ Community Group
31 ☐ Other (Please specify) _____

13(i)

Pitch-in Week

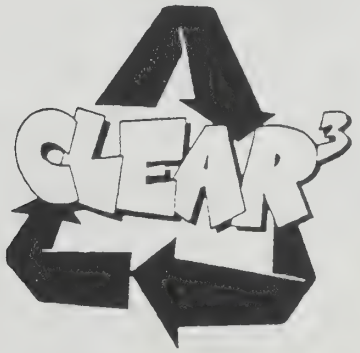
April 25 to
May 1, 1999

"It's Your Community, Get Involved!"

City of Stoney Creek

CLEAR³ Committee

(Citizens Leading for Environmental Action on Reducing, Reusing and Recycling)



Are you looking for a constructive way for your family, company, group or agency to get involved with your community?

The City of Stoney Creek
CLEAR³ Committee
can assist you to achieve this goal.

We gratefully acknowledge the contributions from our sponsors:

- First Brands Canada Corporation (Glad Bags)
- Hamilton-Wentworth Third Sector Employment Enterprises
- Canadian Waste Services Inc.

Committee Background

The ***CLEAR³*** Committee was formed in May 1991 to assist the City of Stoney Creek in addressing the community-wide problems of illegal dumping of waste, excessive litter and defacing of public property by vandalism. The citizen volunteer members of the ***CLEAR³*** Committee have developed a work plan to address these problems.

In total the volunteers have collected 4725 garbage bags of non-recyclable material and 1974 bags of recyclable products.

The major undertaking of the ***CLEAR³*** Committee has been the coordination of the City of Stoney Creek annual "Pitch-in Week" Campaign.

A reception will be held in May for the participants and is the City of Stoney Creek ***CLEAR³*** Committee's way of showing their appreciation to all of the schools, agencies and private citizens of Stoney Creek who participate in the campaign by "Pitching-in".

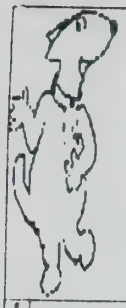
One way you can "Pitch-in" is to place your coffee cups and other trash in the appropriate city receptacles *(not the street)*.

16

KEEP HAMILTON CLEAN COMMITTEE

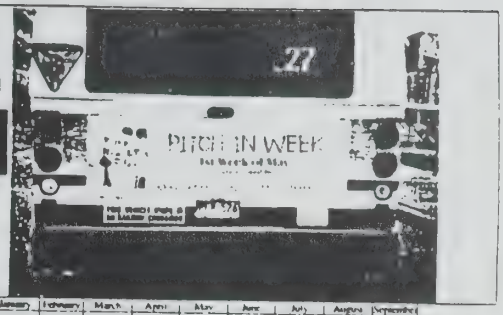
NAME	ADDRESS	TELEPHONE	TERM EXPIRES INTERNET ADD.
Ron Volterman Chairperson	50 Fairway Drive Hamilton, Ontario L8K 5L4	521-3467 (o) 972-7889 (p)	Dec. 31, 1999 ron.volterman@camc.ge.com
Rick Butson Vice-Chairperson	24 Auchmar Road Hamilton, Ontario L9C 1C5	383-6775 (h) 520-0472 (o)	Dec. 31, 2000 galloway@globalserve.net
Raffaella Brugnano Secretary	10 Astra Court Hamilton, L9C 4P2	389-2945 (h) 546-3768 (o)	Dec. 31, 1999 ag107@hwcn.org
Claudette Kabitsis	308 Delancy Boulevard Hamilton, L9B 2B4	389-7827 (h)	Dec. 31, 2001 kabitsis@globalserve.net
Maria Demydchuk	187 Park St. S. (Unit #10C) Hamilton, L8P 3E9	529-6420 (h) 546-2807(o)	Dec. 31, 2000 mdemydch@hamilton-went.on.ca
Kathy Vucic	274 Jones Road Stoney Creek, L8E 5J5	643-2046 (h)	Dec. 31, 1999
Clare Greeson	211 York Road, Unit 22 Dundas, Ontario L9H 1M9	627-0285 (h)	Dec. 31, 2000
James Auty	27 Smith Avenue Hamilton, L8L 5P2	528-0969 (h)	Dec. 31, 2001 103231.1047@compuserve.com
Danielle Marchese	4 Lunner Avenue Hamilton, L9C 2S6	385-3740 (h)	Dec. 31, 1999 danielle@hwcn.org
Joel Begin	1868 Main St. West, #1008 Hamilton, Ontario L8S 1J1	522-7053 (h) (905) 540-8787 (x11) (o)	Dec. 31, 2001 jpbegin@bigwave.ca
Jim Gladun	235 Guildwood Drive Hamilton, Ontario L9C 6W7	383-1084(h) 528-2999 (o)	Dec 31, 2001 allegra@worldchat.com
Douglas Monk	Box 57341, Jackson Station Hamilton, Ontario L8P 4X2	527-2269 (h) 570-7079 (o)	Dec. 31, 2000 douglas.monk@ghbbs.com
John Nieminen	211 York Road, Unit 22 Dundas, Ontario L9H 1M9	627-0285 (h)	Dec. 31, 2001 (alternate)
Don Heintz (Staff Advisor) dheintz@city.hamilton.on.ca		546-3920 (o) 973-4058 (cell)	546-3972 (fax)
Everett Brown (Staff Advisor) everett.brown@sympatico.ca		546-4289 (o) 543-1087 (cell)	

Revision Date: 1999 April 26

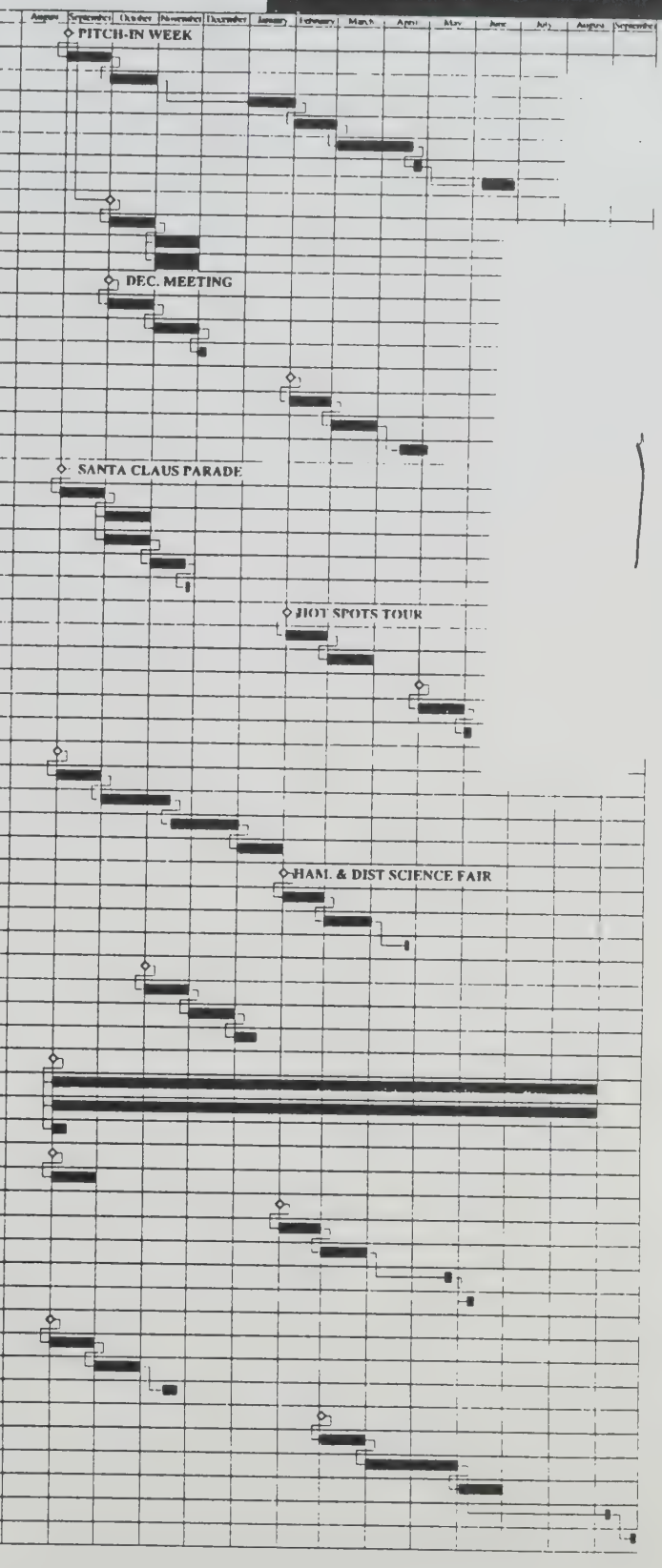


Keep Hamilton Clean Committee
Corporation of the City of Hamilton

City of HAMILTON



#	Task Name
1	**PITCH-IN WEEK**
2	RECEIVE REQUEST FROM PITCH-IN CANADA
3	RESPOND AND REMIT DONATION TO PITCH IN Canada
4	RECEIVE BAGS FROM PITCH-IN Canada
5	SEND OUT INVITATIONS TO GROUPS
6	COALATE REQUESTS FOR BAGS AND GLOVES
7	Rec. BAGS AND ITEMS
8	TAKE ALL IN ON
9	ADVERTISING FOR PITCH-IN
10	DECIDE ON ADVERTISING STRATEGY
11	ARRANGE FOR MEDIA COVERAGE
12	DELIVER OTHER MEDIA ADVERTISING
13	**DECEMBER MEETING**
14	ANNOUNCE AT OCTOBER MEETING
15	LOCATION DECISION AT NOVEMBER MEETING
16	HOLD MEETING AT OUT SIGHT LOCATION
17	**PUPPET SHOW**
18	NOTIFICATION TO SCHOOLS
19	ARRANGE FOR VOLUNTEER PUPPETEERS
20	PERFORM PUPPET PLAY
21	**SANTA CLAUS PARADE**
22	RECEIVE AND ACT ON INVITATION
23	RECEIVE CONFIRMATION AND PARADE POSITION
24	NOTIFY SPOTLESS WINNERS, AND PARENTS
25	RECEIVE CONFIRMATION FROM SPOTLESS WINNERS
26	ATTEND PARADE
27	**HOT SPOTS TOUR**
28	DECISION ON DATE
29	REMINDER FOR LOCATIONS
30	**ELECTION FOR OFFICES**
31	NOTICE TO COMMITTEE
32	ELECTION FOR CHAIR, VICE-CHAIR, SECRETARY
33	**PUBLIC SERVICE ANNOUNCEMENTS**
34	DECISION ON THEME
35	MEET WITH STUDENTS @ MOHAWK
36	RECEIVE ENTRIES AND DECIDE ON WINNING STORY BOARDS
37	SELECT WINNER
38	**HAM. AND DIST. SCIENCE AND ENGINEERING FAIR**
39	RECEIVE INVITATION
40	RESPOND WITH AWARD CRITERIA AND AMOUNT
41	ATTEND FAIR AND JUDGE ENTRIES
42	**SPOTLESS DEBATE**
43	CONTACT HAMILTON AND DISTRICT DEBATING SOCIETY
44	ARRANGE DATE AND LOCATION
45	CONTACT CABLE 14
46	**SPOTLESS SPOT**
47	SPECTATOR CONTEST, EVERY SATURDAY
48	RELAY CONTEST WINNER'S NAME FOR PRIZE SENDOUT
49	REQUEST IDEAS FROM COMMITTEE
50	**YOUTH AFFILIATE**
51	LETTER TO SCHOOLS REQUESTING REPRESENTATION
52	**YOUTH AFFILIATE CONTEST**
53	DRAFT CONTEST CRITERIA
54	SEND CONTEST APPLICATIONS TO SCHOOLS
55	DEADLINE FOR ENTRIES
56	JUDGE ENTRIES AND AWARD PRIZES
57	**VISION 2020 COMMUNITY FAIR**
58	RECEIVE ANNOUNCEMENTFROM 2020 COMMITTEE
59	DECIDE UPON PARTICIPATOIN ACTIVITIES
60	VISION 2020 WEEK
61	**UNDERWATER COSTAL CLEANUP**
62	DECISION TO PARTICIPATE
63	SET-UP MEETINGS
64	ARRANGE FOR INSURANCE AND WAIVERS
65	PRE-DIVE
66	DIVE DAY



17

URBAN MUNICIPAL

KEEP HAMILTON CLEAN COMMITTEE

CITY HALL
71 MAIN STREET WEST
HAMILTON, ONTARIO L8P 4Y5
(905) 546-3920

CA4 ON HBL A05
C51K2
1999

URBAN MUNICIPAL
JUN 7 1999
GOVERNMENT DOCUMENTS

NOTICE OF MEETING

Keep Hamilton Clean Committee

Wednesday, 1999 June 9
7:30 o'clock p.m.
Room 219, City Hall

233

Don Heintz, Staff Advisor
Keep Hamilton Clean Committee

NOTE: In order to ensure that there are enough members present at the meeting to form a quorum, it is up to Committee Members to notify the Committee's Staff Advisor at 546-3920 at least 24 hours in advance, it you are unable to attend.

AGENDA

1. **PRESENTATION - THE 20% CLUB ON CLIMATE CHANGE**

2. **ELECTION OF OFFICERS**

   a) Chair
   b) Vice-Chair
   c) Secretary

3. **ADOPTION OF MINUTES**

   Minutes of the Keep Hamilton Clean Committee for meetings held 1999 May 5.

4. **CHAIRPERSON'S REMARKS**

5. **BUSINESS ARISING FROM THE MINUTES**

6. **CORRESPONDENCE**

   None received

7. **YOUTH AFFILIATE** (Danielle Marchese to report)

8. **MALL DISPLAY** (Jim Auty to report)

9. **SPECTATOR - SPOTLESS SPOT**

10. **PUBLIC SERVICE ANNOUNCEMENT**

11. **GROCERY CARTS** (D. Monk/D. Heintz)

12. **HOT SPOTS TOUR**

    a) Discussion
    b) Wrap Up

13. **COASTAL CLEANUP**

    a) Plans
    b) Insurance
    c) Other details

14. **PITCH-IN WEEK** (Review)

    a) CHML Liaison
    b) Bus and other advertising (including Freenet)
    c) School Board Co-ordination
    d) Puppet Play Preparations/Planning
    e) Gloves
    f) Lugger Bin Location Planning
       - Lugger wanted at Scott Park parking lot off Cannon
       - South Side Barton - move from mid block (Lake to Bow Valley) to just west of Bow Valley townhouses
    g) Bagging Night @ Chedoke
    h) Other

15. **ENVIRONMENTALIST OF THE YEAR DINNER**

    a) Wrap Up

16. **MEMBERSHIP LIST**

17. **TIMELINE**

18. **OTHER BUSINESS**

19. **ADJOURNMENT**

Wednesday, 1999 May 05
7:30 o'clock p.m.
Room 219, City Hall

The Keep Hamilton Clean Committee met.

There were present: Ron Volterman, Chairperson
Danielle Marchese
Jim Auty
Joel Begin
Douglas Monk
John Nieminen
Clare Greeson
Claudette Kabitsis
Jim Gladun
Maria Demydchuk
Raffaella Brugnano

Regrets: Rick Butson
Kathy Vucic

Also present: Don Heintz, Public Works Department
Everett Brown, Public Works Department
Jason Lok, Youth Affiliate
Valerie Emmanuel, Youth Affiliate
Jessica Bandura, Youth Affiliate
Megan Crowley, Youth Affiliate

1. ADOPTION OF MINUTES

The Committee was in receipt of the minutes of the Keep Hamilton Clean Committee for its meeting held 1999 April 7 and these minutes were adopted subject to the following amendment:

Also present: Don Heintz, Public Works Department
Everett Brown, Public Works Department

2. CHAIRPERSON'S REMARKS

Ron Volterman informed the Committee that the Pitch-In Week activities were proceeding well.

3. BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the minutes.

4. CORRESPONDENCE

None received.

5. YOUTH AFFILIATE

Danielle Marchese reported that St. Thomas More Secondary School and Scott Park High School will be submitting entries for the Youth Affiliate contest. She has not received any response from other schools to date. The Committee agreed to hold an additional meeting at City Hall on May 19, 1999 to judge the contest entries.

6. MALL DISPLAY

The mall display was set up at Copps Coliseum for the Eco-Festival on April 22, 1999. Jim Auty will set up the mall display in City Hall on May 6, 1999.

7. SPECTATOR - SPOTLESS SPOT

Jim Auty reported that he received numerous entries for the Spotless Spot contest from Mrs. Rocchi's class at St. Patrick's Elementary School. Douglas Monk suggested that the Committee should send a thank you letter to St. Patrick's School to acknowledge their efforts. Danielle Marchese noted that the puppet play volunteers promoted the Spotless Spot contest during the puppet play presentations at the schools.

8. PUBLIC SERVICE ANNOUNCEMENT

Gary Shelling from Cable 14 was receptive to the idea of the Committee's Public Service Announcement. He requested the information regarding the Public Service Announcement competition which is provided to Mohawk College, as well as the Committee's Terms of Reference. He was primarily concerned with any copyrights on the music used for the Public Service Announcements.

9. HAMILTON DISTRICT SCIENCE AND ENGINEERING FAIR

a) Letter of Thanks

Rick Butson, Danielle Marchese, and Ron Volterman represented the Committee at the Hamilton District Science and Engineering Fair on April 8, 1999. The Committee's award was presented to Adam Dybvig-Kerr for his project on worm composting. The Committee received a thank you letter from Adam Dybvig-Kerr.

10. GROCERY CARTS

There was no new business on this item.

11. HOT SPOTS TOUR SUGGESTIONS

Ron Volterman asked all Committee members to forward possible locations for the Hot Spots Tour to Rick Butson as soon as possible. The tour is scheduled for May 28, 1999.
Danielle Marchese circulated several articles from the Hamilton Spectator and the Hamilton Mountain news regarding local cleanups. Don Heintz reported that Doug Lychuk, General Manager for the City of Hamilton, was interested in organizing an "Adopt a Park/Road" project within the City of Hamilton.

12. COASTAL CLEANUP

This item was tabled to the Committee's meeting on June 9, 1999.

13. PITCH-IN WEEK

a) CHML Liaison

Ron Volterman was interviewed by Bob Brattina last week. John Nieminen reported that he heard one of the Committee's advertisements on Y95.

b) Bus and other advertising

The Urban Outdoor TransAd
Douglas Monk reported that the Committee's Pitch-In Week advertisement was on Cable 14.

c) School Board Co-ordination

The Committee received approximately fifty-five Pitch-In Week reply cards. Danielle Marchese thanked all members who assisted with making the telephone calls to the schools.
Everett Brown noted that there were some difficulties with delivering the Pitch-In Week materials to the Catholic School Board.

d) Puppet Play Preparations/Planning

The puppet play was presented to twenty-five schools and was well received. Kathy Vucic, Danielle Marchese, Claudette Kabitsis, and Rick Butson assisted with the puppet play. Claudette Kabitsis noted that there were over fifty requests for the puppet play.

e) Gloves

Don Heintz ordered 800 dozen pairs of gloves for the bagging night.

f) Lugger Bin Location Planning

Don Heintz informed the Committee that the lugger bins located at Sam Lawrence Park are full. The lugger bin at Lake Avenue needs to be relocated.
Don Heintz received a call from an individual to have a lugger bin placed near Scott Park.
The Committee sent thank you letters and "dump tickets" to the Lugger Bin suppliers. Don Heintz will report the tonnage collected once this information becomes available.

g) Bagging Night @ Chedoke

The bagging night at the Public Works yard was well organized. Maria Demydchuk prepared the labels used for the packages. Pitch-In Week materials were distributed to approximately 98 schools and 50 organizations.

h) Letter from PITCH-IN

The Committee was in receipt of a letter from Pitch-In Canada thanking the Committee for participating in Pitch-In Week.

i) Other

The Committee was in receipt of a flyer from the City of Stoney Creek CLEAR^3 Committee advertising Pitch-In Week held April 25, 1999 to May 1, 1999.

14. ENVIRONMENTALIST OF THE YEAR DINNER

The Environmentalist of the Year Dinner will be held at the Hillcrest Restaurant on June 2, 1999. The Committee passed a motion to purchase tickets for Committee members and Youth Affiliate interested in attending this event. The Committee agreed to reschedule the June meeting to June 9, 1999 in order to attend the Dinner.

15. REMINDER OF ANNUAL ELECTIONS

Ron Volterman reminded all Committee members that the annual elections for Chairperson, Vice-Chairperson, and Secretary will be held at the Committee's meeting on June 9, 1999.

16. MEMBERSHIP LIST

A copy of the Committee's membership list was included with the minutes. Don Heintz asked that any errors or omissions should be brought to his attention.

17. TIMELINE

A copy of the Committee's timeline was included with the minutes.

18. OTHER BUSINESS

a) Danielle Marchese asked all Committee members to obtain copies of any articles in the newspaper or on television.

b) The Committee's banner is currently on display on the banner poles on Main Street. The banner requires the new logos for the Pitch-In Week sponsors. Joel Begin noted that the banner requires cleaning.

c) Joel Begin asked if some representatives from Green Venture could make a presentation on the "20 % Club " after the Committee's meeting on June 9, 1999.

19. ADJOURNMENT

There being no further business the meeting then adjourned.

Taken as read and approved,

Ron Volterman, Chairperson
Keep Hamilton Clean Committee

Raffaella Brugnano, Secretary

RANKING

The Keep Hamilton Clean Committee

Annual Hot Spots Tour

Tour Schedule 28 May 1999

12

0900 hrs	Depart City Hall
Site 1 0910 - 0920	Vacant Land North of St Joseph's Drive across from 130 St Joseph's Drive
Comments:	10
Site 2 0940 - 0955	Woodland South side of intersection Sirente Drive and Rockview Ave (East of Upper Wellington South of Linc)
Comments:	1
Site 3 1005 - 1015	East End of Delta Drive, (North of Rymal Road, New Road, access from Upper James) Property to East and South of Delta Drive
Comments:	2
Site 4 1025-1035	Vacant Lot 1088 Upper Paradise, South of St Thomas Moore SS
Comments:	11
Site 5 1040-1100	South Parking Lot of St Thomas Moore SS and Vacant Lot South of School Upper Paradise South of Stone Church
Comments:	7 TIE
Site 6 1105-1115	Vacant Lot Upper Paradise North of Stone Church (Between 861 Upper Paradise and Rainbow Car Wash)
Comments:	8

Site 7 1140-1200	Behind Apartments and Town Homes (along RR Track From Plaza to Apartments) Quigley and Albright Ave, Enter via lane South of Fire Station
Comments:	6
1210-1330	Lunch (Kelsey's Centennial Parkway 573-6111)
Site 8 1335-1355	Grandville Apartments Grandville Ave, Near Violet (East of Centennial Parkway)
Comments:	4
Site 9 1415-1430	Parking Lot Fence bordering CN Rail Line Between Centre Mall and what was James Muir Automotive.
Comments:	5
Site 10 1440-1500	Alley behind 46 Madison Ave Enter from Sanford Ave North of Cannon St
Comments:	9
Site 11 1505-1525	CN Railroad Tracks Birge Street from Victoria to Wentworth
Comments:	3
Site 12 1530-1545	CN Railroad Tracks (View from park) Mary Street North of Barton Street
Comments:	7 TIE
1550-1620	City Hall, Vote for the Best of the Worst.

Ranking the Sites: Rank your sites 1 (Worst) to 12 (Least Worst). Ranking criteria is based on your overall impression of the location and will differ from person to person.

14(d)

PUPPET PLAY RESULTS

APRIL-MAY, 1998

WEEK 1	WEEK 2
PARKDALE	JAMES MACDONALD
ROSEDALE	LINDEN PARK
LISGAR	STINSON ST. SCHOOL
GIBSON SCHOOL	LAKE AVENUE
ROBERT LAND SCHOOL	FAIRFIELD SCHOOL
ST.HELEN	ST. MICHAEL'S
HILLSDALE	ALLANBY
HOLY NAME OF JESUS	SIR ISAAC BROCK SCHOOL
ST.FRANCIS XAVIER	WOODWARD AVENUE
RED HILL	REGINA MUNDAY
MOUNT VIEW	
GEORGE L. ARMSTRONG	
LLOYD GEORGE SCHOOL	
SENECA	
ST. VINCET DE PAUL	

TOTAL # OF SCHOOLS VISITED= 25

APRIL 26-MAY 7, 1999

WEEK 1	WEEK 2
HOLBROOK	VERN AMES
GORDON PRICE	STRATHCONA (2 SHOWS)
PAULINE JOHNSON	SANFORD AVE.
ROXBOROUGH PARK	RICHARD BEASLEY
CENTENNIAL	RYCKMAN'S CORNER
DR. J.EDGAR DAVEY	GLEN ECHO
WOODWARD AVE.	
ROBERT LAND	
C.B. STIRLING (2 SHOWS)	
GEORGE R. ALLAN	
QUEEN VICTORIA	
PARKDALE	
CENTRAL	

TOTAL # OF SCHOOLS VISITED= 19

SCHOOLS WE HAD TO TURN DOWN=7
ST. ANN
LINDEN PARK
SHERWOOD HEIGHTS
ALLENBY
FAIRFIELD
HILLSDALE
SENECA

14(f)

Heintz, Don

From: Heintz, Don
Sent: June 1, 1999 1:33 PM
To: Auty,Jim; Claudette Kabitsis; Danielle Marchese; Douglas Monk; Everett Brown; Jason Lok; Jim Gladun; Joel Begin; Kathy Vucic; Mari Demydchuk; Raffaella Brugnano; Rick Butson; Volterman, Ron (Camco)
Cc: Berketo, Drew
Subject: Pitch-In waste haulage

	Kgs	lbs.	Imp. Tons	Tonnes
Budget Environmental	810	1782	0.891	0.81
Budget Environmental	2430	5346	2.673	2.43
Premier Waste	380	836	0.418	0.38
Canadian Waste	1270	2794	1.397	1.27
Canadian Waste	1030	2266	1.133	1.03
Canadian Waste	410	902	0.451	0.41
Canadian Waste	1080	2376	1.188	1.08
Canadian Waste	820	1804	0.902	0.82
Total>	8230	18106	9.053	8.23

I suspect that we do not have all the ticket yet as I have seen none from Wentworth Mteal Recycling and have a blank "ticket" from one of Premier's dumps dated May 11/99 (vehicle 104).

But, to date, total PITCH-IN lugger loads total over 9 imperial tons of garbage!

I hope the above spreadsheet translates well on your computers.

Don Heintz, P.Eng., M.B.A.
dheintz@city.hamilton.on.ca
(905) 546-3920 (o)
(905) 546-3972 (fax)
(905) 973-4058 (cell)

15

KEEP HAMILTON CLEAN COMMITTEE

NAME	ADDRESS	TELEPHONE	TERM EXPIRES INTERNET ADD.
Ron Volterman Chairperson	50 Fairway Drive Hamilton, Ontario L8K 5L4	521-3467 (o) 972-7889 (p)	Dec. 31, 1999 ron.volterman@camc.ge.com
Rick Butson Vice-Chairperson	24 Auchmar Road Hamilton, Ontario L9C 1C5	383-6775 (h) 520-0472 (o)	Dec. 31, 2000 galloway@globalserve.net
Raffaella Brugnano Secretary	10 Astra Court Hamilton, L9C 4P2	389-2945 (h) 546-3768 (o)	Dec. 31, 1999 ag107@hwcn.org
Claudette Kabitsis	308 Delancy Boulevard Hamilton, L9B 2B4	389-7827 (h)	Dec. 31, 2001 kabitsis@globalserve.net
Maria Demydchuk	187 Park St. S. (Unit #10C) Hamilton, L8P 3E9	529-6420 (h) 546-2807(o)	Dec. 31, 2000 mdemydch@hamilton-went.on.ca
Kathy Vucic	274 Jones Road Stoney Creek, L8E 5J5	643-2046 (h)	Dec. 31, 1999 kathyv@markel.ca
Clare Greeson	211 York Road, Unit 22 Dundas, Ontario L9H 1M9	627-0285 (h)	Dec. 31, 2000
James Auty	27 Smith Avenue Hamilton, L8L 5P2	528-0969 (h)	Dec. 31, 2001 103231.1047@compuserve.com
Danielle Marchese	4 Lunner Avenue Hamilton, L9C 2S6	385-3740 (h)	Dec. 31, 1999 danielle@hwcn.org
Joel Begin	68 Bowman Street Hamilton, Ontario L8S 2T3	522-7053 (h) (905) 540-8787 (x11) (o)	Dec. 31, 2001 jpbegin@bigwave.ca
Jim Gladun	235 Guildwood Drive Hamilton, Ontario L9C 6W7	383-1084(h) 528-2999 (o)	Dec 31, 2001 allegra@worldchat.com
Douglas Monk	Box 57341, Jackson Station Hamilton, Ontario L8P 4X2	527-2269 (h) 570-7079 (o)	Dec. 31, 2000 douglas.monk@ghbbs.com
John Nieminen	211 York Road, Unit 22 Dundas, Ontario L9H 1M9	627-0285 (h)	Dec. 31, 2001 (alternate)
Don Heintz (Staff Advisor) dheintz@city.hamilton.on.ca Everett Brown (Staff Advisor) ebrown@ city.hamilton.on.ca		546-3920 (o) 973-4058 (cell) 546-4289 (o) 543-1087 (cell)	546-3972 (fax)

Revision Date: 1999 June 1

7. **YOUTH AFFILIATE** (Danielle Marchese to report)

8. **MALL DISPLAY** (Jim Auty to report)

9. **SPECTATOR - SPOTLESS SPOT**

10. **PUBLIC SERVICE ANNOUNCEMENT**

11. **GROCERY CARTS** (D. Monk/D. Heintz)

12. **HOT SPOTS TOUR**

    a) Discussion
    b) Wrap Up

13. **COASTAL CLEANUP**

    a) Plans
    b) Insurance
    c) Other details

14. **PITCH-IN WEEK** (Review)

    a) CHML Liaison
    b) Bus and other advertising (including Freenet)
    c) School Board Co-ordination
    d) Puppet Play Preparations/Planning
    e) Gloves
    f) Lugger Bin Location Planning
    g) Bagging Night @ Chedoke
    h) Other

14. **ENVIRONMENTALIST OF THE YEAR DINNER**

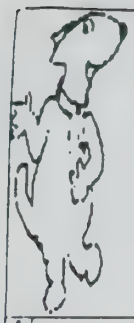
    a) Wrap Up

15. **MEMBERSHIP LIST**

16. **TIMELINE**

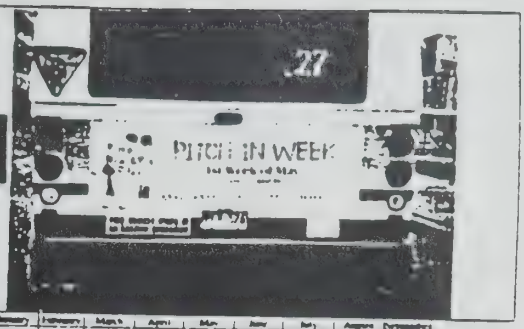
17. **OTHER BUSINESS**

18. **ADJOURNMENT**

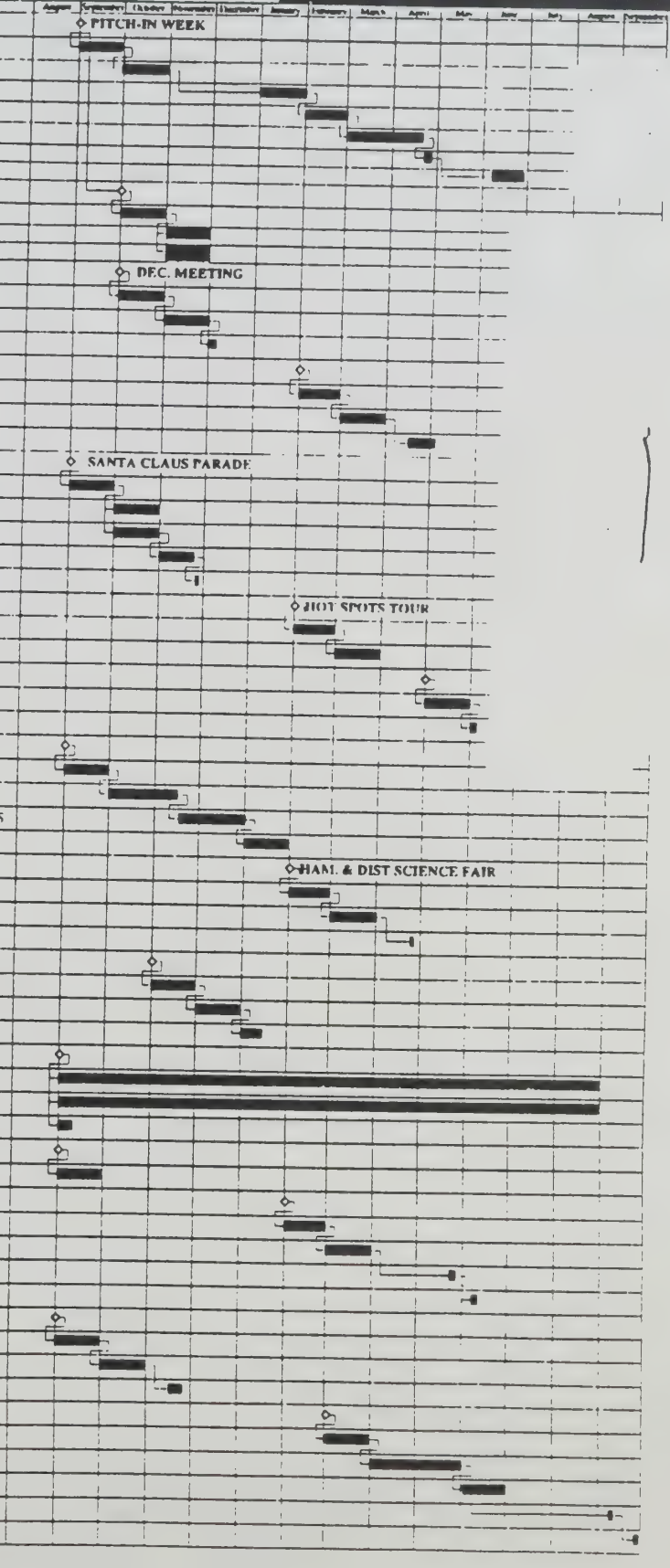


Keep Hamilton Clean Committee
Corporation of the City of Hamilton

City of HAMILTON



#	Task Name
1	PITCH-IN WEEK
2	RECEIVE REQUEST FROM PITCH-IN CANADA
3	RESPOND AND REMIT DONATION TO PITCH IN CANADA
4	RECEIVE BAGS FROM PITCH-IN Canada
5	SEND OUT INVITATIONS TO GROUPS
6	COALATE REQUESTS FOR BAGS AND GLOVES
7	Bay - Bags and Gloves
8	Take Litter to Dump
9	ADVERTISING FOR PITCH-IN
10	DECIDE ON ADVERTISING STRATEGY
11	Arrange Free Media Coverage
12	Buy or Obtain Media Advertising
13	DECEMBER MEETING
14	ANNOUNCE AT OCTOBER MEETING
15	LOCATION DECISION AT NOVEMBER MEETING
16	HOLD MEETING AT OUT SIGHT LOCATION
17	PUPPET SHOW
18	NOTIFICATION TO SCHOOLS
19	ARRANGE FOR VOLUNTEER PUPPETEERS
20	PERFORM PUPPET PLAY
21	SANTA CLAUS PARADE
22	RECEIVE AND ACT ON INVITATION
23	RECEIVE CONFIRMATION AND PARADE POSITION
24	NOTIFY SPOTLESS WINNERS, AND PARENTS
25	RECEIVE CONFIRMATION FROM SPOTLESS WINNERS
26	ATTEND PARADE
27	HOT SPOTS TOUR
28	DECISION ON DATE
29	REMINDER FOR LOCATIONS
30	ELECTION FOR OFFICES
31	NOTICE TO COMMITTEE
32	ELECTION FOR CHAIR VICT-CHAIR, SECRETARY
33	PUBLIC SERVICE ANNOUNCEMENTS
34	DECISION ON THEME
35	MEET WITH STUDENTS @ MOHAWK
36	RECEIVE ENTRIES AND DECIDE ON WINNING STORY BOARDS
37	SELECT WINNER
38	HAM. AND DIST. SCIENCE AND ENGINEERING FAIR
39	RECEIVE INVITATION
40	RESPOND WITH AWARD CRITERIA AND AMOUNT
41	ATTEND FAIR AND JUDGE ENTRIES
42	SPOTLESS DEBATE
43	CONTACT HAMILTON AND DISTRICT DEBATING SOCIETY
44	ARRANGE DATE AND LOCATION
45	CONTACT CABLE 14
46	SPOTLESS SPOT
47	SPECTATOR CONTEST, EVERY SATURDAY
48	RELAY CONTEST WINNER'S NAME FOR PRIZE SENDOUT
49	REQUEST IDEAS FROM COMMITTEE
50	YOUTH AFFILIATE
51	LETTER TO SCHOOLS REQUESTING REPRESENTATION
52	YOUTH AFFILIATE CONTEST
53	DRAFT CONTEST CRITERIA
54	SEND CONTEST APPLICATIONS TO SCHOOLS
55	DEADLINE FOR ENTRIES
56	JUDGE ENTRIES AND AWARD PRIZES
57	VISION 2020 COMMUNITY FAIR
58	RECEIVE ANNOUNCEMENTFROM 2020 COMMITTEE
59	DECIDE UPON PARTICIPATOIN ACTIVITIES
60	VISION 2020 WEEK
61	UNDERWATER COSTAL CLEANUP
62	DECISION TO PARTICIPATE
63	SET-UP MEETINGS
64	ARRANGE FOR INSURANCE AND WAIVERS
65	PRE-DIVE
66	DIVE DAY



17

CA4ONHBLA05
C51K2
1999

KEEP HAMILTON CLEAN COMMITTEE

URBAN MUNICIPAL

CITY HALL
71 MAIN STREET WEST
HAMILTON, ONTARIO L8P 4Y5
(905) 546-3920

URBAN MUNICIPAL
AUG 31 1999
GOVERNMENT DOCUMENTS

NOTICE OF MEETING

Keep Hamilton Clean Committee

Wednesday, 1999 September 1
7:30 o'clock p.m.
Room 219, City Hall

Don Heintz, Staff Advisor
Keep Hamilton Clean Committee

NOTE: In order to ensure that there are enough members present at the meeting to form a quorum, it is up to Committee Members to notify the Committee's Staff Advisor at 546-3920 at least 24 hours in advance, it you are unable to attend.

AGENDA

1. **ELECTION OF OFFICERS**

   a) Chair
   b) Vice-Chair
   c) Secretary

2. **ADOPTION OF MINUTES**

   Minutes of the Keep Hamilton Clean Committee for meetings held 1999 June 9.

3. **CHAIRPERSON'S REMARKS**

4. **BUSINESS ARISING FROM THE MINUTES**

5. **CORRESPONDENCE**

   a) Letter to Friends of the Environment

6. **YOUTH AFFILIATE** (Danielle Marchese to report)

7. **MALL DISPLAY** (Jim Auty to report)

8. **SPECTATOR - SPOTLESS SPOT**

9. **PUBLIC SERVICE ANNOUNCEMENT**

10. **HOT SPOTS TOUR**

    a) Article

11. **COASTAL CLEANUP**

    a) Plans
    b) Insurance
    c) Correspondence/e-mails
    d) Other details

12. **PITCH-IN WEEK**

    a) Correspondence
    b) Advertising Planning
    c) Other

13. **MEMBERSHIP LIST**

14. **TIMELINE** (at meeting)

15. **OTHER BUSINESS**

16. **ADJOURNMENT**

C:\W\STORAGE\CLEAN\MEETING\MTGNOTIC

Wednesday, 1999 June 09
7:30 o'clock p.m.
Room 233, City Hall

The Keep Hamilton Clean Committee met.

There were present:	Ron Volterman, Chairperson Rick Butson, Vice-Chairperson Joel Begin John Nieminen Clare Greeson Claudette Kabitsis Maria Demydchuk
Regrets:	Jim Auty Danielle Marchese Douglas Monk Jim Gladun Raffaella Brugnano Kathy Vucic
Also present:	Don Heintz, Public Works Department Everett Brown, Public Works Department Jason Lok, Youth Affiliate April Eby, Green Venture Sonya Kapusin, Green Venture Michael Cuberovic

1. PRESENTATION – THE 20% CLUB ON CLIMATE CHANGE

A presentation has made to the Committee by Green Venture.

2. ELECTION OF OFFICERS

It was moved by Joel Begin and seconded by Claudette Kabitsis that this item be held over until the September meeting.

3. ADOPTION OF MINUTES

The Committee was in receipt of the minutes of the Keep Hamilton Clean Committee for its meeting held 1999 May 5 and these minutes were adopted subject to the following amendment:

Item 9 – Ron Volterman was not present at the Hamilton District Science and Engineering Fair on April 8, 1999.

4. CHAIRPERSON'S REMARKS

No remarks were made from Ron Volterman.

5. BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the minutes.

6. CORRESPONDENCE

None received.

7. YOUTH AFFILIATE

The youth affiliate prize has been arranged by Danielle Marchese and will be delivered before she leaves the country. The plaque will be engraved and delivered to St. Thomas Moore in September. Jason Lok will deliver the plaque to Don Heintz's office tomorrow.

8. MALL DISPLAY

Nothing to report.

9. SPECTATOR – SPOTLESS SPOT

Nothing to report.

10. PUBLIC SERVICE ANNOUNCEMENT

A copy of the history and criteria for the public service announcement was distributed to the Committee for information. This would be forwarded to Cable 14 in a few days.

11. GROCERY CARTS

Nothing to report.

12. HOT SPOTS TOUR

a) Discussion

Rick Butson indicated that several media personnel attended this year's hot spots tour including the Hamilton Spectator, Hamilton News and CHML 900. A brief newscast also appeared on ONtv.

A few years ago, a pamphlet was available to the public which allowed them to provide locations of littered areas. Rick suggested that should be implemented once again since it has become more difficult to locate these sites over the years.

b) Wrap Up

Due to the overgrowth of the grass in areas, Joel Begin requested to move the Hot Spots Tour earlier in the month. It was noted that it would be difficult to due to the time constraints with the Pitch-In activities in the beginning of May.

There was some concern expressed by various members of the Committee that since a $5 user fee would be implemented at the transfer stations beginning in September, additional garbage may be dumped along the road side.

13. COASTAL CLEANUP

a) Plans

Don Heintz would contact Kathy Vucic to discuss further.

b) Insurance

Don Heintz would contact Kathy Vucic to discuss further.

c) Other details

Michael Cuberovic addressed the Committee and suggested a possible site for this years' cleanup be the Beach Strip, Hamilton side of the canal on the lake side (approximately 100 feet). He visited the site on the weekend and there was a great deal of garbage on this section of the beach. Upon further investigation he noted that there was a fire hydrant in the general vicinity and lots of parking available. Refreshments could pose a problem, since Hutch's Restaurant was quite a distance away. Two Committee Members would be required to undertake this project, one for the beach area and the other for water. The beach rescue unit could get involved along with the HazMat unit so divers can shower off. He noted that he would be able to assist the Committee if required.

Joel Begin was interested in volunteering his services for the coastal cleanup. The proposed date was Sunday, September 19th.

14. PITCH-IN WEEK

a) School Board Preparation

Danielle Marchese forwarded a thank you letter to both School Boards via the internal mail system, as well as a letter sent to the Hamilton Spectator.

b) Puppet Play Preparations/Planning

Danielle Marchese recommended having the puppet play available for the entire month of April to meet the demand. Having it for two weeks only makes it rushed. More schools could be done involving more Committee members. Also, if the Committee was able to go to every school, a tape of the production could be made with either puppets or actual people. A copy of the script could go with the tape and the teachers would be able to stop and start the tape asking questions of the kids. Several copies of the tape could be circulated within the boards and a request form of the tape could be included with-the regular pitch-in mailings with a deadline to fax or mail it back. This would reduce duplication of mailings. Mohawk College, McMaster University or a high school could assist with the production of the tap if they are interested.

c) Gloves

Many gloves have be returned and would be washed to use again next year.

15. ENVIRONMENTALIST OF THE YEAR DINNER

The Committee was represented by 14 people at the dinner held June 2nd. It was noted that Scott Park was presented with an award.

16. MEMBERSHIP LIST

No changes were made to the membership list. Any errors or omissions should be brought to the attention of Don Heintz.

17. TIMELINE

A copy of the Committee's timeline was included with the minutes.

18. OTHER BUSINESS

a) The Committee's web page would be moving shortly to another location. The interested party would be automatically be forwarded to the new page. Don Heintz would notify the Committee when it has become finalized.

b) Don Heintz would sent a note to the Province regarding the cigarette butts thrown on the ground in around their office buildings.

c) Maria Demydchuk offered to send out Certificates to those who participated in this year's Pitch-In Week.

19. ADJOURNMENT

There being no further business the meeting then adjounred.

Taken as read and approved,

Ron Volterman, Chairperson
Keep Hamilton Clean Committee

Maria Demydchuk, Acting Secretary

Keep Hamilton Clean Committee
City of Hamilton

71 Main Street West
Hamilton, Ontario
L8P 4Y5

5(a)

June 11, 1999

Friends of the Environment Foundation
C/o PITCH-IN ONTARIO
Box 45011, Ocean Park P.O.
White Rock, B.C. V4A 9L1

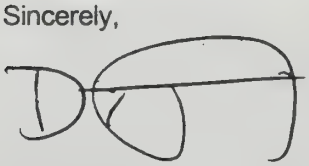
Dear Sir or Madam:

The Keep Hamilton Clean Committee acknowledges and very much appreciates the support to PITCH-IN CANADA provided by the Friends of the Environment Foundation and we hope that such support will continue for many years.

Several years ago, your Foundation provided funding that allowed this Committee to obtain a professional Mall Display unit, which we use to get out our message. That unit has been displayed in City Hall, several Canada Trust branches, school board offices and Malls in the area as well as at many special functions and it has contributed strongly to our litter campaigns in the past.

Once again, we urge the Friends of the Environment Foundation to continue to support PITCH-IN CANADA in its future endeavours.

Sincerely,



Don Heintz, P.Eng., M.B.A.
Staff Advisor
Keep Hamilton Clean Committee

10 (a)

JUN 17 1999

Mountain News
June 2, 1999

Top garbage hot spots located here

By MARK NEWMAN
Staff Writer

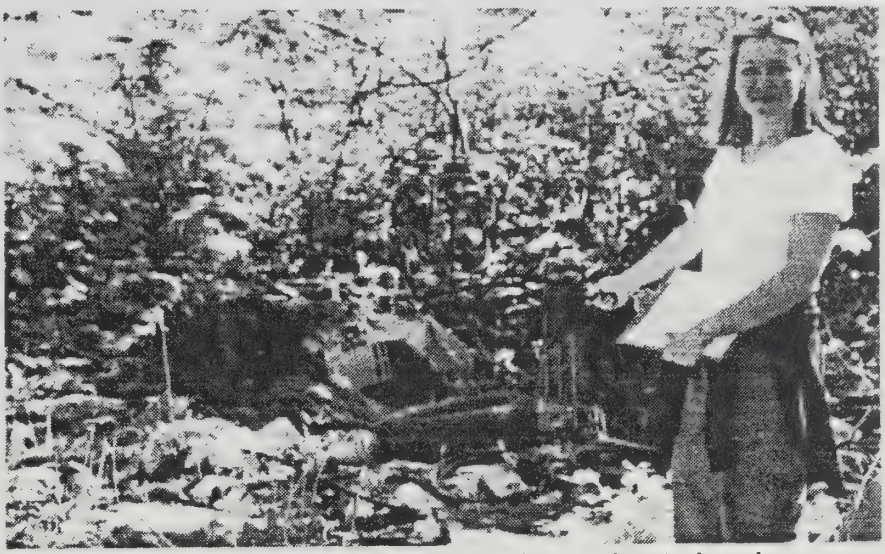
It's not a pretty sight. Piles of trash including old tires, bits of wood, plastic, paper and an old metal shopping cart are strewn about a wooded area near the intersection of Sirente Drive and Rockview Avenue on the central Mountain.

It appears someone has been dumping trash here. The site is covered by trees and brush and is several metres from the road.

Welcome to Hamilton's number one garbage hot spot as voted by members of the Keep Hamilton Clean Committee following their annual hot spots tour May 28.

A parcel of land at the east end of Delta Drive, also on the central Mountain, was voted the city's number two garbage hot spot.

This year five of the committee's top 12 hot spots are on the Mountain



■ Keep Hamilton Clean Committee member Kathy Vucic points out the city's number one trash hot spot, a wooded area on the central Mountain.



■ Rick Butson, vice-chairperson of the Keep Hamilton Clean Committee found this old gas cylinder amid the rubble at the east end of Delta Drive on the central Mountain, the second worst garbage hot spot.

"The Mountain used to be better than downtown and the rest of the city, but that seems to slowly be changing," said committee vice-chairperson Rick Butson. "This year there's a lot of Mountain sites."

Mr. Butson said the committee puts together its list of hot spots following suggestions from the public, information from the public works department and from committee members who make note of any trashy sites they come across during the year. The hot spots are then ranked following a tour by committee members.

"It's our hope once an owner has been made aware there's a problem they'll take the initiative and clean it up," Mr. Butson said.

He noted Hamilton has a bylaw that allows for city employees to clean up a site and then pass on the cost to the land owner.

In most cases, hot spot sites are eventually cleaned up, Mr. Butson said.

Here is the the Keep Hamilton Clean Committee's list of the top 12 garbage hot spots in the city.

1. Woodland on the south side of the intersection of Sirente Drive and Rockview Avenue on the central Mountain.
2. East end of Delta Drive on the central Mountain.
3. CN railway tracks. Birge Street from Victoria to Wentworth.
4. Grandville Apartments on Grandville Avenue.
5. Parking lot. Fence bordering CN rail line between Centre Mall and former auto shop.
6. Area behind apartments and town homes along railway tracks. Quigley and Albright area.
7. (Tie) South parking lot of St. Thomas More Catholic Secondary School and vacant lot south of school on west Mountain. CN railway tracks. Mary Street north of Barton.
8. Vacant lot. Upper Paradise, north of Stone Church Road.
9. Alley behind 46 Madison Avenue in north-central Hamilton.
10. Vacant land. North of St. Joseph's Drive across from 130 St. Joseph's Drive.
11. Vacant lot. 1088 Upper Paradise.

Heintz, Don

From: Beth B[illegible]ann [BBiermann@DCCMC.ORG]
Sent: August [illegible] 1999 1:29 PM
To: Colin M[illegible]ose (E-mail); Hans Olsson (E-mail); Immi Wallin (E-mail); Jacquie Cummins (E-mail); Justin Sih (E-mail); Kristin Valette (E-mail); Sean Das (E-mail); Suzanne Pleydell (E-mail); Thomas Sobotta (E-mail); Todd Menzel (E-mail); Trond Skaare (E-mail); Yoshihiro Inoue (E-mail); Ahmed Bin Byat (E-mail); Ahser Edward (E-mail); Allard van Veen (E-mail 2); Allard van Veen (E-mail); Andreas Demetropoulos (E-mail); Azusa Kojima (E-mail); Brett Butland (E-mail 2); Brett Butland (E-mail); Bryan Farrell (E-mail); Bryan McCullough (E-mail); Charmaine Nathaniel (E-mail); Colum Muccio (E-mail); Corine Gerharts (E-mail); Damien Kerrigan (E-mail); Dan Stantus (E-mail 2); Dan Stantus (E-mail); Daniel Rolleri (E-mail); David Kooistra (E-mail); Deborah Bigio (E-mail); Deirdre Maher (E-mail); Edo Heinrich-Sanchez (E-mail); Edward Kibikibi Jr. (E-mail); Edward Robinson (E-mail); Elsje Wilson-Bosch (E-mail); Emily Harris (E-mail); Ernesto Estevez (E-mail); Evelyn Lim-Eng (E-mail); Everett Brown (E-mail); Felipa Saavedra (E-mail); Frazer McGilvray (E-mail); Gael Arnold (E-mail); Gay Wittrien (E-mail); Gina Wharwood (E-mail); Hani Taufik (E-mail 2); Hani Taufik (E-mail); Hilberto Riverol (E-mail); Humberto Labarca (E-mail); Ignacio Escorriola (E-mail); Imre Esser (E-mail); Jacqueline Pollard (E-mail); Jaime Plaza (E-mail); Jean Wiener (E-mail); Joan Robinson (E-mail); John Kieser (E-mail); Johnny Greijmans (E-mail 2); Johnny Greijmans (E-mail); Jose Ruiz Silva (E-mail); Joseph Antoine (E-mail); Kathy Vucic (E-mail); Katrina Adams (E-mail); Katy Katzmann (E-mail 2); Katy Katzmann (E-mail); Kenny Ehman (E-mail); Kerri McDaniel Rivera (E-mail 2); Kerri McDaniel Rivera (E-mail); Khalid Al Bassri (E-mail); Kim Garrahan Pisano (E-mail); Lennox Boodram (E-mail 2); Lennox Boodram (E-mail); Lilian Gama (E-mail); Luis Fernando Sanchez-Rubio (E-mail); Lynn Gape (E-mail); Martha Aldana (E-mail 2); Martha Aldana (E-mail); Michelle Fulford (E-mail); Miguel Zimmerman (E-mail 2); Miguel Zimmerman (E-mail); Mira Fine (E-mail 2); Mira Fine (E-mail); Orville Phillip (E-mail); Patricia Lamelas (E-mail 2); Patricia Lamelas (E-mail); Peter Bormanis (E-mail 2); Peter Bormanis (E-mail); Quint Newcomer (E-mail); Ratko Profozic (E-mail); Ricky Taylor (E-mail); Roger Djiman (E-mail); Sabina Widmann (E-mail); Salvatore Siciliano (E-mail); Samantha Pollard (E-mail); Sarah Dudas (E-mail); Sarah Muscat (E-mail); Segundo Coello Cisneros (E-mail); Shae-Tongee Stewart (E-mail); Sheila M. Simao (E-mail); Stacey Williams (E-mail); Taulehia Pulefou (E-mail); Terry Raymond (E-mail 2); Terry Raymond (E-mail); Thomas Dellinger (E-mail); Vaughan Pratt (E-mail); Wanda Wynne (E-mail 2); Wanda Wynne (E-mail); Yael Bali (E-mail); Ypatia Mitsatsou-Aravantinou (E-mail); Yumi Kikuchi (E-mail)
Subject: ICC Conference

The ICC Conference has been planned for December 6, 7 and 8. We are in the process of trying to choose a hotel and need input as to how many of you to expect. In order to get firm rates on meeting room rentals and sleeping room rates, we need to know how many people will be staying at the hotel for the conference. If you are planning on coming (definitely), please let me know by COB today, if possible. Thanks so much.

Beth

~~~~~~~~~~~~~~~~~~~~~~~~~

Beth S. Biermann
Project Coordinator
Center for Marine Conservation
1725 DeSales Street, NW #600
Washington, DC 20036
Phone: (202) 857-5554
Fax: (202) 872-0619
Email: bbiermann@dccmc.org
Website: www.cmc-ocean.org

11(c)
~~~~~~~~~~~~~~~~~~~~~~~~~

Heintz, Don

From: Zolaturiuk, Bob
Sent: August 12, 1999 3:49 PM
To: 'avelinew@daltontimmis.com'
Cc: Davidson, Jennifer; Heintz, Don; Hill, Michael
Subject: RE: Divers Accident Insurance re: Hamilton Harbour Coastal Cleanup

Thanks for the information, Aveline.

I believe your attached e-mail inadvertently contains a "typo" error, and was intended to state coverage for dives taking place on September 12th & 19th , rather than September 12th & 26th; with the policy document stating same.

Please proceed to issue the policy document, and forward a complete copy of the policy and premium invoice to the Risk Management Services Department for processing.

Thanks again, for all your help.

-----Original Message-----
From: Aveline W. [mailto:avelinew@daltontimmis.com]
Sent: Thursday, August 12, 1999 12:42 PM
To: 'bzolatur@hamilton-went.on.ca'
Subject: Divers Accident Insurance re: Hamilton Harbour Cleanup
Importance: High

Further to our recent conversation, the following is the quotation, from Chubb Insurance, with respect to the City of Hamilton's Harbour Cleanup.

4 divers on September 12, 1999
26 divers on September 26, 1999
$100,000. Limit - 24 Hour coverage while participating the dive
Standard Loss Schedule which includes Loss of Use and Paralysis @ 200%
$ 5,000. Excess Medical Coverage
Premium: $ 500.00

(Bob: Last year's premium for the same coverage was $694.00 plus 8% P.S.T.)

I will await your Instructions.

Thanks

Heintz, Don

From: Heintz, Don
Sent: August 23, 1999 7:57 AM
To: 'Kathy Vucic'
Cc: 'Volterman, Ron (Camco)'; 'Michael Cuberovic'
Subject: FW: International Coastal Cleanup

FYI

-----Original Message-----
From: Jeffrey Kuhn [mailto:JKuhn@VACMC.ORG]
Sent: August 18, 1999 4:55 PM
To: Jeffrey Kuhn
Subject: International Coastal Cleanup

Dear ICC Coordinator,

The International Coastal Cleanup will soon be here! We want to take just a few moments to emphasize some important information regarding this year's cleanup.

* Make sure volunteers record and count items not listed on the data card in the categories marked as "other" (plastic, metal, glass, etc.).

* Have "Local Coordinators" write their location (zone AND site, where applicable) on the data cards.

Important Deadlines !!!! :

* Due within 1 week of after your cleanup.
  * Cleanup Highlights
    - Number of people, pounds, miles, bags filled, sites cleaned, other information (entangled animals found, odd items, etc.)
  * Cleanup Zones/Sites List
    - The official list of all of your cleanup zones/sites.

* DUE AS SOON AS POSSIBLE- No Later Than December 1, 1999
  * ALL Data Cards sent to CMC in Virginia Beach, VA.
  * Your final cleanup results (people, pounds, miles, etc.)
  * Your cleanup activities description
    - Interesting things that occurred during your cleanup
  * List of Cleanup Sponsors
  * Copy of your Logo (if available)
  * Photographs and Media Coverage

Send All Cleanup Information To:

Jeff Kuhn
Center for Marine Conservation
1432 N. Great Neck Road, Suite 103
Virginia Beach, Virginia 23454
U.S.A

12 (a)

PITCH-IN CANADA

Waste management...in action!

Box 45011, Ocean Park R.P.O.
White Rock, B.C., V4A 9L1
Website: www.PITCH-IN.ca

Voicemail: (604) 290-0498
Fax: (604) 535-4653
email: pitch-in@PITCH-IN.ca

Patron, PITCH-IN CANADA
His Excellency the Right Honourable Roméo LeBlanc
P.C., C.C., C.M.M., C.D.

FILE No. 99-0114
DEPT. PUBLIC WORKS
JUN 25 1999

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PDC			
SMM			
SSS			

June 21, 1999

Mr. Don Heintz
Keep Hamilton Clean Committee
Dept. of Public Works & Traffic
71 Main Street West
HAMILTON, ONTARIO
L8P 4Y5

Dear Don

The Board of Directors of **PITCH-IN CANADA** would like to thank you for your financial support of **PITCH-IN ONTARIO** which has allowed us to provide volunteers in your community with free garbage bags for their **PITCH-IN WEEK** projects.

We hope that you can display this certificate in your Civic Centre where the residents of your community can see your commitment to maintaining a clean environment. The volunteers in your community very much appreciate your support.

Thank you again for your help and support of **PITCH-IN WEEK.**

Kindest regards,

per Alice Johnson
Chairman, PITCH-IN CANADA

PS. Please visit our website at www.pitch-in.ca for exciting free offers and information for local governments, schools, and volunteer groups in your community.



This certifies that

KEEP HAMILTON CLEAN COMMITTEE

is a supporter of **PITCH-IN CANADA** and has participated in projects to maintain a clean and beautiful environment and to encourage the reduction, re-use and recycling of waste.

1999

President
PITCH-IN CANADA

Chairman
PITCH-IN CANADA

PITCH-IN CANADA

Waste Management...in action!

Box 45011 Ocean Park R.P.O.
White Rock, B.C., V4A 9L1
www.pitch-in.ca

Voicemail: (604) 290 0498
Fax: (604) 535 4653
email: pitch-in@pitch-in.ca

Patron
His Excellency the Right Honourable Roméo LeBlanc
P.C., C.C., C.M.M., C.D.
Governor-General of Canada

June 21 1999

Mr. Don Heintz
City of Hamilton
Dept. of Public Works & Traffic
71 Main Street West
HAMILTON, ONTARIO
L8P 4Y5

Dear Don

On behalf of the Board of Directors of PITCH-IN CANADA, we are very pleased to present to you a special Certificate to recognize **the City of Hamilton's five years of continuous financial support** to PITCH-IN CANADA.

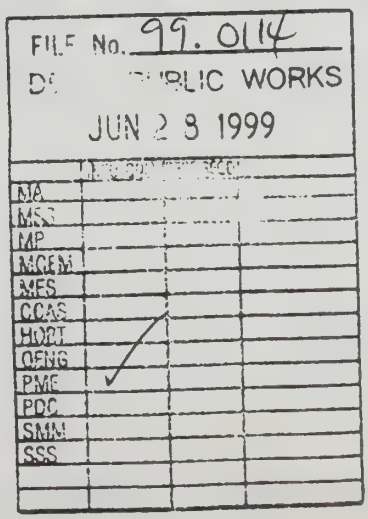
Your support has enabled thousands of volunteers in the City of Hamilton to participate in the annual PITCH-IN WEEK clean-up and beautification campaign. These volunteers have expressed their environmental concern and civic pride by participating in a great variety of local action PITCH-IN WEEK projects in your community.

Thank you again very much for your continuous support!

Sincerely

V. Thom

per Alice Johnson
Chair
PITCH-IN CANADA





IN APPRECIATION

KEEP HAMILTON CLEAN COMMITTEE

for

5 YEARS

OF CONTINUOUS FINANCIAL SUPPORT

of

PITCH-IN CANADA Week

and encouraging CIVIC PRIDE

Alice Johnson
Alice Johnson
Chair, Board of Directors
PITCH-IN CANADA

Civic Pride

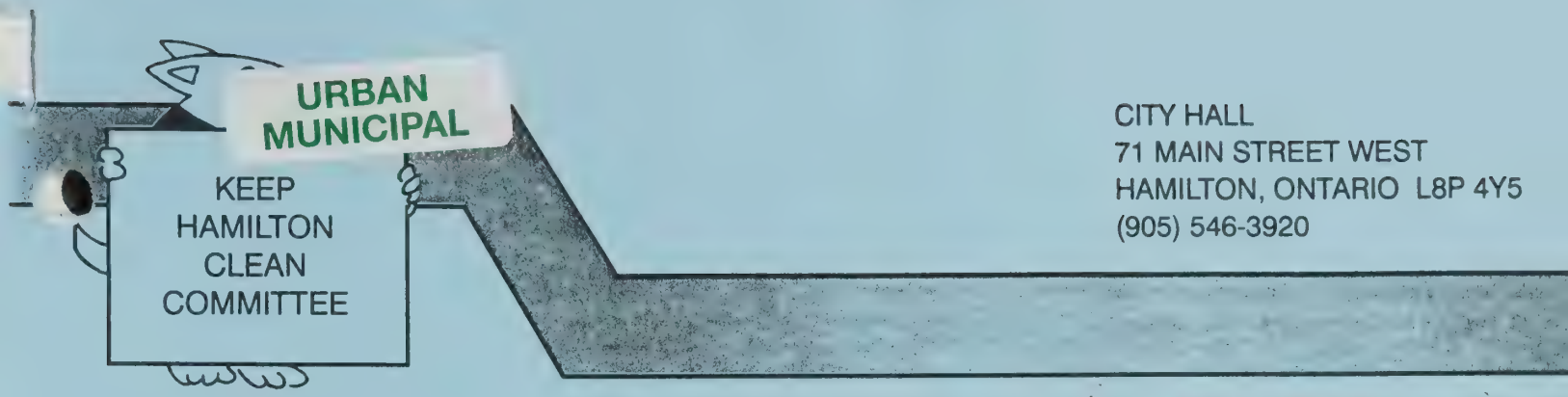
Allard W. van Veen, APR
President & Founding Member
PITCH-IN CANADA

13

KEEP HAMILTON CLEAN COMMITTEE

NAME	ADDRESS	TELEPHONE	TERM EXPIRES INTERNET ADD.
Ron Volterman Chairperson	50 Fairway Drive Hamilton, Ontario L8K 5L4	521-3467 (o) 972-7889 (p)	Dec. 31, 1999 ron.volterman@camc.ge.com
Rick Butson Vice-Chairperson	24 Auchmar Road Hamilton, Ontario L9C 1C5	383-6775 (h) 520-0472 (o)	Dec. 31, 2000 galloway@globalserve.net
Raffaella Brugnano Secretary	10 Astra Court Hamilton, L9C 4P2	389-2945 (h) 546-3768 (o)	Dec. 31, 1999 ag107@hwcn.org
Claudette Kabitsis	308 Delancy Boulevard Hamilton, L9B 2B4	389-7827 (h)	Dec. 31, 2001 kabitsis@globalserve.net
Maria Demydchuk	187 Park St. S. (Unit #10C) Hamilton, L8P 3E9	529-6420 (h) 546-2807(o)	Dec. 31, 2000 mdemydch@hamilton-went.on.ca
Kathy Vucic	274 Jones Road Stoney Creek, L8E 5J5	643-2046 (h)	Dec. 31, 1999 kathyv@markel.ca
Clare Greeson	211 York Road, Unit 22 Dundas, Ontario L9H 1M9	627-0285 (h)	Dec. 31, 2000
James Auty	27 Smith Avenue Hamilton, L8L 5P2	528-0969 (h)	Dec. 31, 2001 103231.1047@compuserve.com
Danielle Marchese	4 Lunner Avenue Hamilton, L9C 2S6	385-3740 (h)	Dec. 31, 1999 danielle@hwcn.org
Joel Begin	68 Bowman Street Hamilton, Ontario L8S 2T3	522-7053 (h) (905) 540-8787 (x11) (o)	Dec. 31, 2001 jpbegin@bigwave.ca
Jim Gladun	235 Guildwood Drive Hamilton, Ontario L9C 6W7	383-1084(h) 528-2999 (o)	Dec 31, 2001 allegra@worldchat.com
Douglas Monk	Box 57341, Jackson Station Hamilton, Ontario L8P 4X2	527-2269 (h) 570-7079 (o)	Dec. 31, 2000 douglas.monk@ghbbs.com
John Nieminen	211 York Road, Unit 22 Dundas, Ontario L9H 1M9	627-0285 (h)	Dec. 31, 2001 (alternate)
Don Heintz (Staff Advisor) dheintz@city.hamilton.on.ca		546-3920 (o) 973-4058 (cell)	546-3972 (fax)
Everett Brown (Staff Advisor) ebrown@ city.hamilton.on.ca		546-4289 (o) 543-1087 (cell)	

Revision Date: 1999 June 1



CITY HALL
71 MAIN STREET WEST
HAMILTON, ONTARIO L8P 4Y5
(905) 546-3920

CA4 ON HBL A05
C51K2
1999

NOTICE OF MEETING

URBAN MUNICIPAL
OCT 22 1999
GOVERNMENT DOCUMENTS

Keep Hamilton Clean Committee

Wednesday, 1999 October 6
7:30 o'clock p.m.
Room 219, City Hall

Don Heintz, Staff Advisor
Keep Hamilton Clean Committee

NOTE: In order to ensure that there are enough members present at the meeting to form a quorum, it is up to Committee Members to notify the Committee's Staff Advisor at 546-3920 at least 24 hours in advance, it you are unable to attend.

AGENDA

1. **ELECTION OF OFFICERS**

   a) Chair
   b) Vice-Chair
   c) Secretary

2. **ADOPTION OF MINUTES**

   Minutes of the Keep Hamilton Clean Committee for meetings held 1999 June 9.

3. **CHAIRPERSON'S REMARKS**

4. **BUSINESS ARISING FROM THE MINUTES**

5. **CORRESPONDENCE**

   a) Letter to Friends of the Environment

6. **YOUTH AFFILIATE** (Danielle Marchese to report)

7. **MALL DISPLAY** (Jim Auty to report)

8. **SPECTATOR - SPOTLESS SPOT**

9. **PUBLIC SERVICE ANNOUNCEMENT**

10. **HOT SPOTS TOUR**

    a) Article

11. **COASTAL CLEANUP**

    a) Wrap-up

12. **PITCH-IN WEEK**

    a) Correspondence
    b) Advertising Planning
    c) Other

13. **SANTA CLAUS PARADE**

14. **MEMBERSHIP LIST**

15. **TIMELINE** (at meeting)

16. **OTHER BUSINESS**

17. **ADJOURNMENT**

C:\My~Documents\Clean\Clean\Meeting\Mtgnotic.doc

Wednesday, 1999 June 09
7:30 o'clock p.m.
Room 233, City Hall

The Keep Hamilton Clean Committee met.

There were present:

Ron Volterman, Chairperson
Rick Butson, Vice-Chairperson
Joel Begin
John Nieminen
Clare Greeson
Claudette Kabitsis
Maria Demydchuk

Regrets:

Jim Auty
Danielle Marchese
Douglas Monk
Jim Gladun
Raffaella Brugnano
Kathy Vucic

Also present:

Don Heintz, Public Works Department
Everett Brown, Public Works Department
Jason Lok, Youth Affiliate
April Eby, Green Venture
Sonya Kapusin, Green Venture
Michael Cuberovic

1. PRESENTATION – THE 20% CLUB ON CLIMATE CHANGE

A presentation has made to the Committee by Green Venture.

2. ELECTION OF OFFICERS

It was moved by Joel Begin and seconded by Claudette Kabitsis that this item be held over until the September meeting.

3. ADOPTION OF MINUTES

The Committee was in receipt of the minutes of the Keep Hamilton Clean Committee for its meeting held 1999 May 5 and these minutes were adopted subject to the following amendment:

Item 9 – Ron Volterman was not present at the Hamilton District Science and Engineering Fair on April 8, 1999.

4. CHAIRPERSON'S REMARKS

No remarks were made from Ron Volterman.

5. BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the minutes.

6. CORRESPONDENCE

None received.

7. YOUTH AFFILIATE

The youth affiliate prize has been arranged by Danielle Marchese and will be delivered before she leaves the country. The plaque will be engraved and delivered to St. Thomas Moore in September. Jason Lok will deliver the plaque to Don Heintz's office tomorrow.

8. MALL DISPLAY

Nothing to report.

9. SPECTATOR – SPOTLESS SPOT

Nothing to report.

10. PUBLIC SERVICE ANNOUNCEMENT

A copy of the history and criteria for the public service announcement was distributed to the Committee for information. This would be forwarded to Cable 14 in a few days.

11. GROCERY CARTS

Nothing to report.

12. HOT SPOTS TOUR

a) Discussion

Rick Butson indicated that several media personnel attended this year's hot spots tour including the Hamilton Spectator, Hamilton News and CHML 900. A brief newscast also appeared on ONtv.

A few years ago, a pamphlet was available to the public which allowed them to provide locations of littered areas. Rick suggested that should be implemented once again since it has become more difficult to locate these sites over the years.

b) Wrap Up

Due to the overgrowth of the grass in areas, Joel Begin requested to move the Hot Spots Tour earlier in the month. It was noted that it would be difficult to due to the time constraints with the Pitch-In activities in the beginning of May.

There was some concern expressed by various members of the Committee that since a $5 user fee would be implemented at the transfer stations beginning in September, additional garbage may be dumped along the road side.

13. COASTAL CLEANUP

a) Plans

Don Heintz would contact Kathy Vucic to discuss further.

b) Insurance

Don Heintz would contact Kathy Vucic to discuss further.

c) Other details

Michael Cuberovic addressed the Committee and suggested a possible site for this years' cleanup be the Beach Strip, Hamilton side of the canal on the lake side (approximately 100 feet). He visited the site on the weekend and there was a great deal of garbage on this section of the beach. Upon further investigation he noted that there was a fire hydrant in the general vicinity and lots of parking available. Refreshments could pose a problem, since Hutch's Restaurant was quite a distance away. Two Committee Members would be required to undertake this project, one for the beach area and the other for water. The beach rescue unit could get involved along with the HazMat unit so divers can shower off. He noted that he would be able to assist the Committee if required.

Joel Begin was interested in volunteering his services for the coastal cleanup. The proposed date was Sunday, September 19th.

14. PITCH-IN WEEK

a) School Board Preparation

Danielle Marchese forwarded a thank you letter to both School Boards via the internal mail system, as well as a letter sent to the Hamilton Spectator.

b) Puppet Play Preparations/Planning

Danielle Marchese recommended having the puppet play available for the entire month of April to meet the demand. Having it for two weeks only makes it rushed. More schools could be done involving more Committee members. Also, if the Committee was able to go to every school, a tape of the production could be made with either puppets or actual people. A copy of the script could go with the tape and the teachers would be able to stop and start the tape asking questions of the kids. Several copies of the tape could be circulated within the boards and a request form of the tape could be included with the regular pitch-in mailings with a deadline to fax or mail it back. This would reduce duplication of mailings. Mohawk College, McMaster University or a high school could assist with the production of the tap if they are interested.

c) Gloves

Many gloves have be returned and would be washed to use again next year.

15. ENVIRONMENTALIST OF THE YEAR DINNER

The Committee was represented by 14 people at the dinner held June 2nd. It was noted that Scott Park was presented with an award.

16. MEMBERSHIP LIST

No changes were made to the membership list. Any errors or omissions should be brought to the attention of Don Heintz.

17. TIMELINE

A copy of the Committee's timeline was included with the minutes.

18. OTHER BUSINESS

a) The Committee's web page would be moving shortly to another location. The interested party would be automatically be forwarded to the new page. Don Heintz would notify the Committee when it has become finalized.

b) Don Heintz would sent a note to the Province regarding the cigarette butts thrown on the ground in around their office buildings.

c) Maria Demydchuk offered to send out Certificates to those who participated in this year's Pitch-In Week.

19. ADJOURNMENT

There being no further business the meeting then adjounred.

Taken as read and approved,

Ron Volterman, Chairperson
Keep Hamilton Clean Committee

Maria Demydchuk, Acting Secretary

Keep Hamilton Clean Committee
City of Hamilton

71 Main Street West
Hamilton, Ontano
L8P 4Y5

5(a)

June 11, 1999

Friends of the Environment Foundation
C/o PITCH-IN ONTARIO
Box 45011, Ocean Park P.O.
White Rock, B.C. V4A 9L1

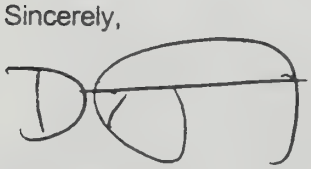
Dear Sir or Madam:

The Keep Hamilton Clean Committee acknowledges and very much appreciates the support to PITCH-IN CANADA provided by the Friends of the Environment Foundation and we hope that such support will continue for many years.

Several years ago, your Foundation provided funding that allowed this Committee to obtain a professional Mall Display unit, which we use to get out our message. That unit has been displayed in City Hall, several Canada Trust branches, school board offices and Malls in the area as well as at many special functions and it has contributed strongly to our litter campaigns in the past.

Once again, we urge the Friends of the Environment Foundation to continue to support PITCH-IN CANADA in its future endeavours.

Sincerely,



Don Heintz, P.Eng., M.B.A.
Staff Advisor
Keep Hamilton Clean Committee

10 (a)

JUN 17 1999

Mountain News
June 2, 1999

Top garbage hot spots located here

By MARK NEWMAN
Staff Writer

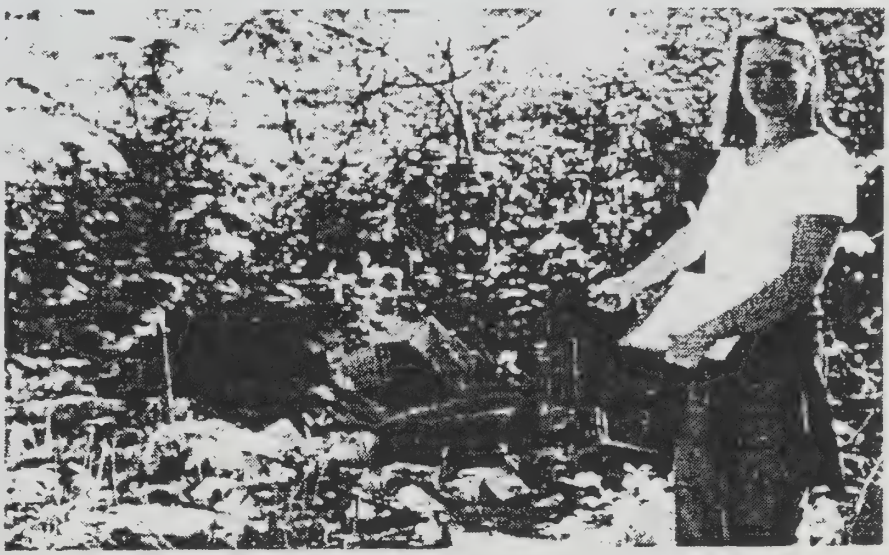
It's not a pretty sight. Piles of trash including old tires, bits of wood, plastic, paper and an old metal shopping cart are strewn about a wooded area near the intersection of Sirente Drive and Rockview Avenue on the central Mountain.

It appears someone has been dumping trash here. The site is covered by trees and brush and is several metres from the road.

Welcome to Hamilton's number one garbage hot spot as voted by members of the Keep Hamilton Clean Committee following their annual hot spots tour May 28.

A parcel of land at the east end of Delta Drive, also on the central Mountain, was voted the city's number two garbage hot spot.

This year five of the committee's top 12 hot spots are on the Mountain



■ Keep Hamilton Clean Committee member Kathy Vucic points out the city's number one trash hot spot, a wooded area on the central Mountain.



■ Rick Butson, vice-chairperson of the Keep Hamilton Clean Committee found this old gas cylinder amid the rubble at the east end of Delta Drive on the central Mountain, the second worst garbage hot spot.

"The Mountain used to be better than downtown and the rest of the city, but that seems to slowly be changing," said committee vice-chairperson Rick Butson. "This year there's a lot of Mountain sites."

Mr. Butson said the committee puts together its list of hot spots following suggestions from the public, information from the public works department and from committee members who make note of any trashy sites they come across during the year. The hot spots are then ranked following a tour by committee members.

"It's our hope once an owner has been made aware there's a problem they'll take the initiative and clean it up," Mr. Butson said.

He noted Hamilton has a bylaw that allows for city employees to clean up a site and then pass on the cost to the land owner.

In most cases, hot spot sites are eventually cleaned up, Mr. Butson said.

Here is the the Keep Hamilton Clean Committee's list of the top 12 garbage hot spots in the city.

1. Woodland on the south side of the intersection of Sirente Drive and Rockview Avenue on the central Mountain.
2. East end of Delta Drive on the central Mountain.
3. CN railway tracks. Birge Street from Victoria to Wentworth.
4. Grandville Apartments on Grandville Avenue.
5. Parking lot. Fence bordering CN rail line between Centre Mall and former auto shop.
6. Area behind apartments and town homes along railway tracks. Quigley and Albright area.
7. (Tie) South parking lot of St. Thomas More Catholic Secondary School and vacant lot south of school on west Mountain. CN railway tracks. Mary Street north of Barton.
8. Vacant lot. Upper Paradise, north of Stone Church Road.
9. Alley behind 46 Madison Avenue in north-central Hamilton.
10. Vacant land. North of St. Joseph's Drive across from 130 St. Joseph's Drive.
11. Vacant lot. 1088 Upper Paradise.



UNDERWATER CLEANUP

Karin Stortroen of Dundas pulls on her mask before diving in search of refuse near the Burlington Canal lift bridge Sunday morning. About 15 area divers pitched in as part of the International Coastal Cleanup, an effort that has 90 countries cleaning up after themselves. The local group found an anchor, a for-sale sign, a picnic bench, scrap metal, and plastic.

Grant Lawson, The Spectator

Heintz, Don

From: Beth Biermann [BBiermann@DCCMC.ORG]
Sent: August . 1999 1:29 PM
To: Colin Me. ose (E-mail); Hans Olsson (E-mail); Immi Wallin (E-mail); Jacquie Cummins (E-mail); Justin Sih (E-mail); Kristin Valette (E-mail); Sean Das (E-mail); Suzanne Pleydell (E-mail); Thomas Sobotta (E-mail); Todd Menzel (E-mail); Trond Skaare (E-mail); Yoshihiro Inoue (E-mail); Ahmed Bin Byat (E-mail); Ahser Edward (E-mail); Allard van Veen (E-mail 2); Allard van Veen (E-mail); Andreas Demetropoulos (E-mail); Azusa Kojima (E-mail); Brett Butland (E-mail 2); Brett Butland (E-mail); Bryan Farrell (E-mail); Bryan McCullough (E-mail); Charmaine Nathaniel (E-mail); Colum Muccio (E-mail); Corine Gerharts (E-mail); Damien Kerrigan (E-mail); Dan Stantus (E-mail 2); Dan Stantus (E-mail); Daniel Rolleri (E-mail); David Kooistra (E-mail); Deborah Bigio (E-mail); Deirdre Maher (E-mail); Edo Heinrich-Sanchez (E-mail); Edward Kibikibi Jr. (E-mail); Edward Robinson (E-mail); Elsje Wilson-Bosch (E-mail); Emily Harris (E-mail); Ernesto Estevez (E-mail); Evelyn Lim-Eng (E-mail); Everett Brown (E-mail); Felipa Saavedra (E-mail); Frazer McGilvray (E-mail); Gael Arnold (E-mail); Gay Wittrien (E-mail); Gina Wharwood (E-mail); Hani Taufik (E-mail 2); Hani Taufik (E-mail); Hilberto Riverol (E-mail); Humberto Labarca (E-mail); Ignacio Escorriola (E-mail); Imre Esser (E-mail); Jacqueline Pollard (E-mail); Jaime Plaza (E-mail); Jean Wiener (E-mail); Joan Robinson (E-mail); John Kieser (E-mail); Johnny Greijmans (E-mail 2); Johnny Greijmans (E-mail); Jose Ruiz Silva (E-mail); Joseph Antoine (E-mail); Kathy Vucic (E-mail); Katrina Adams (E-mail); Katy Katzmann (E-mail 2); Katy Katzmann (E-mail); Kenny Ehman (E-mail); Kerri McDaniel Rivera (E-mail 2); Kerri McDaniel Rivera (E-mail); Khalid Al Bassri (E-mail); Kim Garrahan Pisano (E-mail); Lennox Boodram (E-mail 2); Lennox Boodram (E-mail); Lilian Gama (E-mail); Luis Fernando Sanchez-Rubio (E-mail); Lynn Gape (E-mail); Martha Aldana (E-mail 2); Martha Aldana (E-mail); Michelle Fulford (E-mail); Miguel Zimmerman (E-mail 2); Miguel Zimmerman (E-mail); Mira Fine (E-mail 2); Mira Fine (E-mail); Orville Phillip (E-mail); Patricia Lamelas (E-mail 2); Patricia Lamelas (E-mail); Peter Bormanis (E-mail 2); Peter Bormanis (E-mail); Quint Newcomer (E-mail); Ratko Profozic (E-mail); Ricky Taylor (E-mail); Roger Djiman (E-mail); Sabina Widmann (E-mail); Salvatore Siciliano (E-mail); Samantha Pollard (E-mail); Sarah Dudas (E-mail); Sarah Muscat (E-mail); Segundo Coello Cisneros (E-mail); Shae-Tongee Stewart (E-mail); Sheila M. Simao (E-mail); Stacey Williams (E-mail); Taulehia Pulefou (E-mail); Terry Raymond (E-mail 2); Terry Raymond (E-mail); Thomas Dellinger (E-mail); Vaughan Pratt (E-mail); Wanda Wynne (E-mail 2); Wanda Wynne (E-mail); Yael Bali (E-mail); Ypatia Mitsatsou-Aravantinou (E-mail); Yumi Kikuchi (E-mail)
Subject: ICC Conference

The ICC Conference has been planned for December 6, 7 and 8. We are in the process of trying to choose a hotel and need input as to how many of you to expect. In order to get firm rates on meeting room rentals and sleeping room rates, we need to know how many people will be staying at the hotel for the conference. If you are planning on coming (definitely), please let me know by COB today, if possible. Thanks so much.

Beth

~~~~~~~~~~~~~~~~~~~~~~~~~

Beth S. Biermann
Project Coordinator
Center for Marine Conservation
1725 DeSales Street, NW #600
Washington, DC 20036
Phone: (202) 857-5554
Fax: (202) 872-0619
Email: bbiermann@dccmc.org
Website: www.cmc-ocean.org

11(c)
~~~~~~~~~~~~~~~~~~~~~~~~~

Heintz, Don

From: Zolaturiuk, Bob
Sent: August 12, 1999 3:49 PM
To: 'avelinew@daltontimmis.com'
Cc: Davidson, Jennifer; Heintz, Don; Hill, Michael
Subject: RE: Divers Accident Insurance re: Hamilton Harbour Coastal Cleanup

Thanks for the information, Aveline.

I believe your attached e-mail inadvertently contains a "typo" error, and was intended to state coverage for dives taking place on September 12th & 19th , rather than September 12th & 26th; with the policy document stating same.

Please proceed to issue the policy document, and forward a complete copy of the policy and premium invoice to the Risk Management Services Department for processing.

Thanks again, for all your help.

-----Original Message-----
From: Aveline W. [mailto:avelinew@daltontimmis.com]
Sent: Thursday, August 12, 1999 12:42 PM
To: 'bzolatur@hamilton-went.on.ca'
Subject: Divers Accident Insurance re: Hamilton Harbour Cleanup
Importance: High

Further to our recent conversation, the following is the quotation, from Chubb Insurance, with respect to the City of Hamilton's Harbour Cleanup.

4 divers on September 12, 1999
26 divers on September 26, 1999
$100,000. Limit - 24 Hour coverage while participating the dive
Standard Loss Schedule which includes Loss of Use and Paralysis @ 200%
$ 5,000. Excess Medical Coverage
Premium: $ 500.00

(Bob: Last year's premium for the same coverage was $694.00 plus 8% P.S.T.)

I will await your Instructions.

Thanks

Heintz, Don

From: Heintz, Don
Sent: August 23, 1999 7:57 AM
To: 'Kathy Vucic'
Cc: 'Volterman, Ron (Camco)'; 'Michael Cuberovic'
Subject: FW: International Coastal Cleanup

FYI

-----Original Message-----
From: Jeffrey Kuhn [mailto:JKuhn@VACMC.ORG]
Sent: August 18, 1999 4:55 PM
To: Jeffrey Kuhn
Subject: International Coastal Cleanup

Dear ICC Coordinator,

The International Coastal Cleanup will soon be here! We want to take just a few moments to emphasize some important information regarding this year's cleanup.

* Make sure volunteers record and count items not listed on the data card in the categories marked as "other" (plastic, metal, glass, etc.).

* Have "Local Coordinators" write their location (zone AND site, where applicable) on the data cards.

Important Deadlines !!!! :

* Due within 1 week of after your cleanup.
* Cleanup Highlights
  - Number of people, pounds, miles, bags filled, sites cleaned, other information (entangled animals found, odd items, etc.)
* Cleanup Zones/Sites List
  - The official list of all of your cleanup zones/sites.

* DUE AS SOON AS POSSIBLE- No Later Than December 1, 1999
* ALL Data Cards sent to CMC in Virginia Beach, VA.
* Your final cleanup results (people, pounds, miles, etc.)
* Your cleanup activities description
  - Interesting things that occurred during your cleanup
* List of Cleanup Sponsors
* Copy of your Logo (if available)
* Photographs and Media Coverage

Send All Cleanup Information To:

Jeff Kuhn
Center for Marine Conservation
2432 N. Great Neck Road, Suite 103
Virginia Beach, Virginia 23454
U.S.A

12 (a)

PITCH-IN CANADA

Waste management...in action!

Box 45011, Ocean Park R.P.O.
White Rock, B.C., V4A 9L1
Website: www.PITCH-IN.ca

Voicemail: (604) 290-0498
Fax: (604) 535-4653
email: pitch-in@PITCH-IN.ca

Patron, PITCH-IN CANADA
His Excellency the Right Honourable Roméo LeBlanc
P.C., C.C., C.M.M., C.D.

FILE No. 99-0114
DEPT. PUBLIC WORKS
JUN 25 1999

MA			
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June 21, 1999

Mr. Don Heintz
Keep Hamilton Clean Committee
Dept. of Public Works & Traffic
71 Main Street West
HAMILTON, ONTARIO
L8P 4Y5

Dear Don

The Board of Directors of **PITCH-IN CANADA** would like to thank you for your financial support of **PITCH-IN ONTARIO** which has allowed us to provide volunteers in your community with free garbage bags for their **PITCH-IN WEEK** projects.

We hope that you can display this certificate in your Civic Centre where the residents of your community can see your commitment to maintaining a clean environment. The volunteers in your community very much appreciate your support.

Thank you again for your help and support of **PITCH-IN WEEK.**

Kindest regards,

A Thom

per Alice Johnson
Chairman, PITCH-IN CANADA

PS. Please visit our website at www.pitch-in.ca for exciting free offers and information for local governments, schools, and volunteer groups in your community.



This certifies that

KEEP HAMILTON CLEAN COMMITTEE

is a supporter of **PITCH-IN CANADA** and has participated in projects to maintain a clean and beautiful environment and to encourage the reduction, re-use and recycling of waste.

1999

President
PITCH-IN CANADA

Chairman
PITCH-IN CANADA

PITCH-IN CANADA

Waste Management...in action!

Box 45011 Ocean Park R.P.O.
White Rock, B.C., V4A 9L1
www.pitch-in.ca

Voicemail: (604) 290 0498
Fax: (604) 535 4653
email: pitch-in@pitch-in.ca

Patron
His Excellency the Right Honourable Roméo LeBlanc
P.C., C.C., C.M.M., C.D.
Governor-General of Canada

June 21 1999

Mr. Don Heintz
City of Hamilton
Dept. of Public Works & Traffic
71 Main Street West
HAMILTON, ONTARIO
L8P 4Y5

Dear Don

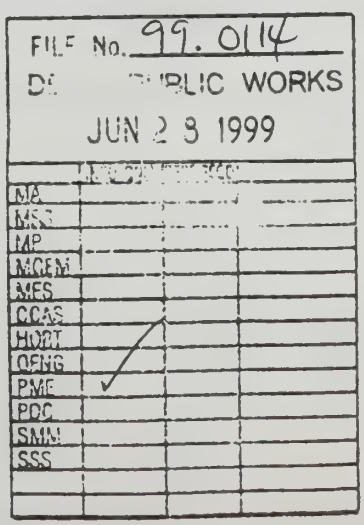
On behalf of the Board of Directors of PITCH-IN CANADA, we are very pleased to present to you a special Certificate to recognize **the City of Hamilton's five years of continuous financial support** to PITCH-IN CANADA.

Your support has enabled thousands of volunteers in the City of Hamilton to participate in the annual PITCH-IN WEEK clean-up and beautification campaign. These volunteers have expressed their environmental concern and civic pride by participating in a great variety of local action PITCH-IN WEEK projects in your community.

Thank you again very much for your continuous support!

Sincerely

per Alice Johnson
Chair
PITCH-IN CANADA





IN APPRECIATION

KEEP HAMILTON CLEAN COMMITTEE

for

5 YEARS

OF CONTINUOUS FINANCIAL SUPPORT

of

PITCH-IN CANADA Week

and encouraging CIVIC PRIDE

Alice Johnson
Alice Johnson
Chair, Board of Directors
PITCH-IN CANADA

Civic Pride

Allard W. van Veen, APR
President & Founding Member
PITCH-IN CANADA

KEEP HAMILTON CLEAN COMMITTEE

NAME	ADDRESS	TELEPHONE	TERM EXPIRES INTERNET ADD.
Ron Volterman Chairperson	50 Fairway Drive Hamilton, Ontario L8K 5L4	521-3467 (o) 972-7889 (p)	Dec. 31, 1999 ron.volterman@camc.ge.com
Rick Butson Vice-Chairperson	24 Auchmar Road Hamilton, Ontario L9C 1C5	383-6775 (h) 520-0472 (o)	Dec. 31, 2000 galloway@globalserve.net
Raffaella Brugnano Secretary	10 Astra Court Hamilton, L9C 4P2	389-2945 (h) 546-3768 (o)	Dec. 31, 1999 ag107@hwcn.org
Claudette Kabitsis	308 Delancy Boulevard Hamilton, L9B 2B4	389-7827 (h)	Dec. 31, 2001 kabitsis@globalserve.net
Maria Demydchuk	187 Park St. S. (Unit #10C) Hamilton, L8P 3E9	529-6420 (h) 546-2807(o)	Dec. 31, 2000 mdemydch@hamilton-went.on.ca
Kathy Vucic	274 Jones Road Stoney Creek, L8E 5J5	643-2046 (h)	Dec. 31, 1999 kathyv@markel.ca
Clare Greeson	211 York Road, Unit 22 Dundas, Ontario L9H 1M9	627-0285 (h)	Dec. 31, 2000
James Auty	27 Smith Avenue Hamilton, L8L 5P2	528-0969 (h)	Dec. 31, 2001 103231.1047@compuserve.com
Danielle Marchese	4 Lunner Avenue Hamilton, L9C 2S6	385-3740 (h)	Dec. 31, 1999 danielle@hwcn.org
Joel Begin	68 Bowman Street Hamilton, Ontario L8S 2T3	522-7053 (h) (905) 540-8787 (x11) (o)	Dec. 31, 2001 jpbegin@bigwave.ca
Jim Gladun	235 Guildwood Drive Hamilton, Ontario L9C 6W7	383-1084(h) 528-2999 (o)	Dec 31, 2001 allegra@worldchat.com
Douglas Monk	Box 57341, Jackson Station Hamilton, Ontario L8P 4X2	527-2269 (h) 570-7079 (o)	Dec. 31, 2000 douglas.monk@ghbbs.com
John Nieminen	211 York Road, Unit 22 Dundas, Ontario L9H 1M9	627-0285 (h)	Dec. 31, 2001 (alternate)
Don Heintz (Staff Advisor) dheintz@city.hamilton.on.ca		546-3920 (o) 973-4058 (cell)	546-3972 (fax)
Everett Brown (Staff Advisor) ebrown@ city.hamilton.on.ca		546-4289 (o) 543-1087 (cell)	

Revision Date: 1999 June 1

URBAN
MUNICIPAL

KEEP
HAMILTON
CLEAN
COMMITTEE

CITY HALL
71 MAIN STREET WEST
HAMILTON, ONTARIO L8P 4Y5
(905) 546-3920

CA4 ON HBL A05
C51K2
1999

NOTICE OF MEETING

Keep Hamilton Clean Committee

OCT 29 1999

Wednesday, 1999 November 3
7:30 o'clock p.m.
Room 219, City Hall

Don Heintz, Staff Advisor
Keep Hamilton Clean Committee

NOTE: In order to ensure that there are enough members present at the meeting to form a quorum, it is up to Committee Members to notify the Committee's Staff Advisor at 546-3920 at least 24 hours in advance, it you are unable to attend.

AGENDA

1. **ADOPTION OF MINUTES**

   Minutes of the Keep Hamilton Clean Committee for meetings held 1999 October 6.

2. **CHAIRPERSON'S REMARKS**

3. **BUSINESS ARISING FROM THE MINUTES**

4. **CORRESPONDENCE**

   a) Western Lake Ontario Environmental Coalition
   b) Hamilton District Science And Engineering Fair

5. **YOUTH AFFILIATE** (Danielle Marchese to report)

6. **MALL DISPLAY** (Jim Auty to report)

7. **INTERNATIONAL COASTAL CLEANUP** (Kathy Vucic)

   a) Video of Television Coverage

   b) Wrap Up

8. **PITCH-IN**

   a) CHML/Spectator Liaison

   b) Bus and other advertising

   c) Payment to PITCH-IN (see attached letter)

   d) Other

9. **SPECTATOR - SPOTLESS SPOT**

10. **SANTA CLAUS PARADE** (Danielle to report)

11. **PUBLIC SERVICE ANNOUNCEMENT** (bring ideas for theme)

12. **LOCATION OF DECEMBER MEETING**

13. **MEMBERSHIP LIST**

14. **TIMELINE**

15. **APPLICATIONS FOR MEMBERSHIP & INTERVIEWS**

16. **OTHER BUSINESS**

17. **ADJOURNMENT**

Wednesday, 1999 October 06
7:30 o'clock p.m.
Room 219, City Hall

The Keep Hamilton Clean Committee met.

There were present:

Douglas Monk, Chairperson
Joel Begin, Vice-Chairperson
Ron Volterman
Rick Butson
Maria Demydchuk
John Nieminen
Clare Greeson
Jim Auty
Claudette Kabitsis
Raffaella Brugnano

Regrets:

Kathy Vucic
Danielle Marchese
Jim Gladun

Also present:

Don Heintz, Public Works Department
Valerie Emmanuel, Youth Affiliate

1. **ELECTION OF OFFICERS**

a) Chair

Don Heintz assumed the Chair and requested nominations for the position of Chairperson. The following nominations were forwarded:

- Rick Butson
- Ron Volterman

A motion was made to close the floor for nominations.
Ron Volterman and Rick Butson declined the position of Chairperson.

Don Heintz reopened the floor for nominations. The following were received:

- Douglas Monk
- Joel Begin

Joel Begin declined the nomination. Douglas Monk accepted the position of Chairperson.

b) Vice-Chair

Douglas Monk requested nominations for the position of Vice-Chairperson. The following nominations were received:

- Rick Butson
- Jim Auty
- Joel Begin
- Maria Demydchuk

A motion was made to close nominations. Maria Demydchuk and Jim Auty declined the position of Chairperson. Rick Butson and Joel Begin accepted the nomination of Chairperson. After a vote, Joel Begin was selected as Vice-Chairperson.

c) Secretary

Douglas Monk opened the floor for nominations for the position of Secretary. The following nominations were received:

- Maria Demydchuk
- Raffaella Brugnano
- Ron Volterman
- Rick Butson

Rick Butson, Ron Volterman, and Maria Demydchuk declined the position of Secretary. Raffaella Brugnano accepted the position.

2. **ADOPTION OF MINUTES**

The Committee was in receipt of the minutes of the Keep Hamilton Clean Committee for its meeting held 1999 June 09 and these minutes were adopted as circulated.

3. **CHAIRPERSON'S REMARKS**

Douglas Monk thanked the Committee for being elected Chairperson. He noted that several duties will be delegated to Committee members and other staff members due to Don Heintz' retirement.

4. **BUSINESS ARISING FROM THE MINUTES**

Valerie Emmanuel thanked the Committee on behalf of the St. Thomas More Y.E.S. Club for the Youth Affiliate Award.

5. **CORRESPONDENCE**

a) Letter to Friends of the Environment

Don Heintz forwarded a letter on behalf of the Committee to the Friends of the Environment Foundation acknowledging their support of PITCH-IN CANADA.

6. **YOUTH AFFILIATE**

Nothing to report

7. **MALL DISPLAY**

Jim Auty had contacted the Principal of Sanford Elementary School regarding setting up the Mall Display in the school. The Principal was concerned the mall display could be vandalized or fall over.
Jim Auty asked for assistance with transporting the mall display during work hours. Don Heintz suggested that Everett Brown could assist with delivering the mall display during work hours.

8. **SPECTATOR - SPOTLESS SPOT**

Jim Auty noted that the Spotless Spot was absent from the Hamilton Spectator during one week in September. Bobbi Weberman from the Hamilton Spectator requested a list of themes to be used for the Spotless Spot. Jim Auty asked all members to suggest three to five topics so that he could compile a list to be sent to the Hamilton Spectator.

9. **PUBLIC SERVICE ANNOUNCEMENT**

Douglas Monk has a copy of the fax sent to Cable 14. Don Heintz will contact Hazel Milsome who has assisted with P.S.A. competition in the past.

10. **HOT SPOTS TOUR**

a) Article

Rick Butson noted that the Committee received good media coverage for the Hot Spots Tour. Several members stated that it is becoming more difficult to locate sites. Rick Butson suggested the Committee's Media Release could ask the public to provide locations for the Tour. Joel Begin suggested the media release be sent during Earth Week. Jim Auty asked if the Tour should be held twice a year. Rick Butson thought it would be difficult to hold the Tour twice a year because of the overgrowth in many areas.

11. **COASTAL CLEANUP**

a) Wrap-up

Ron Volterman, Joel Begin, Douglas Monk, Jim Auty, and Claudette Kabitsis attended the Coastal Cleanup. Ron Volterman congratulated Kathy Vucic for her efforts in organizing the Coastal Cleanup.
This year's cleanup was well attended by divers, volunteers, and the media. There were fourteen divers who participated in the dive, including several divers from Brantford. The Coastal Cleanup was featured on ONTV and Global News. Kathy Vucic has the tape of the news coverage.
Jim Auty has five sets of photographs from the Coastal Cleanup.

Douglas Monk noted that Peter Booker made arrangements for the food vendor and the portable toilet on site.
Jim Auty and Douglas Monk advised the Committee to approve sufficient funds for refreshments for participants next year.
Claudette Kabitsis suggested that an underwater camera could be used to take photographs. Jim Auty noted that a diver advised that these photographs would not turn out well due to poor visibility underwater.
Douglas Monk asked Committee members to think of possible sites for next year's cleanup.
Don Heintz will e-mail information on the Internation Coastal Cleanup conference to Committee members. Douglas Monk asked if anyone was interested in attending the conference at their own expense.

12. **PITCH-IN WEEK**

a) Correspondence

The Committee was in receipt of correspondence from Pitch-In Canada for participating in PITCH-IN Week.

b) Advertising Planning

Ron Volterman asked members to think of possible means of advertising PITCH-IN Week. In 1999, the Committee had PITCH-IN Week advertising on the Hamilton-Wentworth Community Network, CHML/Y95 Radio, and bus advertisements. Don Heintz suggested a Committee member contact CHML/Y95 to see if they are interested in pursuing a joint advertising campaign as used in previous years. Ron Volterman agreed to contact Stan Genno from CHML. Rick Butson will contact MediaCom to obtain a quote for bus advertising. Rick Butson suggested the Hamilton Spectator may be interested in sponsoring PITCH-IN Week.

c) Other

Ron Volterman advised that the Committee usually sends its donation to PITCH-IN Canada between November or December each year. Don Heintz agreed to contact PITCH-IN Canada.

13. **SANTA CLAUS PARADE**

The Hamilton Santa Claus Parade will be held on Sunday, November 28, 1999. Don Heintz will contact the Parade Organizers regarding the Committee's entry in the parade. Jim Auty will provide Don Heintz with a list of the Spotless Spot winners to be invited to participate in the parade. Don Heintz will make the arrangements to have a garbage packer, pick-up truck, and litter containers. Several members noted that four litter containers were used last year; however, additional containers are necessary for the amount of litter collected along the parade route.
Ron Volterman asked the Committee purchase Christmas hats for the parade participants.

14. **MEMBERSHIP LIST**

Several corrections were made to the Membership list. Interviews for vacancies on the Committee will likely be held in the next few weeks. Douglas Monk, Joel Begin, Maria Demydchuk, Clare Greeson, and Claudette Kabitsis noted that they were available to assist with the interviews. The Committee decided to use the same questions used for interviews held in the past.

15. **TIMELINE**

The Committee's timeline was distributed at the meeting.

16. **OTHER BUSINESS**

a) Committee members were asked to think of possible locations for the December meeting.

b) Maria Demydchuk was concerned how the forthcoming amalgamation of City and Regional administrations would affect the Committee.

17. **ADJOURNMENT**

There being no further business the meeting then adjourned.

Taken as read and approved,

Douglas Monk, Chairperson
Keep Hamilton Clean Committee

Raffaella Brugnano, Secretary

Western Lake Ontario Environmental Coalition

4(a)

Public Forum

Living With the SWARU Incinerator: Does Burning Garbage Put Your Health at Risk?

Dr. Paul Connett of St. Lawrence University, Canton, New York, will make a one-hour presentation on the costs of incineration - economic, social and environmental.

Date: Friday, November 5, 1999 at 7:30 p.m.

Location: St. Bernard's School, 101 Nash Road North, Hamilton.

Dr. Paul Connett is an expert on the environmental and social costs of incineration as well as resultant health effects. He is Professor of Chemistry at St. Lawrence University, Canton, NY. He received his undergraduate degree from Cambridge University, UK and Ph.D. in chemistry from Dartmouth College, Hanover, NH, USA.

He has researched waste management issues for 15 years and has given over 1500 public presentations in 49 states in the US, 5 provinces in Canada and 41other countries. Most of the help that Dr. Connett has given to communities has been pro bono. With his wife he edits the newsletter WASTE NOT, which is in its twelfth year of publication. He has published six articles on dioxin and many others on waste management.

With Roger Bailey, Professor of Fine Arts at St. Lawrence University, he has co-produced 30 videos on various aspects of waste management and ten others on dioxin. In 1997, Dr. Connett formed a video production unit of his own, entitled Grass Roots and Global Video (ggvideo). Dr. Connett takes his video camera wherever he goes and attempts to capture stories and projects which can help grass roots efforts around the world. He seeks to expose examples of environmental injustice; communicate controversial scientific issues with integrity and clarity and also promote examples of community development which are sustainable. His latest video is entitled "Zero Waste: Idealistic Dream or Realistic Goal?"

His particular concern with incinerators is twofold: a) the environmental threat they pose, especially through dioxin emissions entering the foodchains and b) the huge misplaced use of taxpayers' money they represent. He argues that, instead of this money creating jobs and local economic development, it is being squandered on expensive machinery and most of it is leaving local communities in the pockets of multinational companies.

Ralph Nader, America's leading consumer activist, said this of Paul Connett: "He is the only person I know who can make waste interesting!"

HDSEF
Hamilton District Science & Engineering Fair (HDSEF)
c/o McMaster University
[redacted] Main Street West, Hamilton, Ontario L8S 4K1
[redacted] 905-381-0108 or 1-800-240-9052
email: hdsef@mcmaster.ca *website:* www.mcmaster.ca/hdsef

4(b)

Don Heintz,
Public Works - Keep Hamilton Clean Committee, City Hall,

October 9, 1999

Dear Mr. Heintz,

The 39th Hamilton District Science and Engineering Fair was a great success. We had over **300 students** and 209 projects, covering categories of Life Sciences, Physical Sciences, Engineering, Earth and Environmental Science, Biotechnology and Computer Technology. This year we sent 5 students to the Canada Wide Fair, and all but one placed in their categories. An even greater success is that we also sent 2 students to the Intel International Science and Engineering Fair in Philadelphia, **Michael Belshaw** and **Geoff Olynyk**. Michael Belshaw won 1st prize with his "Robotics Revolution" project in the Computer Division. He was awarded the IEEE award valued at US $500 and the **IEEE Presidents Scholarship Award worth US $10,000**. Goeff Olynyk's project, R.E.A.L.E. Global Warming Solutions" won him **3rd prize of US $1000 in his category**.

In our 40th year, the HDSEF is under going some changes to better address new challenges and opportunities. First a name change, our new official name is **"Hamilton-Wentworth & Halton Science and Engineering Fair", (HWHSEF).** The new name will reflect more accurately the area from which we draw our participants and our supporters. We now have a Board of Directors we will allow us to more formally run the Science Fair as a non-profit organization with it's mission to increase the awareness and encourage students in the areas of science, engineering and technology.

In the past years we have seen the reduction of high school students entering into the Science and Engineering Fair. To address and reverse this trend, we are starting **two new initiatives called the "Outreach and Alumni Initiatives"**. The Outreach Initiative is a program to get our schools and teachers more involved in the process of assisting students in the Science Fairs. The Alumni Initiative is a program of getting a record of where some of our past Science Fair students are, what they are doing, and if they are still in the area, have them consider if they would like to assist in the Science Fair as a judge or in some other capacity. A longer term project to address the same issue, is being investigated in **partnership with the Junior Achievement Program** of the Hamilton-Wentworth area. In this initiative, we intend to expand their program of business understanding in the high schools, to include a program to promote a better understanding of Science, Engineering and Technology issues. The outcome of this program for the students, would be a science fair project, but the students will have developed a better understanding of the economics and business implications of their projects.

On behalf of the Board of Directors, I would like to **thank you** for your support in Science Fair and the **Earth and Environmental Category. Please find enclosed your Tax Receipt.** We are hoping that you will provide continued support in our 40th year of HWHSEF. In the near future, I will be contacting you again in order that the HWHSEF can plan this up and coming year of operation. In the interim, if you need to contact me, please feel free to do so.

FILE No. 99-0114
DEPT. PUBLIC WORKS
OCT 25 1999

Barry Brusey
Chair of the Corporate Donations

Dofasco Inc.,
Box 2460,
Hamilton, Ontario, L8N 3J5,
905 548-4877
barry_brusey@dofasco.ca

HDSEF

Hamilton District Science And Engineering Fair

Charitable Registration No. 0351460-21-14 BN 11895 1565 RR0001

OFFICIAL RECEIPT

99-08

ISSUED TO: Keep Hamilton Clean

for the sum of --- Two Hundred **DOLLARS ($ 200.00)**

Your Support of this Community Project for our Youth is gratefully acknowledged.

Date July 24, 1999 **Treasurer** _____

The First Clean Up of the Century!

2000 PITCH-IN CANADA Week, May 1-7

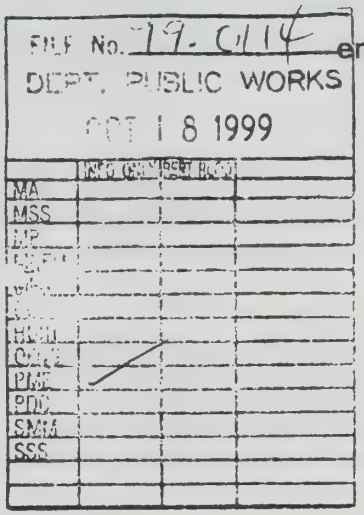
8(c)

PITCH-IN ONTARIO
c/o National Office, PITCH-IN CANADA
Box 45011, Ocean Park PO
White Rock, B.C., V4A 9L1

Website: www.PITCH-IN.ca

Allard van Veen: (604) 473-6495
Fax: (604) 535-4653
email: avanveen@PITCH-IN.ca

Patron, PITCH-IN CANADA
The Governor General of Canada



October 11, 1999

Mr. Don Heintz
City of Hamilton
Dept. of Public Works & Traffic
71 Main Street West
HAMILTON, ONTARIO, L8P 4Y5

Dear Don,

PITCH-IN ONTARIO wants to **THANK YOU** for financially supporting the 1999 PITCH-IN CANADA Week Campaign in the City of Hamilton.

I look back with amazement at the history of the PITCH-IN campaign since it was started in 1967 by just six of us who wanted to do our 'bit', as volunteers, to help reduce the amount of waste being produced and thrown 'away' into the environment. *We never thought that the program would sustain the involvement of millions of volunteers year after year after year!*

After developing, and working with, PITCH-IN programs for 34 years, it feels strange to now receive letters from teachers who were PITCH-IN participants when they were students in school!

It is disappointing that there is still a need for what we do. We might have helped to reduce or stem the impact of waste in our communities, but, as our population grows and disposable products increase in number, we may just have kept up with its proliferation.

Our 2000 Campaign, appropriately dubbed ***"The First Clean Up of the Century!"***, promises to be the largest ever. We will again provide all your schools, Scout and Guide groups, Women's Institutes, Chamber of Commerce and many others with a planning kit in January, free garbage bags in April, and crests and T-Shirts (for Coordinators only) and a special Certificate of Appreciation to thank them for their participation. *And, with the cooperation of your local media, we will try to ensure that the more than 150,000 volunteers who will be involved receive the recognition they so richly deserve.*

Can we count on your continued support of the Campaign? **A donation of $ 2,500 is requested. Your community will be recognised on our web site as a supporter.**

More on the other side!

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In addition to providing financial support, here are other ways your Council can help:

- **Endorse "The First Clean Up of the Century!" by proclamation.** We'll send you details in February, 2000.

- **Apply the PITCH-IN logo to all public litter receptacles** throughout your community (in recreation centres, arenas as well as on street-side receptacles). We are offering all our municipal supporters a limited number of free decals, as part of our Millennium Campaign. *Details are included with this letter.*

- **Establish a year-round Civic Pride Program** (Adopt-a-Block and many other activities). This reduces clean up costs, involves businesses and residents year-round and helps ensure your community continues to be an attractive place to visit for tourists who can help boost the local economy.

A comprehensive **Civic Pride Manual** (and video) providing your community with a detailed implementation plan to set up a Civic Pride Program in your community in 2000 and beyond is available from our Material Order Centre for only $49.95. The Civic Pride Program has been effectively used to involve service clubs, Chambers of Commerce etc...on an on-going basis.

We look forward to hearing from, and working with, you in the year ahead to keep our Province clean, healthy and beautiful.

Sincerely

Allard W. van Veen, APR
President & Founding Member
PITCH-IN ONTARIO

PS... remember to take advantage of our special offer for **free decals** *(free to our supporters only)* and our Civic Pride Manual/Video! *See the insert with this letter.*

PPS... Here's one of hundreds of letters I received this year from one young PITCH-IN Volunteer. It says it all - **all I can do is add my personal *"Thank You!"***



Material Order Form for Local Governments

Item	Description	Special Offer	Unit Cost	# Ordered	Total $
P-104	71/2" diameter PITCH-IN decals for Litter Receptacles. Printed on 4mil vinyl in green & black	**First 25 decals FREE ($50 value!)** to financial supporters of PITCH-IN, with order of 50 decals or more *(ie: order 50, pay for only 25!)*	$1.60 (*1st 25 FREE if a supporter)*		
CP Man	Civic Pride Manual *(includes video!)*	20% off to Supporters	$ 49.95 *($40 if supporter)*		
		Sub-Total			
		Add:15% P&H, minimum of $4.95			
		Add: 7% GST			
		Total			

Name.....**Position**.....

Community.....**Supporter?** Y.....N.....

Mailing Address.....

.....

City/Town/Village.....**Prov**.....**Postal Code**.....

Cheque enclosed? Y.....N.....
(If ordering by Purchase Order please ADD $7.50 to cover invoicing costs if order, without p&h and tax, is under $100)

Send your Order and Cheque payable to PITCH-IN CANADA to:

PITCH-IN CANADA Material Order Centre
Box 45011, Ocean Park PO
WHITE ROCK, BC, V4A 9L1

Purchase Orders and VISA orders may be faxed to 604-535-4653

VISA ACCT NO:.....***Expiry Date***.....

Cardholders' Name.....***Signature***.....

1C



Hamilton Santa Claus Parade

1060 RYMAL ROAD EAST, HAMILTON, ONTARIO

MAILING ADDRESS
P.O. Box 32009
Stone Church Postal Outlet
Hamilton, Ontario L8W 3L3

FAX (905) 388-7334

KEEP HAMILTON CLEAN
COMMITTEE
ATT'N. DON HEINTZ
546-3972

WE ARE PLEASED TO ENCLOSE AN APPLICATION FOR THE 1999 HAMILTON SANTA CLAUS PARADE TO BE HELD ON SUNDAY, NOVEMBER 28/99, COMMENCING AT 1.30 P.M.. THE PARADE WILL FOLLOW THE USUAL DOWNTOWN ROUTE OF MAIN & QUEEN TO JOHN, TO KING AND ENDING AT BAY ST. THE PARADE SHOULD TAKE ABOUT 90 MINUTES TO COMPLETE.

3 pg

APPLICATIONS MUST BE RECEIVED BY OCTOBER 30/99

PLEASE CALL IN THE EVENT THAT FURTHER INFORMATION IS REQUIRED.

THANK YOU FOR YOUR INTEREST IN THIS COMMUNITY EVENT.

YOURS TRULY,

ED. CUMMINGS

HAMILTON SANTA CLAUS PARADE

REGULATIONS GOVERNING PARADE PARTICIPANTS

1. Floats must have a Christmas or Fantasy theme.

2. There cannot be a Santa replica on any float as Santa will be represented at the end of the parade.

3. No "hand-outs" or "giveaways" shall be thrown from a float along the parade route.

4. There is a float height restriction of 12 feet (from ground).

5. Commercial signs (other than those of paid commercial entries) may appear only on the doors of the tow vehicles.

6. Flat-bed trailers must have wheels and undercarriage hidden by bunting or otherwise.

7. Entrants will be positioned in the parade by the committee and will be responsible to maintain that position during the parade.

8. All entrants must obey the directions of the Police or any Parade Marshall appointed by the Committee for the purpose of regulating traffic or maintaining order.

9. The Hamilton Santa Claus Parade Committee reserves the right to accept or reject any entry.

SAFETY PRECAUTIONS

1. Decorations must be of flame resistant material and kept clear of exhaust pipes.

2. Floats using gas generators must carry an appropriate fire extinguisher on board the float or tow vehicle.

3. Persons riding floats must be protected by safety stanchions and safety belts. No free standing is permissible.

ENTRY FEES

A. Commercial entries	$500.00
B. Non-Profit entries	$200.00
C. Bands and Marching Groups	No charge.

ENTRY APPLICATION - HAMILTON SANTA CLAUS PARADE

SUNDAY, NOVEMBER 28TH, 1999 - 1.30 P.M.

State No.

Office Use

Name of Entry: The Keep Hamilton Clean Committee

Address (including postal code): c/o The Department of Public Works & Traffic 4th Floor, City Hall, 71 Main St W. Ham. L8P 4Y5

Business Phone: 546-3920 **Fax Number** 546-3972

Name of Contact: Don Heintz **Telephone:** 546-3920 (973-4058 cel
Everett Brown 546-4289 (973-4051 cel

Vehicle:

Circle one: Car Pick-up Van Tractor/Flat Bed Self-Propelled

Other: (Describe) One Pickup + One Garbage Packer

Will you require Tractor/Flat Bed? (Limited # available) No

Will entry include music? Live: No Recorded: No

Total length of entry (including tow vehicle): 80ft No. of persons: 25-30

Will you have handouts / giveaways? No

Band: Type: N/A Total no. of members:

Official Title:

Colour Guard: Yes: No:

Marching Unit / Majorettes: Type: N/A No. of Marchers:

Official Title:

Own Band: Other Music (Type?):

Other Entry:

Horse(s): No: With Carriage?:

Character: Other (describe): Push carts to collect litter & debris from parade & spectators.

We confirm accuracy of above requested information and acknowledge receipt of parade regulations.

Prefer to be as close to the end of the parade as possible (but obviously ahead of Santa Claus

DT

Authorized Signature

For office use only: State No. Marshalling Location Advised Fax Mail

Heintz, Don

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From: Heintz, Don
Sent: October 13, 1999 10:47 AM
To: Milsome, Hazel
Cc: Auty,Jim; Claudette Kabitsis; Danielle Marchese; Douglas Monk; Everett Brown; Jason Lok; Jim Gladun; Joel Begin; Kathy Vucic; Mari Demydchuk; Raffaella Brugnano; Rick Butson; Volterman, Ron (Camco)
Subject: RE: Public Service Announcement

Thank you very much, Hazel !!!

-----Original Message-----
From: Milsome, Hazel
Sent: October 13, 1999 10:40 AM
To: Heintz, Don
Subject: RE: Public Service Announcement

I apologize I should have been clearer. No I we don't need a letter (your 'e' mail is good enough for my files). Yes, November 3rd is absolutely early enough!

-----Original Message-----
From: Heintz, Don
Sent: Wednesday, October 13, 1999 10:36 AM
To: Milsome, Hazel
Subject: RE: Public Service Announcement

Just so there is no misunderstanding.

Was the "abolutely" referring to

a) Do we need a letter from them?

b) Is November 3rd early enough for the theme to be determined?

c) Both

-----Original Message-----
From: Milsome, Hazel
Sent: October 13, 1999 10:34 AM
To: Heintz, Don
Subject: RE: Public Service Announcement

Absolutely. As long as we do a presentation sometime prior to Christmas.

-----Original Message-----
From: Heintz, Don
Sent: Wednesday, October 13, 1999 10:09 AM
To: Milsome, Hazel
Cc: Auty,Jim; Claudette Kabitsis; Danielle Marchese; Douglas Monk; Everett Brown; Jason Lok; Jim Gladun; Joel Begin; Kathy Vucic; Mari Demydchuk; Raffaella Brugnano; Rick Butson; Volterman, Ron (Camco)
Subject: RE: Public Service Announcement

Cable 14 has verbally agreed - as noted earlier.

Do we need a letter from them?

Is November 3rd early enough for the theme to be determined?

-----Original Message-----
From: Milsome, Hazel
Sent: October 13, 1999 10:04 AM

To: Heintz, Don
Subject: RE: Public Service Announcement

Don, I have just spoken to Ken Wallace, Mohawk College, who has agreed that as long as we do our presentation and provide his students on the particulars of the PSA (theme etc.) it will meet his agenda. I will prepare a recommendation report for the next P&D and let you know when all approvals are met. In the meantime the KHCC need to identify a theme for this year's PSA. Please confirm that Cable 14 will air the PSA.

-----Original Message-----
From: Heintz, Don
Sent: Tuesday, October 12, 1999 9:50 AM
To: Milsome, Hazel
Cc: Auty,Jim; Claudette Kabitsis; Danielle Marchese; Douglas Monk; Everett Brown; Jason Lok; Jim Gladun; Joel Begin; Kathy Vucic; Mari Demydchuk; Raffaella Brugnano; Rick Butson; Volterman, Ron (Camco)
Subject: FW: Public Service Announcement

Doug Monk, Chair of the KHCC, advises that Cable 14 is in full support of the PSA and is prepared, in fact, assist in the judging.

At our November Meeting, we can determine a theme and pass any motions needed (Hazel, do we need any?).

Can you contact Mohawk College (if required) and send on the required Recommendation to City Council (when appropriate).

-----Original Message-----
From: Heintz, Don
Sent: October 7, 1999 10:09 AM
To: Milsome, Hazel
Cc: Brown, Everett; 'Douglas Monk'
Subject: Public Service Announcement

I believe that the status of the Public Service Announcement is that everything depends on there being an outlet that will show it. At the moment, our new Chair, Doug Monk, is dealing with Cable 14 on that issue. What is Mohawk's position/status on this? Do they have an absolute deadline for this project so that they can arrange for it? What else do you know about it?

Don Heintz, P.Eng., M.B.A.
dheintz@city.hamilton.on.ca
(905) 546-3920 (o)
(905) 546-3972 (fax)
(905) 973-4058 (cell)

KEEP HAMILTON CLEAN COMMITTEE

NAME	ADDRESS	TELEPHONE	TERM EXPIRES INTERNET ADD.
Douglas Monk Chairperson	Box 57341, Jackson Station Hamilton, Ontario L8P 4X2	527-2269 (h) 570-8031 (o)	Dec. 31, 2000 douglas.monk@ghbbs.com
Joel Begin Vice Chairperson	68 Bowman Street Hamilton, Ontario L8S 2T3	522-7053 (h) (905) 540-8787 (x11) (o)	Dec. 31, 2001 jpbegin@bigwave.ca
Raffaella Brugnano Secretary	10 Astra Court Hamilton, L9C 4P2	389-2945 (h) 546-3768 (o)	Dec. 31, 1999 ag107@hwcn.org
Ron Volterman	50 Fairway Drive Hamilton, Ontario L8K 5L4	521-3467 (o) 972-7889 (p)	Dec. 31, 1999 ron.volterman@camc.ge.com
Rick Butson	24 Auchmar Road Hamilton, Ontario L9C 1C5	383-6775 (h) 520-0472 (o)	Dec. 31, 2000 galloway@globalserve.net
Claudette Kabitsis	308 Delancy Boulevard Hamilton, L9B 2B4	389-7827 (h)	Dec. 31, 2001 kabitsis@globalserve.net
Maria Demydchuk	187 Park St. S. (Unit #10C) Hamilton, L8P 3E9	529-6420 (h) 546-2807(o)	Dec. 31, 2000 mdemydch@hamilton-went.on.ca
Kathy Vucic	274 Jones Road Stoney Creek, L8E 5J5	643-2046 (h)	Dec. 31, 1999
Clare Greeson	211 York Road, Unit 22 Dundas, Ontario L9H 1M9	627-0285 (h)	Dec. 31, 2000
James Auty	27 Smith Avenue Hamilton, L8L 5P2	528-0969 (h)	Dec. 31, 2001 jauty1@home.com
Danielle Marchese	4 Lunner Avenue Hamilton, L9C 2S6	385-3740 (h)	Dec. 31, 1999 danielle@hwcn.org
Jim Gladun	235 Guildwood Drive Hamilton, Ontario L9C 6W7	383-1084(h) 528-2999 (o)	Dec 31, 2001 allegra@worldchat.com
John Nieminen	211 York Road, Unit 22 Dundas, Ontario L9H 1M9	627-0285 (h)	Dec. 31, 2001 (alternate)
Don Heintz (Staff Advisor) dheintz@city.hamilton.on.ca Everett Brown (Staff Advisor) ebrown@ city.hamilton.on.ca		546-3920 (o) 973-4058 (cell) 546-4289 (o) 973-4051 (cell)	546-3972 (fax)

Revision Date: 1999 October 7



Keep Hamilton Clean Committee
Corporation of the City of Hamilton

City of HAMILTON



#	Task Name	August	September	October	November	December	January	February	March	April	May	June	July	August	September
1	**PITCH-IN WEEK**		PITCH-IN WEEK												
2	RECEIVE REQUEST FROM PITCH-IN CANADA														
3	RESPOND AND REMIT DONATION TO PITCH-IN Canada														
4	RECEIVE BAGS FROM PITCH-IN Canada														
5	SEND OUT INVITATIONS TO GROUPS														
6	COALATE REQUESTS FOR BAGS AND GLOVES														
7	BAG - BAGS AND GLOVES														
8	TABULATE RESULTS														
9	ADVERTISING FOR PITCH-IN														
10	DECIDE ON ADVERTISING STRATEGY														
11	ARRANGE FOR MEDIA-COM BY/VOICE														
12	DECIDE ON OTHER MEDIA ADVERTISING														
13	**DECEMBER MEETING**			DEC. MEETING											
14	ANNOUNCE AT OCTOBER MEETING														
15	LOCATION DECISION AT NOVEMBER MEETING														
16	HOLD MEETING AT OFF SIGHT LOCATION														
17	**PUPPET SHOW**														
18	NOTIFICATION TO SCHOOLS														
19	ARRANGE FOR VOLUNTEER PUPPETEERS														
20	PERFORM PUPPET PLAY														
21	**SANTA CLAUS PARADE**		SANTA CLAUS PARADE												
22	RECEIVE AND ACT ON INVITATION														
23	RECEIVE CONFIRMATION AND PARADE POSITION														
24	NOTIFY SPOTLESS WINNERS, AND PARENTS														
25	RECEIVE CONFIRMATION FROM SPOTLESS WINNERS														
26	ATTEND PARADE														
27	**HOT SPOTS TOUR**							HOT SPOTS TOUR							
28	DECISION ON DATE														
29	REMINDER FOR LOCATIONS														
30	**ELECTION FOR OFFICES**														
31	NOTICE TO COMMITTEE														
32	ELECTION FOR CHAIR, VICE-CHAIR, SECRETARY														
33	**PUBLIC SERVICE ANNOUNCEMENTS**														
34	DECISION ON THEME														
35	MEET WITH STUDENTS @ MOHAWK														
36	RECEIVE ENTRIES AND DECIDE ON WINNING STORY BOARDS														
37	SELECT WINNER														
38	**HAM. AND DIST. SCIENCE AND ENGINEERING FAIR**							HAM. & DIST SCIENCE FAIR							
39	RECEIVE INVITATION														
40	RESPOND WITH AWARD CRITERIA AND AMOUNT														
41	ATTEND FAIR AND JUDGE ENTRIES														
42	**SPOTLESS DEBATE**														
43	CONTACT HAMILTON AND DISTRICT DEBATING SOCIETY														
44	ARRANGE DATE AND LOCATION														
45	CONTACT CABLE 14														
46	**SPOTLESS SPOT**														
47	SPECTATOR CONTEST, EVERY SATURDAY														
48	RELAY CONTEST WINNER'S NAME FOR PRIZE SENDOUT														
49	REQUEST IDEAS FROM COMMITTEE														
50	**YOUTH AFFILIATE**														
51	LETTER TO SCHOOLS REQUESTING REPRESENTATION														
52	**YOUTH AFFILIATE CONTEST**														
53	DRAFT CONTEST CRITERIA														
54	SEND CONTEST APPLICATIONS TO SCHOOLS														
55	DEADLINE FOR ENTRIES														
56	JUDGE ENTRIES AND AWARD PRIZES														
57	**VISION 2020 COMMUNITY FAIR**														
58	RECEIVE ANNOUNCEMENTFROM 2020 COMMITTEE														
59	DECIDE UPON PARTICIPATOIN ACTIVITIES														
60	VISION 2020 WEEK														
61	**UNDERWATER COSTAL CLEANUP**														
62	DECISION TO PARTICIPATE														
63	SET-UP MEETINGS														
64	ARRANGE FOR INSURANCE AND WAIVERS														
65	PRE-DIVE														
66	DIVE DAY														

URBAN MUNICIPAL

KEEP HAMILTON CLEAN COMMITTEE

CITY HALL
71 MAIN STREET WEST
HAMILTON, ONTARIO L8P 4Y5
(905) 546-3920

CA4 ON HBL A05
C51K2
1999

URBAN MUNICIPAL
DEC 0 2 1999
GOVERNMENT DOCUMENTS

NOTICE OF MEETING

KEEP HAMILTON CLEAN COMMITTEE

Wednesday, 1999 December 1
6:30 o'clock p.m.
The Keg Restaurant, 1170 Upper James Street

Don Heintz, Staff Advisor
Keep Hamilton Clean Committee

NOTE: In order to ensure that there are enough members present at the meeting to form a quorum, it is up to Committee Members to notify the Committee's Staff Advisor at 546-3920 at least 24 hours in advance, it you are unable to attend.

AGENDA

1. **ADOPTION OF MINUTES**

   Minutes of the Keep Hamilton Clean Committee for meeting held 1999 November 3.

2. **CHAIRPERSON'S REMARKS**

3. **BUSINESS ARISING FROM THE MINUTES**

4. **CORRESPONDENCE**

   a) Report to Transport & Environment on New Members
   b) Budget to October 31, 1999
   c) Year 2000 meeting arrangements
   d) Millennium Book - advertising Coastal Cleanup - Contacts for Year 2000

SPOTLESS, NOT THOUGHTLESS. CARE ABOUT OUR CITY.

4. **CORRESPONDENCE** (Continued…)

e) Millennium Gift Registry
f) Letter to Regional Council – Tipping Fee at Transfer Stations

5. **PROCESSES FOR YEAR 2000**

a) Keep Hamilton Clean Committee Staff Advisor
b) Petty Cash and Cheque Requisitions

6. **YOUTH AFFILIATE** (Danielle Marchese to report)

a) OPIRG McMaster and McMaster Enviro Club faxes

7. **MALL DISPLAY** (Jim Auty to report)

8. **SPECTATOR - SPOTLESS SPOT** (Jim Auty/Claudette Kabitsis to report)

9. **SANTA CLAUS PARADE**

a) E-mail - location within the parade
b) Third Sector - blue barrels
c) Wrap-up

10. **PUBLIC SERVICE ANNOUNCEMENT**

a) E-mail - current status

11. **PITCH-IN**

a) Contacts
b) Contribution for Year 2000 campaign
c) CHML/Y95 participation
d) Bus Advertising

12. **MEMBERSHIP LIST**

13. **TIMELINE**

14. **OTHER BUSINESS**

15. **ADJOURNMENT**

KEEP HAMILTON CLEAN COMMITTEE

CITY HALL
71 MAIN STREET WEST
HAMILTON, ONTARIO L8P 4Y5
(905) 546-3920

Wednesday, 1999 November 03
7:30 o'clock p.m.
Room 219, City Hall

The Keep Hamilton Clean Committee met.

There were present:

Douglas Monk, Chairperson
Joel Begin, Vice-Chairperson
Ron Volterman
Rick Butson
Maria Demydchuk
John Nieminen
Kathy Vucic
Danielle Marchese
Jim Gladun
Jim Auty
Raffaella Brugnano, Secretary

Regrets:

Claudette Kabitsis
Clare Greeson

Also present:

Don Heintz, Public Works Department
Everett Brown, Public Works Department

1. **ADOPTION OF MINUTES**

The Committee was in receipt of the minutes of the Keep Hamilton Clean Committee for its meeting held 1999 October 06 and these minutes were adopted subject to the following amendments:

Item 1 (a) Douglas Monk was elected Chairperson of the Keep Hamilton Clean Committee.

Item 1 (b) Joel Begin was elected Vice-Chairperson.

2. **CHAIRPERSON'S REMARKS**

Douglas Monk noted that Everett Brown will continue to act as a staff advisor for the Committee. Don Heintz' responsibilities will be delegated among Committee members.

3. **BUSINESS ARISING FROM THE MINUTES**

None received

4. **CORRESPONDENCE**

a) **Western Lake Ontario Environmental Coalition**
The Committee was in receipt of correspondence from the Western Lake Ontario Environmental Coalition regarding a public forum on the costs of incineration.

b) **Hamilton District Science and Engineering Fair**
The Committee was in receipt of a tax receipt and correspondence from the HDSEF Committee thanking the KHCC for participating in the 1999 Science and Engineering Fair.

5. **YOUTH AFFILIATE**

Danielle Marchese sent letters to high schools in Hamilton at the beginning of the school year inviting students to join the KHCC Youth Affiliate; however, she has not received any response to date.

Danielle Marchese reported that she has contact names at each School Board. She has placed notices in the School Board newsletters requesting participants for the Youth Affiliate. She has contacted the McMaster Students Union Environment Club and McMaster O.P.I.R.G. to see if they were interested in becoming involved with the Committee.

6. **MALL DISPLAY**

The mall display was not set up during the month of October.

Danielle Marchese suggested that the mall display could be set up in the School Board Office.

Don Heintz reported that the Committee had the first floor of City Hall reserved for the mall display last week.

It was discussed at the Committee's October 6, 1999 meeting if Everett Brown could assist with delivering the mall display during work hours.

7. **COASTAL CLEANUP**

a) **Video of Television Coverage**
The Committee viewed two reports televised on ONTV and Global Network on Hamilton's Coastal Cleanup Campaign.

b) **Wrap Up**
Kathy Vucic thanked all those who participated in the Coastal Cleanup.

Douglas Monk suggested next year's Coastal Cleanup could be held at the Hamilton Harbour Commissioners Marina.

Letters will be sent to the divers thanking them for participating in the Cleanup.

8. **PITCH-IN WEEK**

a) **CHML/Spectator Liaison**
Ron Volterman will contact Stan Genno to see if CHML/Y95 is interested in participating in a joint advertising campaign for PITCH-IN Week.

b) **Bus and other advertising**

Rick Butson contacted Street Seen Media regarding bus poster advertising. Urban Outdoor TransAd currently has the Committee's bus posters. He noted that Street Seen requested the Committee reserves its advertising space as soon as possible. The Committee passed a motion to reserve advertising space with Street Seen Media from April 9, 2000 for a four-week period subject to payment from the Committee's 2000 budget.

c) **Payment to PITCH-IN**

The Committee passed a motion to approve a donation of $2500 plus GST to PITCH-IN Canada for the 2000 PITCH-IN Week campaign.

d) **Other**

Joel Begin noted that Don Heintz is currently the Committee's contact person with PITCH-IN Canada; however, another Committee member will have to appointed as a contact person.

Douglas Monk asked the Committee if anyone was interested in being the co-ordinator for next year's PITCH-IN Week campaign.

9. **SPECTATOR - SPOTLESS SPOT**

Jim Auty has a list of themes for the Spotless Spot which will be forwarded to the Hamilton Spectator.

10. **SANTA CLAUS PARADE**

The Hamilton Santa Claus Parade will be held on Sunday, November 28, 1999. Danielle Marchese sent letters to the Spotless Spot winners and has received seven responses to date.

Arrangements have been made to have a garbage packer and pick-up truck for the Committee. Everett Brown noted that there are several volunteers from the Public Works Department willing to drive the vehicles.

The Committee used two litter containers in last year's parade; however, several members noted that six containers would be necessary this year for the amount of litter collected along the parade route.

Danielle Marchese will purchase Christmas hats to be worn by the participants. Everett Brown will bring extra Spotless T-Shirts.

11. **PUBLIC SERVICE ANNOUNCEMENT**

A recommendation was presented to Hamilton City Council to approve funding for the Public Service Announcement Competition.

Douglas Monk will contact Hazel Milsome to make the necessary arrangements for the competition.

The Committee discussed possible themes for the P.S.A. It was decided that the theme would be, "Just Pitch-In".

12. **LOCATION OF DECEMBER MEETING**

The Committee passed a motion to hold the Committee's December meeting at the Keg Restaurant on Upper James Street. The meeting will be held on either December 1, 1999 or

December 8, 1999 subject to sufficient space at the Keg. Ron Volterman agreed to make the reservation for the Committee.

13. **MEMBERSHIP LIST**

Several corrections were made to the Membership list at the meeting.

Maria Demydchuk agreed to be responsible for updating the membership list.

The Committee agreed not to include members' term of office on the Membership list.

14. **TIMELINE**

Rick Butson agreed to be responsible for updating the Committee's Timeline.

Ron Volterman will provide Rick Butson with the computer program used to generate the timeline.

15. **APPLICATIONS FOR MEMBERSHIP & INTERVIEWS**

Don Heintz, Joel Begin, and Maria Demydchuk interviewed applicants seeking appointment to the Keep Hamilton Clean Committee. A motion was passed to appoint the following applicants to the Committee:

- Danielle Marchese
- Kathy Vucic
- Raffaella Brugnano
- Veronica Maliszewski
- Bill Patterson (alternate)

16. **OTHER BUSINESS**

a) A list of Don Heintz' responsibilities for the Committee was circulated at the meeting. Members discussed who would be responsible for the various duties.

b) The organizers of the Kalaidescope Parade requested Spotless' presence in the parade which will be held in August 2000. The Committee agreed to table this item.

c) Douglas Monk suggested the Committee may be interested in registering the 2000 Pitch-In Week campaign as a Millenium project.

d) Ron Volterman reported that Regional Council approved a minimum fee at the Transfer Stations for non-commercial vehicles. The minimum fee went into effect on July 1, 1999. Don Heintz and Everett Brown noted that the Public Works Department has collected more waste at curbside since the minimum fee went into effect. The Committee passed a motion to send a letter to the Transport and Environmental Services Committee indicating the KHCC's opposition to the minimum fee.

17. **ADJOURNMENT**

There being no further business the meeting then adjourned.

Taken as read and approved,

Douglas Monk, Chairperson
Keep Hamilton Clean Committee

Raffaella Brugnano, Secretary

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1999 November 5
Author: Don Heintz

REPORT TO: Chairman and Members
Transport and Environment Committee

FROM: C. Guthro, Acting Director
Department of Public Works and Traffic

SUBJECT: **Keep Hamilton Clean Committee - Appointment of New Members (PWT99076)**

RECOMMENDATION:

a) That the Keep Hamilton Clean Committee be allowed to recommend the appointment of a second "alternate" member for a term of up to three (3) years - such alternate would at all times have voice but vote only when a regular member is absent;

b) That the following citizens be appointed to the Keep Hamilton Clean Committee for a three (3) year term to expire 2002 December 31:

Raffaella Brugnano
Danielle Marchese
Kathy Vucic
Veronica Maliszewski

c) That the following citizen be appointed as an "alternate" member with a three (3) year term to expire on 2002 December 31:

Bill Patterson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The staffing level to support this Committee is provided through two (2) volunteer members of the Public Works staff complement with no staff time costs attributable to this Committee.

BACKGROUND:

On 1995 April 3, the Transport and Environment Committee approved that the responsibilities for the Keep Hamilton Clean Committee be transferred to the Department of Public Works and Traffic and the Transport and Environment Committee from the Finance and Administration Committee.

The Committee shall be comprised of twelve citizen members appointed by the Transport and Environment Committee following the standard City Sub-Committee process. Orientation Sessions were held on 1999 September 21st and 29th to recruit applicants to fill the existing four (three year) vacancies on the Committee.

Following the Orientation Sessions, three incumbents and three other citizens put their names forward for consideration. As approved by the Finance and Administration Committee on 1995 June 6, the interviewing of applicants to the Keep Hamilton Clean Committee was to be conducted by the Public Works Department as this group acts as a resource to the Public Works staff.

On 1998 November 3rd, two members of the Keep Hamilton Clean Committee, along with a member of the Public Works staff, interviewed all applicants and recommend the above-noted applicants for membership on the Committee. The Keep Hamilton Clean Committee, at its meeting held on 1999 November 3rd, was appraised of and endorsed the above recommendations.

/DH/ Charles Guthrie

cc Art Leitch, P.Eng. General Manager, Transportation, Operations & Environment
cc Charlene Touzel, City Clerk's Department

REVENUE FUND
-10-1
Business Unit - City/Region
422025 Keep Hamilton Clean Comm

The Regional Municipality of Hamilton-Wentworth and
The Corporation of the City of Hamilton
BUDGET VARIANCE REPORT

ReportID: PWTNET
Run Date: 1999-11-09

October 31, 1999

CURRENT MONTH					YEAR-TO-DATE						
ACTUAL	BUDGET	$ VARIANCE	ACCOUNT	DESCRIPTION	ACTUAL	O/S REQ / PO	TOTAL	BUDGET	$ VARIANCE	% SPENT	ANNUAL BUDGET
0.00	0.00	0.00		Salaries, Wages and Benefits	0.00	0.00	0.00	0.00	0.00		0.00
0.00	0.00	0.00		Debt Charges	0.00	0.00	0.00	0.00	0.00		0.00
173.00	926.67	753.67	53051	Operating Supplies	5,181.37	0.00	5,181.37	9,266.67	4,085.30	56	11,120.00
0.00	46.67	46.67	55301	Car/Vehicle Rental	0.00	0.00	0.00	466.67	466.67	0	560.00
31.89	31.67	-0.22	55606	Postage/Freight/Courier	187.13	0.00	187.13	316.67	129.54	59	380.00
0.00	25.00	25.00	57294	Volunteer Appreciation	0.00	0.00	0.00	250.00	250.00	0	300.00
40.18	35.83	-4.35	57548	Meeting Expenses	329.27	0.00	329.27	358.33	29.06	92	430.00
245.07	1,065.84	820.77		Materials / Services / Rent / Fin Exp	5,697.77	0.00	5,697.77	10,658.34	4,960.57	53	12,790.00
0.00	0.00	0.00		Transfers To Own Funds	0.00	0.00	0.00	0.00	0.00		0.00
0.00	0.00	0.00		Other Transfers	0.00	0.00	0.00	0.00	0.00		0.00
0.00	0.00	0.00		Reserves	0.00	0.00	0.00	0.00	0.00		0.00
0.00	0.00	0.00		Transfer From Reserve To Capital	0.00	0.00	0.00	0.00	0.00		0.00
0.00	0.00	0.00		Interfunctional Transfer	0.00	0.00	0.00	0.00	0.00		0.00
0.00	0.00	0.00		Capital Expenditures	0.00	0.00	0.00	0.00	0.00		0.00
245.07	1,065.84	820.77		Total Expenditure	5,697.77	0.00	5,697.77	10,658.34	4,960.57	53	12,790.00
245.07	1,065.84	820.77		Total Net Expenditure	5,697.77	0.00	5,697.77	10,658.34	4,960.57	53	12,790.00

Heintz, Don

From: Heintz, Don
Sent: November 9, 1999 10:18 AM
To: Turpin, Sherry
Cc: 'Douglas Monk'; Demydchuk, Maria
Subject: RE: Monthly Calendar of Meetings for Members of Region/City Council

4(c)

Keep Hamilton Clean Committee
Dates Booked
Room 219, 7:30 p.m., Wednesday, Year 2000
January 5, February 2, March 1, April 5, May 3, June 14, September 6, October 4, November 1.

Note: June meeting is the 14th due to a known conflict with the KHCC's normal date of the 1st Wednesday of the month. December meeting normally held at a local restaurant as a thankyou to the volunteers on this committee.

Contacts in 2000: Everett Brown (x4289; cell 973-4051 and internal e-mail); alternate = Maria Demydchuk (Culture & Recreation - via internal e-mail)

-----Original Message-----
From: Turpin, Sherry
Sent: November 9, 1999 9:51 AM
To: Mascarenhas, Mark; Grupe, Vanessa; Novakovic, Ann; Havelka, Marilynn; Heintz, Don; Connor, Carol
Cc: Christenson, Kevin
Subject: Monthly Calendar of Meetings for Members of Region/City Council
Importance: High

for the year 2000, are now in development.
Kindly provide me with any dates/times/locations that may have been confirmed at this point in time
AND/OR
advise who will be my contact person for this info next year.
Many thanks

Carol Connor - Cmte of Adjustment
Don Heintz - Keep Hamilton Clean
Marilyn Havelka - Hamilton Scourge
Ann Novakovic - Ham Municipal Employees Retirement Fund
Vanessa Grupe - CAPIC
Mark Mascarenhas - Municipal Non-Profit Housing

Heintz, Don

From: Heintz, Don
Sent: November 8, 1999 11:34 AM
To: 'D.M.'
Subject: RE: Millenium

4 (d)

Advertising is good. Go for it.

-----Original Message-----
From: D.M. [mailto:danielle@hwcn.org]
Sent: November 8, 1999 11:16 AM
To: KHCC -- 'Don Heintz at Home'; ag107@hwcn.org; allegra@worldchat.com; Brugnano, Raffaella; dheintz@city.hamilton.on.ca; douglas.monk@mail.ghbbs.com; everett.brown@sympatico.ca; galloway@globalserve.net; Jason Lok; Jim Auty; Jim Gladun; jpbegin@bigwave.ca; kabitsis@globalserve.net; katherine.vucic@sheridanc.on.ca; mdemydch@hamilton-went.on.ca; Volterman, Ron (Camco)
Subject: Millenium

I read through the Millenium book that Doug gave me and it is only a request for us to put our event on their web site. I am going to go ahead and send in the info about Pitch-In for the year 2000. They are also going to have links to our home page and to the Pitch-In home page.

Unless there are any majors concerns about my doing this I am going to go ahead. I will just send in a standard press release with a little more info regarding Pitch-In for 2000.

I wll be sending it in by the end of the week so please get back to me if you have any questions or concerns about it.

BTW - I have only heard from 2 people about the Santa Parade. We need to have more people walking in the parade. It will only take about 2 hours of your sunday. Please respond ASAP.

Danielle

---

http://www.hwcn.org/~aa376/Profile.html
danielle@hwcn.org

Heintz, Don

From: Heintz, Don
Sent: November 10, 1999 9:51 AM
To: 'Beth Biermann, CMC'
Cc: 'Kathy Vucic'; Brown, Everett; 'Douglas Monk'; 'Joel Begin'; Demydchuk, Maria
Subject: RE: Kathy Vucic

Just to formalize what was previously sent to you regarding contact with the Keep Hamilton Clean Committee.

Our main contact is Kathy Vucic (and you have her e-mail address = katherine.vucic@sheridanc.on.ca)

In case you need an alternate, feel free to contact the following:
Our Chair is Doug Monk (e-mail = douglas.monk@ghbbs.com)
Our Vice-Chair is Joel Begin (e-mail = jpbegin@bigwave.ca)
Our Staff advisor is Everett Brown (e-mail = ebrown@city.hamilton.on.ca)

4(e)

-----Original Message-----
From: Heintz, Don
Sent: October 15, 1999 12:10 PM
To: 'Beth Biermann'; Everett Brown (E-mail)
Cc: 'Kathy Vucic'
Subject: RE: Kathy Vucic

katherine.vucic@sheridanc.on.ca

Yes, she is the contact.

-----Original Message-----
From: Beth Biermann [mailto:BBiermann@DCCMC.ORG]
Sent: October 15, 1999 11:02 AM
To: Everett Brown (E-mail)
Subject: Kathy Vucic

Hi Everett,

I keep getting email messages returned from Kathy Vucic's email address (kathyv@markel.ca). Is she still a contact for KHCC? If so, what is her email address?

Thanks!

Beth
~~~~~~~~~~~~~~~~~~~~~~~~~
Beth S. Biermann
Project Coordinator
Center for Marine Conservation
1725 DeSales Street, NW #600
Washington, DC 20036
Phone: (202) 857-5554
Fax: (202) 872-0619
Email: bbiermann@dccmc.org
Website: www.cmc-ocean.org
~~~~~~~~~~~~~~~~~~~~~~~~~

More Information
about
Our Millennium Gift Registry

- All who participate are invited to record their millennium gifts or projects on our national "gift registry". In so doing, you become part of creating a permanent record of Canadian caring from coast to coast.

- To register your gift project, complete the gift registry form below, and mail, phone or fax to :

Our Millennium Hamilton-Wentworth
c/o Volunteer Centre of Hamilton & District
627 Main Street East, suite 206
Hamilton, ON L8M 1J5
Ph: (905) 523-8431
Fx: (905) 523-7465
OR
register directly on our national website: www.ourmillennium.ca

4(f)

Our Millennium gift registry

Your Community and Province:	Hamilton Ontario
What is Your Group or Organization:	Keep Hamilton Clean Committee
Contact Name:	Danielle Marchese
Contact Phone Number:	(905) 385-3740

What category does your group's gift belong in:

☑Environment	☐Heritage	☐ Learning	Other (please specify)
☐Youth & Children	☐Arts & Culture	☐ Connections	
☐Care & Support	☐Safety	☐Recreation	

Describe your group's gift:	City wide clean up once a year in May. It involves all the schools in city as well as the other organizations.
How many people are involved with this gift:	6000

Anything else you would like to tell us: (add a sheet if you need more space)	
See attached sheet!	

Please do not include information that you would not want to see on our website.



MAILING ADDRESS:
CITY HALL
71 MAIN STREET WEST
HAMILTON, ON. L8N 3T4
546 - 2730

The Keep Hamilton Clean Committee reports to the Public Works Department on matters respecting littering, dumping, defacing property by means of illegal postings, graffiti and general cleanliness of the City of Hamilton. They are an advisory body with twelve citizens appointed with the authority to make recommendations to the Public Works Department.

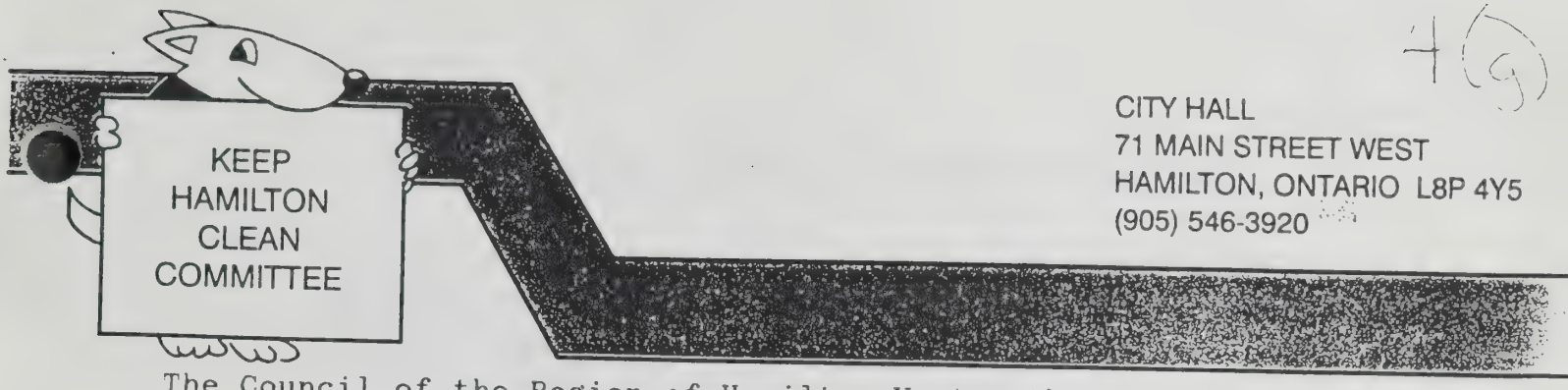
The Keep Hamilton Clean Committee is the central organizing group for Pitch-In Week in the City of Hamilton which takes place every May for one week. During 1999, the Committee coordinated the Pitch-In activities of 95 public schools, 58 separate schools, 50 cub, scout, brownie and guide groups, 81 church and community groups as well as many individual citizens in cleaning up their community. That is an approximate total of 6600 people pitching in. Fifty-one (51.27) tons of litter in twenty-three (23) corporately-donated lugger bins were collected. That is in addition to large volumes of litter that were placed out for our Parks, Streets and Sanitation employees to collect in the normal course of their duties. This committee also organizes the advertising, garbage bag distribution, cloth glove distribution and other functions.

In the year 2000 our event will take place from May 1 to 7 and we hope will involve more children, families, organizations and communities. The Pitch-In event is a national event that is being dubbed "THE FIRST CLEAN UP OF THE CENTURY" and promises to be the largest ever. The national web site is www.PITCH-IN.ca.

Spotless, the Litter Watch Dog, is the mascot of the Committee and has been seen at many events around the city. This full sized mascot has appeared at Tiger Cat games, attended at schools, seniors day events, the Wiggle Waggle Walk-A-Thon and Santa Claus Parades. Spotless also appears in the Hamilton Spectator every Saturday with contests, games and puzzles for children to enjoy.

This event is ongoing as well as the Underwater Coastal Clean-up and the Hot Spots Tour. They will continue to have success each year as every event grows in popularity. The Committee is proud of the fact that they couple public information with fun and enjoyable activities for both adults and children.

For more information please call Danielle Marchese, Youth Affiliate (905) 385-3740 or check out our Web Site at www.city.hamilton.on.ca/pw/khcc/default.htm



CITY HALL
71 MAIN STREET WEST
HAMILTON, ONTARIO L8P 4Y5
(905) 546-3920

49

The Council of the Region of Hamilton-Wentworth
c/o Municipal Clerk,
City Hall,
71 Main Street West,
Hamilton, Ontario L8P 4Y5

Dear Sirs and Mesdames,

We are the Keep Hamilton Clean Committee, a committee of the City of Hamilton. We encourage and coordinate thousands of volunteers who work very hard to reduce litter in the City. For example, during Pitch-In Week, over 140 groups clean up garbage from areas near their homes and schools and neighborhoods. Imagine yourself taking three hours out of your busy schedule to spend a spring morning picking up litter from a local park. You would have to feel strongly about garbage to make this effort, and by the end of the morning your feelings would be stronger. Many, many people are working in this frustrating struggle against trash. We, the Committee, feel that we have to speak out on their behalf.

You have set a fee of five dollars minimum for hauling trash to the transfer stations. Already, illegal trash dumping has increased. You have made what often seems like a hopeless situation that much worse. You represent citizens who, like us, do not want their home towns to look like landfill sites. We cannot imagine why you want to discourage anyone from taking their garbage to the dump. We are tired of picking it up. Why aren't you on our side?

We ask that you remove your minimum dump fee. This time of year, before the snow covers the ground and the litter, take a look at your constituency and decide how you want it to be. We hope you will see it our way.

We look forward to hearing from you.

Yours,

Douglas Monk
Chairman, Keep Hamilton Clean Committee

21 November 1999

SPOTLESS, NOT THOUGHTLESS. CARE ABOUT OUR CITY.

5(a)

Keep Hamilton Clean Committee Staff Advisor

1) Attend all meetings of the Keep Hamilton Clean Committee (KHCC). Meetings are generally the first Wednesday evening of the month from September to June. Often the December and June meetings are changed to avoid conflicts. Time is generally 7:30 p.m. to about 9:30 p.m. or 10:00 p.m.
(Everyone)

2) Work with Chair and Vice-Chair to set up meeting Agendas. Put Agenda together and get to Service for printing.
C:\My~Documents\Clean\Meeting\MTGNOTIC.DOC
(Maria Demydchuk)

3) Obtain Parking Passes from the Information desk on the first floor of City Hall for those attending and arrange coffee, pop, juice and cookies for committee from the Cafeteria on the eighth (8) floor.
(Maria Demydchuk)

4) Arrange meeting room reservations for the meetings and any special meetings as required. Contact Lorraine Campbell-MacKenzie and/or Mike Langille by fax at 546-2094. Form found in S:\Hamilton\CorpServ\Meeting Room Reservation. Meeting Rooms have been reserved for January to June and September to November of 2000.
(Maria Demydchuk)

5) Put mailings together for Agenda, Parking Passes and send to Mailroom.
(Maria Demydchuk)

6) * Ensure committee is kept up-to-date on items of interest via e-mails and regular mail/deliveries as required.
(Maria Demydchuk, Chair, Secretary)

7) Take care of budget control for the KHCC and ensure that the committee is aware of budget limitations and standard expenditures.
(Ross Holland, Everett Brown, Maria Demydchuk)

8) Liase with PITCH-IN Canada with respect to supply of garbage bags and promotional materials for PITCH-IN WEEK (first week in May that starts on a Monday each year). E-mail = pitch-in@pitch-in.ca.
(Danielle Marchese)

9) Liase with the Coastal Cleanup international organization E-mail = cleanup@hampton.mhs.compuserve.com.
(Kathy Vucic)

10) Author letters and reports requested by the KHCC for transmission to others.
(Chair, Secretary)

11) Arrange for PITCH-IN Week lugger bins, arrange for dumping under the City's "ticket" for this function, create and distribute the tickets as well as correlating the results for reporting back to the KHCC. Sample tickets are found in C:\My~Documents\Clean\Lugger.This should be arranged through the Environment Department by phone at 546-4439.
(Danielle Marchese)

12) Advise the KHCC on City procedures so that the committee does not violate them.
(Everett Brown)

13) Attend to the details that emanate from the Committee meetings and the decisions and/or recommendations and/or requests made there.
(Chair)

14) Labels are found in C:\My~Documents\Clean\Labels\Maillb98.doc
(Maria Demydchuk/Danielle Marchese)

15) Envelopes are found in C:\My~Documents\Clean\Envelope\list.doc
(Maria Demydchuk/Danielle Marchese)

16) Plus, of course, "related duties as required or assigned"

5(b)

Petty Cash & Cheque Requisitions

I suggest that the KHCC be given monthly budget updates through either Everett Brown (Sanitation) or Maria Demydchuk (who is a KHCC member and a City employee in Culture & Recreation). As the meeting is generally held on the 1st Wednesday of the month, an update to the end of the month just ended would be appropriate.

There are three accounts for the KHCC:

Meeting Expenses	COHAM	57548	422025
Postage/Freight/Courier	COHAM	55606	422025
Operating Supplies	COHAM	53051	422025

Also, where Petty Cash or Cheques are required, Everett Brown (alternate Maria Demydchuk) should be able to deal with Public Works office staff to take care of these things. For auditing purposes, I suggest that requests for such things should be submitted primarily by Everett Brown.

For Petty Cash, Everett would contact Gina Salciccioli and/or Abby Pirkas who would handle this; for Cheque Requisitions, Kathy Heatherington should be contacted and for Budget updates, Ross Holland (all in the Public Works fourth floor, City Hall office).

TO:- OPIRG McMaster
- Mc Master Enviro Club

FAX: (905) 523-0107
(905) 527-1105

6(a)

FROM: Danielle Marchese
Keep Hamilton Clean Committ

Phone: 385-3740

3 pages

If you would like more info please call. The time committment is one meeting a month and voluntary activities as wanted. We are in need of new faces & fresh ideas. If you are interested please call me anytime.

Danielle Marchese



MAILING ADDRESS:
CITY HALL
71 MAIN STREET WEST
HAMILTON, ON. L8N 3T4
546 - 2730

TERMS OF REFERENCE

a) (i) To report and/or recommend to the Public Works Department on matters with respect to littering, dumping, defacing property by means of illegal postings, graffiti, etc. and generally on Keeping Hamilton Clean.

(ii) The Committee shall be comprised of twelve citizens appointed by the Transport and Environment Committee following the standard City sub-committee appointment process.

(iii) The terms of the Committee members shall be staggered such that four citizens are appointed annually.

(iv) The Committee shall be an advisory body with authority only to make recommendations to the Public Works Department; with the exceptions of specific areas or programs delegated to the Committee.

(v) The Committee shall annually elect from within its membership a Chairperson, Vice Chairperson and Secretary; none of whom shall serve in this capacity for longer than two City Council terms.

(b) That the Keep Hamilton Clean Committee be the Central Committee responsible for organizing and co-ordinating the "PITCH-IN Week" activities during a week in May each year.

TIME COMMITMENTS AND MEETINGS

- The Keep Hamilton Clean Committee meets once a month on the first Wednesday of every month except July and August. These meetings start at 7:30 p.m. and last approximately two (2) hours.

- Some activities of the Committee require additional time commitments dependant upon the nature of the project undertaken.

The Keep Hamilton Clean Committee reports to the Public Works Department on matters respecting littering, dumping, defacing property by means of illegal postings, graffiti and general cleanliness of the City of Hamilton. They are an advisory body with twelve citizens appointed with the authority to make recommendations to the Public Works Department.

The Keep Hamilton Clean Committee is the central organizing group for Pitch-In Week which takes place every May for one week. During 1997, the Committee co-ordinated the Pitch-In activities of 95 public schools, 58 separate schools, 50 cub, scout, brownie and guide groups, 81 church and community groups as well as many individual citizens in cleaning up their community. Fifty-eight (58) tons of litter in twenty-three (23) corporately-donated lugger bins were collected. That is in addition to large volumes of litter that were placed out for our Parks, Streets and Sanitation employees to collect in the normal course of their duties. This committee also organizes the advertising, garbage bag distribution, cloth glove distribution and other functions. This year Pitch In will take place from May 4 to 10, 1998.

In September of 1997 the Keep Hamilton Clean Committee helped with the International Underwater Cleanup. This event was not about trash but the compelling need for clean waterways. With help from the Centre for Marine Conservation in the USA the Committee had a successful day pulling up assorted items of trash, such as tires, grocery carts, empty drums, etc. The year 1997 marks the 4th year for Canada but the first time for Hamilton's involvement.

The annual Hot Spots Tour takes place on May 29th, 1998 and is an event that brings notice to particularly dirty or unkempt areas in the City of Hamilton. With the help of the media many of the spots selected are featured in the newspaper and are subsequently cleaned up by the owners.

Spotless, the Litter Watch Dog is the mascot of the Committee and has been seen at many events around the city. This full sized mascot has appeared at Tiger Cat games, attended at schools, seniors day events, the Wiggle Waggle Walk-A-Thon and Santa Claus Parades. Spotless also appears in the Hamilton Spectator every Saturday with contests, games and puzzles for children to enjoy.

All of the above mentioned events are ongoing. They will continue to have success each year as every event grows in popularity. The Committee is proud of the fact that they couple public information with fun and enjoyable activities for both adults and children. For more information please call Danielle Marchese, Youth Affiliate, at 385-3740.

http://www.city.hamilton.on.ca/publicworks/streets/KHC

Heintz, Don

From: Heintz, Don
Sent: November 15, 1999 8:45 AM
To: Auty,Jim; Claudette Kabitsis; Danielle Marchese; Douglas Monk; Everett Brown; Jason Lok; Jim Gladun; Joel Begin; Kathy Vucic; Mari Demydchuk; Raffaella Brugnano; Rick Butson; Volterman, Ron (Camco)
Subject: Santa Claus Parade

I have received confirmation that our parade number is "094". This will put us near the end of the parade - as requested. Santa is #110 this year.

For reference purposes, last year we were #088 and Santa was #102.

9(a)

Don Heintz, P.Eng., M.B.A.
dheintz@city.hamilton.on.ca
(905) 546-3920 (o)
(905) 546-3972 (fax)
(905) 973-4058 (cell)

Heintz, Don

From: Heintz, Don
Sent: November 10, 1999 9:30 AM
To: 'D.M.'
Cc: 'Ron Barker, Third Sector'; Brown, Everett; 'Douglas Monk'
Subject: RE: Blue Barrels

All is arranged now.

Ron Barker of Third Sector had sent me a return e-mail but, technology being what it is, it never arrived!

He has six barrels that are in good enough shape for use in the parade that Everett can pick up November 24 to 26 and return the week of November 29th.

Location of pickup and return = the old Firestone building at 1579 Burlington Street East (east of National Steel Car)

Contact Doug Gilles or Ron Barker at that location. For phone contact, if required, use 545-4480.

Thanks to all - particularly Ron and Third Sector for the generous loan of these wheeled barrels.

-----Original Message-----
From: D.M. [mailto:danielle@hwcn.org]
Sent: November 10, 1999 7:13 AM
To: Heintz, Don
Cc: 'Ron Barker, Third Sector'; Brown, Everett; 'Douglas Monk'
Subject: Re: Blue Barrels

9(b)

Any word yet on the blue barrels for the parade?? Danielle

On Thu, 4 Nov 1999, Heintz, Don wrote:

> Ron
>
> I wonder if you could do me a favour....
>
> The Keep Hamilton Clean Committee participates annually in the Santa Claus
> Parade.
>
> We put in a pickup truck and a packer (and a number of committee members
> walk in the parade) along with a contingent of kids who have won a contest
> that the Committee runs in the Spectator.
>
> We need about 6 blue barrels on wheels (just for Sunday, November 28th) that
> our people can push in the parade so that the litter generated by the parade
> can be collected, dumped in the packer periodically. These could be returned
> to you (if you have any we can borrow) either later that day or early
> Monday.
>
> Any chance you could assist us in this matter???
>
> Don Heintz, P.Eng., M.B.A.
> Project Maintenance Engineer and
> Staff Advisor, Keep Hamilton Clean Committee
> dheintz@city.hamilton.on.ca
> (905) 546-3920 (o)
> (905) 546-3972 (fax)
> (905) 973-4058 (cell)
>

Heintz, Don

From: Heintz, Don
Sent: November 12, 1999 6:53 AM
To: Milsome, Hazel
Subject: FW: PSA

FYI

-----Original Message-----
From: douglas.monk@mail.ghbbs.com [mailto:douglas.monk@mail.ghbbs.com]
Sent: November 11, 1999 8:18 PM
To: dheintz@city.hamilton.on.ca
Subject: Re: PSA

10(a)

This message was originally addressed to Hazel Milsome [hmilsome@city.hamilton.on.ca]
and a carbon copy was sent to you.

The theme we picked was "Just Pitch In." Please let me know when we
have to go and make our "pitch."

This message was from dheintz@city.hamilton.on.ca
and was forwarded to you by DOUGLAS MONK

From dheintz@city.hamilton.on.ca Thu Nov 04 1999 13:53:31
Return-Path: <dheintz@city.hamilton.on.ca>
Received: from cerberus.hamilton-went.on.ca (206.130.179.60) ()
by mail.ghbbs.com (KSP-Mail v3.4a) id A0000QOD ;
Thr, 4 Nov 99 18:53:31 -0500
Received: from cerberus.hamilton-went.on.ca [206.130.179.60]
(HELO localhost)
by cerberus.hamilton-went.on.ca (AltaVista Mail V2.0J/2.0J BL25J listen
er)
id 0000_0054_3821_d678_2ec7;
Thu, 04 Nov 1999 13:54:48 -0500
Received: from polaris.hamilton.ca by hamilton.ca (PMDF V5.1-10 #27453)
with ESMTP id <01JHXX7CQB4000KPLU@hamilton.ca>; Thu, 4 Nov 1999 13:56:41 EDT
Received: by polaris.hamilton.ca with Internet Mail Service (5.5.2232.9)
id <WBBNKS4F>; Thu, 04 Nov 1999 13:51:26 -0500
Content-return: allowed
Date: Thu, 04 Nov 1999 13:52:34 -0500
From: "Heintz, Don" <dheintz@city.hamilton.on.ca>
Subject: PSA
To: "Milsome, Hazel" <hmilsome@city.hamilton.on.ca>
Cc: 'Douglas Monk' <douglas.monk@ghbbs.com>, 'Joel Begin' <jpbegin@bigwave.ca>,
'Raffaella Brugnano' <ag107@hwcn.org>
Message-id: <00095AC985B7D111BEA80000F805F4E901BE4A87@corvus.hamilton.ca>
MIME-version: 1.0
X-Mailer: Internet Mail Service (5.5.2232.9)
Content-type: text/plain; charset="iso-8859-1"

The report on the PSA went to the KHCC last evening.

One question asked was "Was this money approved by City Council?"

Another was "When will someone have to go to Mohawk to talk about the

project?"

A theme was discussed last evening. To get it right, I will ask Raffaella to e-mail you with that info.

Don Heintz, P.Eng., M.B.A.
dheintz@city.hamilton.on.ca
(905) 546-3920 (o)
(905) 546-3972 (fax)
(905) 973-4058 (cell)

cc: Don Heintz [dheintz@city.hamilton.on.ca]

þ OLX 1.53 þ Douglas Monk Douglas.Monk@GHBBS.com Hamilton Ontario

Heintz, Don

From: Heintz, Don
Sent: November 10, 1999 9:54 AM
To: 'VanVeen,allard'
Cc: Brown, Everett; 'Douglas Monk'; 'Joel Begin'; Demydchuk, Maria
Subject: Contacts with the Keep Hamilton Clean Committee in 2000

Our Chair is Doug Monk (e-mail = douglas.monk@ghbbs.com)
Our Vice-Chair is Joel Begin (e-mail = jpbegin@bigwave.ca)
Our Staff advisor is Everett Brown (e-mail = ebrown@city.hamilton.on.ca)

Don Heintz, P.Eng., M.B.A.
dheintz@city.hamilton.on.ca
(905) 546-3920 (o)
(905) 546-3972 (fax)
(905) 973-4058 (cell)

11(a)

Heintz, Don

From: Heintz, Don
Sent: November 10, 1999 1:41 PM
To: 'Allard van Veen'
Cc: 'Douglas Monk'; 'Joel Begin'
Subject: RE: Contacts with the Keep Hamilton Clean Committee in 2000

The cheque should be virtually in the mail. It takes about 10 days to 2 weeks to cut a cheque around here but the requisition was processed on November 4th or 5th. Given the speed of Her Majesty's Postal Service, you should have the cheque before the end of the month.

-----Original Message-----
From: Allard van Veen [mailto:avanveen@pitch-in.ca]
Sent: November 10, 1999 12:56 PM
To: 'Heintz, Don'
Subject: RE: Contacts with the Keep Hamilton Clean Committee in 2000

11(b)

Thanks Don.

Has a decision been made on financial support request of $2,500 plus GST?

Allard

From: Heintz, Don[SMTP:dheintz@city.hamilton.on.ca]
Sent: Wednesday, November 10, 1999 6:53 AM
To: 'VanVeen,allard'
Cc: Brown, Everett; 'Douglas Monk'; 'Joel Begin'; Demydchuk, Maria
Subject: Contacts with the Keep Hamilton Clean Committee in 2000

Our Chair is Doug Monk (e-mail = douglas.monk@ghbbs.com)
Our Vice-Chair is Joel Begin (e-mail = jpbegin@bigwave.ca)
Our Staff advisor is Everett Brown (e-mail = ebrown@city.hamilton.on.ca)

Don Heintz, P.Eng., M.B.A.
dheintz@city.hamilton.on.ca
(905) 546-3920 (o)
(905) 546-3972 (fax)
(905) 973-4058 (cell)

Heintz, Don

From: Volterman, Ron (Camco) [RON.VOLTERMAN@CAMC.GE.COM]
Sent: November 10, 1999 7:23 AM
To: 'Adam Oldfield'
Cc: 'Don Heintz'; 'Douglas Monk'
Subject: RE: Pitch-In Week

This is good news to hear.

I will pass this note along to the newly elected Chair of the Committee, Doug Monk, and he will be in contact with you to arrange the time, date, place, etc for the meeting.

once again, thanks.

11(c)

> -----Original Message-----
> From: Adam Oldfield [SMTP:AOldfiel@chml.wic.ca]
> Sent: Tuesday, November 09, 1999 1:50 PM
> To: Volterman, Ron (Camco)
> Cc: Darryl Hartwick; Les Palango; David Foreman; Bob Krueger
> Subject: RE: Pitch-In Week
>
> Hello Ron.
>
> Thank you for your note. You can definitely count on 900 CHML and Y95.3
> participation in the year 2000.
> Let's setup a meeting in January to discuss the details of what the radio
> stations can offer.
>
> I look forward to hearing from you.
>
>
> Adam Oldfield
> 900 CHML Promotions Coordinator
> Ph: 905.521.9900 x. 2206 Fx: 905.540.2454
>
>
> -----Original Message-----
> From: Volterman, Ron (Camco) [SMTP:RON.VOLTERMAN@CAMC.GE.COM]
> Sent: Tuesday, November 09, 1999 12:10 PM
> To: 'AOldfiel@chml.wic.ca'
> Cc: 'Don Heintz'; 'Douglas Monk'
> Subject: Pitch-In Week
>
> The Keep Hamilton Clean Committee is once again at that time of the
> year
> when decisions are to be made on Pitch-In Week, which is the first
> full week
> in May.
>
> The Committee is wondering if 900CHML/Y95 is wishing to participate
> as they
> have in the past?
>
> Please respond at your earliest convenience.
>
> Ron Volterman
>
> Phone (905)521-3467 Pager (905)972 7889
> Internet address ron.volterman@camc.ge.com

608 Colborne St. East, Brantford, Ontario N3S 3P7
1-800-957-7336 Fax: (519) 752-1004

11(d)

November 9, 1999

City of Hamilton – Public Works & Traffic,
City Hall,
71 Main St. West,
Hamilton, Ont. L8P 4Y5

Attached Document Signed + faxed on Nov 17/99 DA

Attention: Mr. Everett Brown

Dear Mr. Brown,

RE: Keep Hamilton Clean – Pitch in Campaign

Enclosed is your copy of the Advertising Contract for the period of April 10, 2000 to May 7, 2000 as per discussions with Mr. Rick Butson. Upon review, would you please have this contract signed where indicated and faxed to me.

Should you have any questions, please feel free to contact me at the following number.

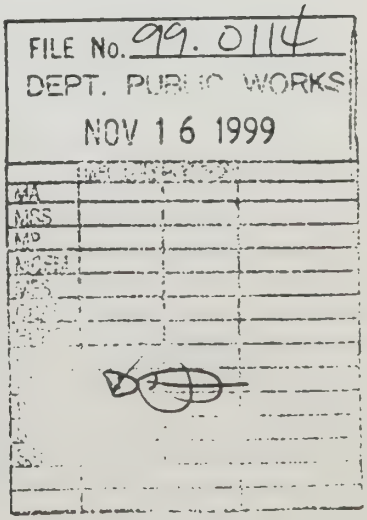
1-800-957-7336

Thank you for your patronage.

Yours truly,

Bev Logsdail

Bev Logsdail



ADVERTISING CONTRACT

608 Colborne St. East
Brantford, Ontario
N3S 3P7

Phone: (519) 752-[redacted] or
Toll Free: 1-800-957-[redacted]
Fax: (519) 752-1004

000355

THE ADVERTISER

Name: CITY OF HAMILTON - PUBLIC WORKS & TRAFFIC
ATTN: EVERETT BROWN (KEEP HAMILTON CLEAN)
Address: CITY HALL - 71 MAIN ST. WEST
HAMILTON, ONT. Postal Code: L8P 4Y5
Phone: (905) 520-0472 Fax: (519) 574 1968
RICK BUTSON

DATE SIGNED

Sales Rep.

New / Renewal: R

CONFIRMED INSTALL DATE

FOR OFFICE USE ONLY

MARKET	SIGN TYPE	APPROX. SIZE	SCHEDULED DATES (MM / DD / YY) START	SCHEDULED DATES (MM / DD / YY) END	# OF WKS	QTY.	4 WEEK RATE	TOTAL COST SPACE	TOTAL COST PRODUCTION
HAMILTON	SEVENTY	21" x 70"	APR-10/00	MAY 7/00	4	10	$2,080.00	$2,080.00	/
HAMILTON	SEVENTIES	21" x 70"	APR. 10/00	MAY 7/00	4	10	NON	GUARANTEED BONUS	

SPECIAL INSTRUCTIONS / LOCATIONS

PLEASE USE CAPTION WITH LANSCAPE ON SIGN
WHICH ARE NEWER SIGNS IN STORAGE FIRST

INVOICE UPON INSTALLATION

SUB-TOTALS	$2,080.00 / $ /
TOTAL	$2,080.00
PRODUCTION / P.S.T.	$ /
G.S.T.	$145.60
TOTAL CONTRACT	$2,225.60
LESS DEPOSIT	$ /
BALANCE DUE	$2,225.60

TERMS

NET 30 DAYS

GST # 87156 7624 RT0001

The undersigned Advertiser agrees to the placement of advertising material at the prices shown above and has read and agrees with all of the Terms and Conditions of this contract including the ADDITIONAL TERMS AND CONDITIONS ON THE BACK OF THIS CONTRACT.

* D[illegible]
The Advertiser - Authorized Signing Officer

D A Foxtrail
Sales Representative Signature

* Don Heintz
Please Print Name: Staff Advisor Keep Hamilton Clean

Accepted by StreetSeen Media

Date: November 9, 1999

KEEP HAMILTON CLEAN COMMITTEE

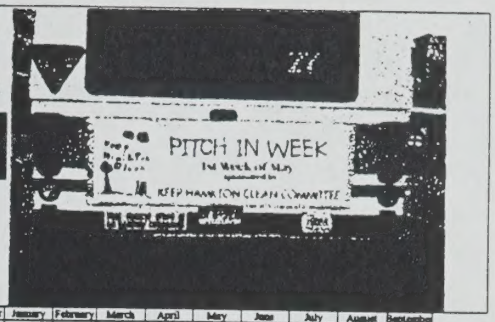
NAME	ADDRESS	TELEPHONE	TERM EXPIRES INTERNET ADD.
Douglas Monk Chairperson	Box 57341, Jackson Station Hamilton, Ontario L8P 4X2	527-2269 (h) 570-8031 (o)	Dec. 31, 2000 douglas.monk@ghbbs.com
Joel Begin Vice Chairperson	57 Beaucourt Road Hamilton, Ontario L8S 2R2	522-7053 (h) (905) 540-8787 (x11) (o)	Dec. 31, 2001 jpbegin@bigwave.ca
Raffaella Brugnano Secretary	10 Astra Court Hamilton, L9C 4P2	389-2945 (h) 546-3768 (o)	Dec. 31, 1999 ag107@hwcn.org
Ron Volterman	50 Fairway Drive Hamilton, Ontario L8K 5L4	521-3467 (o) 972-7889 (p)	Dec. 31, 1999 ron.volterman@camc.ge.com
Rick Butson	24 Auchmar Road Hamilton, Ontario L9C 1C5	383-6775 (h) 520-0472 (o)	Dec. 31, 2000 galloway@globalserve.net
Claudette Kabitsis	308 Delancy Boulevard Hamilton, L9B 2B4	389-7827 (h)	Dec. 31, 2001 kabitsis@globalserve.net
Maria Demydchuk	187 Park St. S. (Unit #10C) Hamilton, L8P 3E9	529-6420 (h) 546-2807(o)	Dec. 31, 2000 mdemydch@hamilton-went.on.ca
Kathy Vucic	274 Jones Road Stoney Creek, L8E 5J5	643-2046 (h)	Dec. 31, 1999 katherine.vucic@sheridanc.on.ca
Clare Greeson	20 Hadden Ave, N. Hamilton, Ontario L8S 4A3	524-3859 (h)	Dec. 31, 2000
James Auty	27 Smith Avenue Hamilton, L8L 5P2	528-0969 (h)	Dec. 31, 2001 jauty1@home.com
Danielle Marchese	4 Lunner Avenue Hamilton, L9C 2S6	385-3740 (h)	Dec. 31, 1999 danielle@hwcn.org
Jim Gladun	235 Guildwood Drive Hamilton, Ontario L9C 6W7	383-1084(h) 528-2999 (o)	Dec 31, 2001 allegra@worldchat.com
John Nieminen	20 Hadden Ave. N. Hamilton, Ontario L8S 4A3	524-3859 (h)	Dec. 31, 2001 (alternate)
Don Heintz (Staff Advisor) dheintz@city.hamilton.on.ca; dheintz@home.com		546-3920 (o) 973-4058 (cell)	546-3972 (fax)
Everett Brown (Staff Advisor) ebrown@ city.hamilton.on.ca		546-4289 (o) 973-4051 (cell)	

Revision Date: 1999 November



City of HAMILTON

Keep Hamilton Clean Committee
Corporation of the City of Hamilton



13

#	Task Name	August	September	October	November	December	January	February	March	April	May	June	July	August	September
1	PITCH-IN WEEK														
2	RECEIVE REQUEST FROM PITCH-IN CANADA														
3	RESPOND AND REMIT DONATION TO PITCH-IN Canada														
4	RECEIVE BAGS FROM PITCH-IN Canada														
5	SEND OUT INVITATIONS TO GROUPS														
6	COALATE REQUESTS FOR BAGS AND GLOVES														
7	BAG - BAGS AND GLOVES														
8	TABULATE RESULTS														
9	ADVERTISING FOR PITCH-IN														
10	DECIDE ON ADVERTISING STRATEGY														
11	ARRANGE FOR MEDIA-COM INVOICE														
12	DECIDE ON OTHER MEDIA ADVERTISING														
13	DECEMBER MEETING														
14	ANNOUNCE AT OCTOBER MEETING														
15	LOCATION DECISION AT NOVEMBER MEETING														
16	HOLD MEETING AT OFF SIGHT LOCATION														
17	PUPPET SHOW														
18	NOTIFICATION TO SCHOOLS														
19	ARRANGE FOR VOLUNTEER PUPPETEERS														
20	PERFORM PUPPET PLAY														
21	SANTA CLAUS PARADE														
22	RECEIVE AND ACT ON INVITATION														
23	RECEIVE CONFIRMATION AND PARADE POSITION														
24	NOTIFY SPOTLESS WINNERS, AND PARENTS														
25	RECEIVE CONFIRMATION FROM SPOTLESS WINNERS														
26	ATTEND PARADE														
27	HOT SPOTS TOUR														
28	DECISION ON DATE														
29	REMINDER FOR LOCATIONS														
30	ELECTION FOR OFFICES														
31	NOTICE TO COMMITTEE														
32	ELECTION FOR CHAIR, VICE-CHAIR, SECRETARY														
33	PUBLIC SERVICE ANNOUNCEMENTS														
34	DECISION ON THEME														
35	MEET WITH STUDENTS @ MOHAWK														
36	RECEIVE ENTRIES AND DECIDE ON WINNING STORY BOARDS														
37	SELECT WINNER														
38	HAM. AND DIST. SCIENCE AND ENGINEERING FAIR														
39	RECEIVE INVITATION														
40	RESPOND WITH AWARD CRITERIA AND AMOUNT														
41	ATTEND FAIR AND JUDGE ENTRIES														
42	SPOTLESS DEBATE														
43	CONTACT HAMILTON AND DISTRICT DEBATING SOCIETY														
44	ARRANGE DATE AND LOCATION														
45	CONTACT CABLE 14														
46	SPOTLESS SPOT														
47	SPECTATOR CONTEST, EVERY SATURDAY														
48	RELAY CONTEST WINNER'S NAME FOR PRIZE SENDOUT														
49	REQUEST IDEAS FROM COMMITTEE														
50	YOUTH AFFILIATE														
51	LETTER TO SCHOOLS REQUESTING REPRESENTATION														
52	YOUTH AFFILIATE CONTEST														
53	DRAFT CONTEST CRITERIA														
54	SEND CONTEST APPLICATIONS TO SCHOOLS														
55	DEADLINE FOR ENTRIES														
56	JUDGE ENTRIES AND AWARD PRIZES														
57	VISION 2020 COMMUNITY FAIR														
58	RECEIVE ANNOUNCEMENTFROM 2020 COMMITTEE														
59	DECIDE UPON PARTICIPATOIN ACTIVITIES														
60	VISION 2020 WEEK														
61	UNDERWATER COSTAL CLEANUP														
62	DECISION TO PARTICIPATE														
63	SET-UP MEETINGS														
64	ARRANGE FOR INSURANCE AND WAIVERS														
65	PRE-DIVE														
66	DIVE DAY														

PITCH-IN WEEK
DEC. MEETING
SANTA CLAUS PARADE
HOT SPOTS TOUR
HAM. & DIST SCIENCE FAIR




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